



Tulare Public Cemetery District

900 East Kern Ave Tulare, Ca. 93274
Phone: (559)686-5544 Fax: (559)686-7484

www.tularecemetery.net

Email office@tularecemetery.net

This is an Endowment Care Interment Property

Chairman

Carlos Ramos

Vice Chairman

James Pennington

Secretary

Stephen Presant

Trustees

Xavier Avila

Alberto Aguilar

AGENDA

Regular Board Meeting
Thursday, October 27, 2022,
1:00PM

PRELIMINARIES:

- 1.1 Call to Order
- 1.2 Roll Call
- 1.3 Pledge of Allegiance
- 1.4 Moment of Silence in Memory of Those Who Have Passed
- 1.5 Recognition of Visitors
- 1.6 Public Comments (three (3) minutes per person)
- 1.7 Trustee Comments (three (3) minutes per person)

NOTICE TO THE PUBLIC PUBLIC COMMENT PERIOD

AT THIS TIME, MEMBERS OF THE PUBLIC MAY COMMENT ON ANY ITEM THAT IS NOT ON THE AGENDA THAT IS WITHIN THE JURISDICTION OF THE BOARD. Under state law, matters presented under this item cannot be discussed or acted upon by the board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for board consideration. Any person addressing the board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak

OPEN SESSION – AGENDA ITEMS: (All items are subject to discussion and possible action by the Board of Trustees.)

- 2.1 Recognition of employees
- 2.2 Grounds Supervisor report
- 2.3 Approve Minutes for Regular Board Meeting September 30, 2022
- 2.4 Audit Committee report
- 2.5 Approve August 2022 financials
- 2.6 Resolutions to Transfer Endowment Interest Funds
- 2.7 Interment report
- 2.8 Pre-Need Contract
- 2.9 Purposed resolution for opening and closing bank account
- 2.10 Policy on donations for landscaping and/or beautification
- 2.11 Policy on citizen volunteer for Standee and Ad Hoc Committees
- 2.12 Revision of Burial Rights
- 2.13 Flower Policy for grounds and Niches
- 2.14 Board Member Request for Information
- 2.15 Board training by counsel
- 2.16 New business
- 2.17 District Manager's report

ADJOURNMENT:

OPEN SESSION AGENDA ITEMS
NOTICE TO THE PUBLIC

Documents related to items on the agenda are accessible on the cemetery's website at www.tularecemetery.net and available for viewing at the District's office at 900 East Kern Ave. Tulare, Ca. 93274 during normal business hours.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU SHOULD NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE BOARD OFFICE AT (559) 686-5544 FORTY-EIGHT (48) HOURS PRIOR TO THIS MEETING.

Rules of Decorum

- Meetings of the Tulare Cemetery District shall be conducted in an orderly manner to ensure that the public has a full opportunity to be heard and that the deliberative process of the Trustees is retained at all times.
- No person in the audience at a District meeting shall engage in disorderly, boisterous conduct or other acts which disturb, disrupt or otherwise impede the orderly conduct of any District meeting.
- The Chair shall request that a person who is breaching the rules of decorum be orderly and silent. If, after receiving a warning from the Chair, a person persists in disturbing the meeting, the Chair shall order him or her, to leave the District meeting.
- If such person does not remove himself or herself, the Penal Code provides that every person who, without authority of law, willfully disturbs or breaks up any meeting, not unlawful in its character, is guilty of a misdemeanor.

Addressing the Cemetery Board

- No person shall address the Trustees without first being recognized by the Chair.
- Each person shall confine his or her remarks to the agenda item.
- Each person shall limit his or her remarks for business items or oral communications to three minutes, with a total of 15 minutes allotted for the Public Comment Period unless further time is granted by the Chair.
- All remarks shall be addressed to the Trustees as a whole and not to any single member thereof, unless in response to a question from such member.
- No question may be asked of the Trustees without permission of the Chair.

Trustee Conduct

- The Tulare Public Cemetery Trustees agree to disagree.
- The Tulare Public Cemetery Trustees when desiring to speak shall address the Chair and confine their remarks to the questions under debate.
- The Tulare Public Cemetery Trustees will use respectful language, will not shout nor use aggressive behavior when communicating ideas, beliefs or comments.
- The Tulare Public Cemetery Trustees will not allow personal attacks on staff, each other, or the public.
- The Tulare Public Cemetery Trustees will not condone issues brought before the board that warrant public review without allowing the staff to review the situation and/or permission to add to the board agenda. Issues that warrant review, discussion and/or consideration of the legislative body shall be presented at an open and public meeting in a courteous and professional manner.
- The Tulare Public Cemetery Trustees will not condone grandstanding.
- The Tulare Public Cemetery Trustees will not belabor issues that have either been resolved or tabled to ensure continued productive discussions and decisions.
- The Tulare Public Cemetery Trustees will be proactive in addressing disagreements with fellow members or staff by directly addressing concerns with that member through meaningful and respectful dialogue.



