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County Counsel

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Chief Clerk

ADMINISTRATION BUILDING  
2800 W. Burrel Avenue  
Visalia, CA 93291  
(559) 636-5000  
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# Board of Supervisors Agenda

**SITTING AS THE TULARE COUNTY BOARD OF SUPERVISORS  
AND  
THE TULARE PUBLIC CEMETERY DISTRICT**

**March 24, 2026**

**1:00 PM Board Convenes**

**Board of Supervisors Chambers  
2800 W. Burrel Avenue  
Visalia, CA 93291**

## **NOTICE TO THE PUBLIC**

**LIVE STREAM:** To view the live stream of the Board of Supervisors meetings, please visit <https://tularecounty.ca.gov/board/board-meetings/board-of-supervisors-meetings/> or <https://www.youtube.com/channel/UCtio73xNL9t2b8Aq-R84abg>

**PUBLIC COMMENTS:** Members of the public may comment on any item not appearing on the Agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the Agenda, the public is invited to make comments when the item comes up for Board consideration. So that all interested parties have an opportunity to speak, any person addressing the Board will be limited to a maximum of three (3) minutes, with a total of fifteen (15) minutes allotted for the Public Comment Period. Comments should be relevant to matters within the Board's subject matter jurisdiction and not repetitive of previous speakers. If you wish to agree with a previous speaker, you may state so on the record. If you have a written statement, please hand it to the Board Clerk and it will be included in the minutes of this meeting and circulated to the Board. At all times, please use the microphone and state your name for the record.

**ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting, please contact the Clerk of the Board as soon as possible during office hours (559) 636-5002 or email [clerkoftheboard@tularecounty.ca.gov](mailto:clerkoftheboard@tularecounty.ca.gov). Reasonable requests made at least 48 hours in advance of the meeting will ensure accessibility to this meeting.

**BOARD AGENDA:** Documents related to the items on this Agenda are available for public inspection in the Clerk of the Board Office, located at 2800 W. Burrel Ave., Visalia, during normal business hours, 7:30 a.m. – 5:30 p.m., Monday through Thursday and 8:00 a.m. – 12:00 p.m. on Friday and the Cemetery District Office, located at 900 E. Kern Avenue, Tulare, during normal business hours, 8:00 a.m. – 4:30 p.m., Monday through Friday. Such documents are also available online, subject to staff's ability to post the documents before the meeting, at the following website: <https://tularecounty.ca.gov/board/board-meetings/board-of-supervisors-meetings/>

**DISCLOSURE OF CAMPAIGN CONTRIBUTIONS:** Pursuant to Government Code section 84308, members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts, contracts worth under \$50,000, non-financial MOU's, or contracts with other public agencies), licenses and permits, all other entitlements for use, including all entitlements for land use, and all franchises, if the Board member received more than \$500 in campaign contributions in the past 12 months from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item. Applicants, contractors, or their agents, or financially interested participants who have made campaign contributions totaling more than \$500 to a Board member in the past 12 months are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member, and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject proceeding, or by verbal disclosure at the time of the proceeding. The foregoing statements do not constitute legal advice, and parties and participants are urged to consult with their own legal counsel regarding the requirements of the law.

1. Public Comments.

### **CONSENT CALENDAR (Numbers 2 through 6)**

#### **NOTICE TO THE PUBLIC**

These items are routine and usually approved by one motion. Before action by the Board, the Chair will ask the Board Members and the public if they wish to remove any item from the Consent Calendar for separate consideration. Items removed from the Consent Calendar may be heard immediately before or after the approval of the Consent Calendar, or may be set aside until later in the meeting.

#### **Tulare Public Cemetery District - Consent Items**

2. Approve minutes from the January 27, 2026, Regular meeting
3. Accept the Fiscal Year 2025 Year-End Auditor Report. Direct the District Manager to forward a copy of the report to the State Controller.
4. Approve amendments to the Bylaws of the Tulare Public Cemetery District, effective March 24, 2026

5. Designate the Tulare County Chief of Payroll and designee, and the Tulare Public Cemetery District Manager as authorized representatives before the Internal Revenue Service, effective upon appointment. Designate the Tulare Public Cemetery District Manager as the authorized representative before the Employee Development Department, effective upon appointment.
6. Designate the District Manager as the authorized administrator contact for the CALPERS account effective upon appointment.

**ITEMS NOT TIMED**

**Items not specifically timed may be taken in any order**

7. Appoint Trilby Barton as Tulare Public Cemetery District Manager effective April 1, 2026. Approve the District Manager Contract with Trilby Barton for the position of Tulare Public Cemetery District Manager in the amount of \$67,000 annually, effective April 1, 2026, through March 31, 2031. Terminate Agreement TPC-03 with Trilby Barton for consulting services, effective March 31, 2026. Terminate the interim appointment of the Tulare County Administrative Officer as acting District manager, and the authority to delegate responsibilities, effective March 31, 2026.
8. Approve and accept a report on the January and February 2026 interment counts.
9. Approve and accept the January and February 2026 financial reports.
10. Approve the Pre-need Plot Purchase Policy, Safety Committee Policy, and Vehicle Policy.
11. Approve the Tulare Public Cemetery District Board of Trustees Orientation Packet and manual. Authorize the District Manager to update Board member, staff, and meeting schedule information to keep the manual current.
12. Receive a report from the District Manager.