Tulare Public Cemetery District
Regular Board Meeting Minutes
September 30, 2022



CALL TO ORDER:

Tulare Public Cemetery Regular Board Meeting was called to order at 1:02p.m., at 900 E. Kern Ave, Tulare, California by Chairperson Charlie Ramos. Other trustees present were Vice Chairman Jim Pennington and Trustee Alberto Aguilar and District Manager Clara Bernardo. Secretary Steve Present, and Trustee Xavier Avila where absent.

RECONGNITION OF VISITORS:

Four members of the public was in attendance.

PUBLIC COMMENTS:

Two public comments

TRUSTEE COMMENTS:

Two Trustees comments

OPEN SESSION:

- 2.1 Aguilar motioned and Pennington second to nominate Trustee Charlie Ramos as Chairman. Vote (3-0) Vote passes. Ramos nominates Pennington as Vice Chairman. Vote (3-0) Vote passes
- 2.2 Tabled
- 2.3 Pennington motioned to accept September 8, 2022 with corrections. Aguilar second. Vote (3-0) Vote passes
- 2.4 Tabled
- 2.5 Linda Maloy reported the audit committee approved the financials but it is over budget. She also reported she attended a CalPERS meeting titled Employer Leadership Dialogue. It was online, long, but informative.
- 2.6 Pennington motioned and Ramos second to approve the August 2022 financials Aguilar opposed. Vote (2-1). Motion fails for lack of three yes votes.
- 2.7 Board reviewed interment report
- 2.8 Ramos reported the verification meeting went well. The system that's being in placed is working very well. There will be another signature required to fill out the Marking/Plot Opening and Closing paperwork and the same process will be done for cremations.
- 2.9 Aguilar motioned and Pennington second to make a resolution to authorize the current Chairman, Vice Chairman and Secretary of the board to open and close the bank account. Vote (3-0) Vote passes.



Tulare Public Cemetery District
Regular Board Meeting Minutes
September 30, 2022



- 2.10 Ramos has directed District Manager and the attorneys to create a policy and bring it to the board.
- 2.11 A Policy to create an application for the Standing and Ad Hoc Committees for Citizen members.
- 2.12 Off table
- 2.13 Tabled
- 2.14 County Council mentioned having government 101 training to be moved 2 times a year format. They are also planning on having someone from the Auditor Cass Cook Office come and talk about putting something in place for fraud protection.
- 2.15 To be added on next board meeting
 - A) 2.2 Recognition of employees
 - B) 2.4 Ground supervisor report
 - C) 2.6 Approve August 2022 financials
 - D) Bench approval for Salinas family
- 2.16 District Manger mentioned the cemetery has been receiving great complements regarding the cemetery grounds. She's also working with the chamber to do something for Día De **Los** Muertos

Adjourned at 2:22pm

Respectfully Submitted,

Board Secretary

Tulare Public Cemetery District
Audit Committee Meeting Minutes
September 23, 2022

28 98

CALL TO ORDER:

28 98

The Tulare Public Cemetery Audit Committee meeting on September 23, 2022, was called to order at 1:06 P.M., at 900 E Kern Ave, Tulare, California by Committee Chair Steve Presant and Committee Members Linda Maloy and Xavier Avila were present. District Manager Clara Bernardo was in attendance.

RECOGNITION OF VISITORS: There were three visitors.

OPEN SESSION:

2.1 – Maloy moved to approve August 1, 2022 and August 23, 2022 minutes. Vote (3-0)

2.2 – Maloy moved to approve August 2022 financials. Vote (3-0),

2.3 – Committee reviewed two Resolutions transferring monies involving Endowment interest. These resolutions are requested to be on the Board October agenda.

2.4 – Maloy presented her report on the online CalPERS leadership presentation she attended online. The committee thanked her for her time taken to be part of this.

2.5 – District Manager report involved discussion on a Request for Proposal (RFP) for our next Auditor as the five-year term of our present auditor is ending next year.

ADJOURNMENT:

Committee Chair Presant adjourned the meeting at 2:13 P.M.

Respectfully Submitted,



Audit Committee Member

Tulare Public Cemetery District
Balance Sheet
As of August 31, 2022

	<u>Aug 31, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
00 · Clearing Acct.	2,102.00
1 · Suspense - Fraud	89.05
10100 · Petty Cash	476.96
10150 · Bank of The Sierra - CHK ACCT	30,645.91
10500 · Cash in Treasury (772)	258,324.35
10600 · Endowment - Reserved (773)	
1620 · Edowment Care 1620	316,017.92
10600 · Endowment - Reserved (773) - Other	<u>1,418,359.72</u>
Total 10600 · Endowment - Reserved (773)	1,734,377.64
10700 · Cash in Expansion Account (807)	219,267.95
10900 · Endowment - Unreserved (817)	<u>293,670.02</u>
Total Checking/Savings	2,538,953.88
Accounts Receivable	
11001 · Accounts Receivable - PVQ (772)	<u>17,480.40</u>
Total Accounts Receivable	17,480.40
Other Current Assets	
11300 · Prepaid Expense	
11320 · Prepaid Workers Compensation	25,580.00
11330 · Prepaid Liability Insurance	29,996.00
11340 · Prepaid Property Insurance	<u>4,003.00</u>
Total 11300 · Prepaid Expense	59,579.00
12001 · Undeposited Funds	826.70
12101 · Inventory Asset	<u>9,014.30</u>
Total Other Current Assets	69,420.00
Total Current Assets	2,625,854.28
TOTAL ASSETS	<u>2,625,854.28</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	<u>38,852.63</u>
Total Accounts Payable	38,852.63
Other Current Liabilities	
25500 · Sales Tax Payable	<u>1,747.66</u>
Total Other Current Liabilities	1,747.66
Total Current Liabilities	40,600.29
Total Liabilities	40,600.29

3:14 PM
09/23/22
Accrual Basis

Tulare Public Cemetery District
Balance Sheet
As of August 31, 2022

	<u>Aug 31, 22</u>
Equity	
30000 · Fund Balance	2,431,807.92
31100 · Retain Earnings	229,962.90
Net Income	<u>-76,516.83</u>
Total Equity	<u>2,585,253.99</u>
TOTAL LIABILITIES & EQUITY	<u><u>2,625,854.28</u></u>

Tulare Public Cemetery District

Profit & Loss Budget Performance

August 2022

3:10 PM
09/23/22
Accrual Basis

Ordinary Income/Expense	Aug 22	Budget	Jul - Aug 22	YTD Budget	Annual Budget
Income					
3999 · Total Beginning Cash Available	0	29,200	0	58,400	350,000
4000 · County Taxes					
4001 · Current Secured	0	14,584	76	29,168	175,000
4006 · Current Unsecured	0	750	0	1,500	9,000
4008 · Prior Secured	0	254	0	508	3,040
4009 · Prior Unsecured	0	11	0	22	130
4030 · Suppl Current Secured	0	234	0	468	2,800
4033 · Suppl Prior Secured	0	34	0	68	400
4060 · Residual Distributions	0	542	0	1,084	6,500
4069 · PT Facilities	0	492	0	984	5,900
5000 · Aid-Other Governmental Agencies	0	3	0	6	30
5050 · Homeowners Property Tax Relief	0	100	0	200	1,200
Total 4000 · County Taxes	0	17,004	76	34,008	204,000
4801 · Interest Income - 772	0	583	0	1,166	7,000
5400 · Charges for Current Services	74,307	66,667	136,346	133,334	800,000
5450 · Concrete Base	6,200	6,667	9,400	13,334	80,000
5460 · Vault Sales	600		600		
5470 · Vase Sales	50		50		
5805 · Misc. Revenue	473	2,084	2,110	4,168	25,000
5833 · Grant Revenue	80,000	0	80,000	0	0
5834 · Restitution	200	100	200	200	1,200
5835 · Other Revenue	0	209	0	418	2,500
Total Income	161,830	122,514	228,782	245,028	1,469,700
Cost of Goods Sold					
5901 · Vault Costs	256		256		
5905 · Vase Costs	17		17		
Total COGS	273	0	273	0	0
Gross Profit	161,557	122,514	228,508	245,028	1,469,700
Expense					
6000 · Payroll and Employee Benefits					
6001 · Regular Payroll	39,561	44,200	77,988	88,400	530,000
6002 · Overtime	1,599	1,250	3,363	2,500	15,000
6004 · Health Insurance Benefits	8,997	9,840	17,994	19,680	118,000
6005 · Extra Help	3,578	300	6,009	600	4,000
6008 · Directors Fees	0	250	0	500	3,000
6011 · Retirement-SD Portion	2,845	3,125	3,579	6,250	37,500
6012 · Social Security and Medicare	3,143	3,400	6,211	6,800	41,000
6015 · Workers Compensation Ins	2,558	2,600	5,116	5,200	31,000

Tulare Public Cemetery District
Profit & Loss Budget Performance

August 2022

3:10 PM

09/23/22

Accrual Basis

	Aug 22	Budget	Jul - Aug 22	YTD Budget	Annual Budget
6016 · Unemployment Ins.	0	260	0	520	3,100
6000 · Payroll and Employee Benefits - Other	146	45	146	90	500
Total 6000 · Payroll and Employee Benefits	62,427	65,270	120,407	130,540	783,100
7003 · Penalties					
70031 · Finance Charges / Fees	19	0	19	150	150
7003 · Penalties - Other	0	0	32	150	150
Total 7003 · Penalties	19	0	50	150	150
7004 · Clothing and Personal Supplies					
70041 · Breakroom Supplies	982		982		
70042 · PPE - Personal Protective Equip	208		208		
70043 · First Aid Supplies	144		144		
7004 · Clothing and Personal Supplies - Other	0	420	0	840	5,000
Total 7004 · Clothing and Personal Supplies	1,334	420	1,334	840	5,000
7005 · Telecommunications					
70051 · Internet	150		285		
70052 · Phone Lines	479		723		
70053 · Tablet	53		142		
7005 · Telecommunications - Other	0	540	0	1,080	6,500
Total 7005 · Telecommunications	683	540	1,150	1,080	6,500
7006 · Vaults and Liners					
7008 · Freight/Delivery Fees	0	7,500	0	15,000	90,000
7009 · Household Supplies	0	80	0	160	1,000
7010 · Insurance	0	125	327	250	1,500
70101 · General Liability Insurance	3,000		6,000		
70102 · Property Insurance	400		800		
70103 · Auto Insurance	0		5		
70105 · Crime/Bond Insurance	0		195		
7010 · Insurance - Other	0	2,920	0	5,840	35,000
Total 7010 · Insurance	3,400	2,920	7,000	5,840	35,000
7011 · Concrete Base for Headstones					
7025 · Mileage Reimbursement Expense	3,200	6,700	8,800	13,400	80,000
	0	80	0	160	1,000

Tulare Public Cemetery District Profit & Loss Budget Performance

August 2022

3:10 PM
09/23/22
Accrual Basis

	Aug 22	Budget	Jul - Aug 22	YTD Budget	Annual Budget
7030 - Maintenance and Repairs					
70200 - Repair & Main. - KERN Equipment	1,352	0	11,928	0	0
70201 - Equipment & Supplies for Servic	3,399		4,499		
70203 - Diesel KERN for Equipment	750		1,597		
70204 - Unleaded - KERN Fuel for Equip	196		304		
70205 - Unleaded - North Fuel Equip	122		283		
70206 - Repair & Main. -North Equipment	1,581		3,388		
70207 - Diesel NORTH for Equipment	0		907		
70209 - Sprinkler NORTH Repairs/Supply	784		582		
70210 - Tools -KERN Ground Maintenance	57		129		
70211 - Repair & Main.-KERN Location	120		157		
70212 - Fence Repairs and Maintenance	0		2,998		
70300 - Repair & Main. - Outside KERN	927	0	5,306	0	0
70301 - Safety Supplies & Compliance	85		512		
70302 - Cleaning Supplies	43		43		
70305 - Repair & Main. - Headstones/Con	2,150		2,150		
70307 - Repair & Maint.-Outside North	1,050		1,050		
70308 - Weed Control Spray for Grounds	47		452		
70309 - Sprinkler KERN Repairs/Supplies	4,077		5,305		
70310 - Grounds Tools for Maintenance	178		246		
70311 - Landscaping -flowers, trees, ba	105		105		
70400 - Repair & Main. - Building	130	0	130	0	0
70401 - Pest Control	100		268		
7030 - Maintenance and Repairs - Other	0	8,300	0	16,600	100,000
Total 7030 - Maintenance and Repairs	17,252	8,300	42,339	16,600	100,000
7036 - Office Supplies and Expense					
61000 - Copier/Equipment Lease	696		1,514		
62000 - Office Supplies	1,020	0	1,020	0	0
65000 - Software Programs/ Website	1,382		2,720		
66100 - Plotbox Software Project	1,350		1,350		
7036 - Office Supplies and Expense - Other	859	3,500	2,109	7,000	42,000
Total 7036 - Office Supplies and Expense	5,307	3,500	8,713	7,000	42,000
7037 - Marketing					
7039 - Miscellaneous	923	420	1,883	840	5,000
7043 - Professional Fees	0	125	248	250	1,500
68100 - Accounting	598	0	2,790	0	0
68300 - Legal	2,576	0	2,576	0	0
7043 - Professional Fees - Other	0	3,300	0	6,600	40,000
Total 7043 - Professional Fees	3,173	3,300	5,365	6,600	40,000

Tulare Public Cemetery District
Profit & Loss Budget Performance

August 2022

3:10 PM
09/23/22
Accrual Basis

	Aug 22	Budget	Jul - Aug 22	YTD Budget	Annual Budget
7045 - Security					
70451 - Alarm Service	0		1,262		
7045 - Security - Other	1,055	1,800	2,540	3,600	22,000
Total 7045 - Security	1,055	1,800	3,802	3,600	22,000
7059 - Publications and Legal Notices					
	0	160	0	320	2,000
7073 - Training / Education	120	420	120	840	5,000
7074 - Transportation and Travel	351	160	1,059	320	2,000
7081 - Utilities					
77100 - SCE KERN ELECTRIC	1,463	0	2,055	0	0
77101 - SCE ELECTRIC NORTH	3,004		4,381		
77200 - SO Cal Gas	25	0	54	0	0
77300 - Water, Sewer	4,864	0	8,826	0	0
779001 - Waste Disposal North	318		1,417		
79000 - Waste Disposal Kern	869	0	1,603	0	0
7081 - Utilities - Other	0	5,900	0	11,800	71,000
Total 7081 - Utilities	10,542	5,900	18,337	11,800	71,000
7090 - Vehicle Expense	0	0	0	100	100
7425 - Taxes	0	108	0	216	1,300
8000 - Land	0	2,083	0	4,166	25,000
8001 - Graves Repurchase	0	2,500	4,000	5,000	30,000
8100 - Building and Improvements	0	4,200	0	8,400	50,000
8300 - Equipment					
8301 - Grounds Maintenance Equipment	106,648		107,211		
8300 - Equipment - Other	0	4,200	0	8,400	50,000
Total 8300 - Equipment	106,648	4,200	107,211	8,400	50,000
Total Expense	216,434	120,811	332,144	241,872	1,450,150
Net Ordinary Income	-54,878	1,703	-103,636	3,156	19,550
Other Income/Expense					
Other Income					
9100 - Endowment - 773					
9101 - Endowment Revenue -Current Serv	6,824	6,250	12,489	12,500	75,000
9102 - Interest Income - Endowment 773	0	2,500	0	5,000	30,000
Total 9100 - Endowment - 773	6,824	8,750	12,489	17,500	105,000

Tulare Public Cemetery District
Profit & Loss Budget Performance

August 2022

3:10 PM

09/23/22

Accrual Basis

	Aug 22	Budget	Jul - Aug 22	YTD Budget	Annual Budget
9200 - Fund for Future Expansion - 807					
9201 - Rent and Concessions - 807	0	1,083	13,000	2,166	13,000
9203 - Interest Income - 807	0	167	0	334	2,000
9204 - Future Expansion Current Servic	1,630	4,000	1,630	8,000	48,000
Total 9200 - Fund for Future Expansion - 807	1,630	5,250	14,630	10,500	63,000
9300 - Unreserved Funds - 817					
9301 - Interest Income - 817	0	292	0	584	3,500
Total 9300 - Unreserved Funds - 817	0	292	0	584	3,500
Total Other Income	8,454	14,292	27,119	28,584	171,500
Other Expense					
7432 - Appropriation for Contingencies	0	15,920	0	31,840	191,050
Total Other Expense	0	15,920	0	31,840	191,050
Net Other Income	8,454	-1,628	27,119	-3,256	-19,550
Net Income	-46,424	75	-76,517	-100	0

Reconciliation Detail

10150 - Bank of The Sierra - CHK ACCT, Period Ending 08/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						36,137.56
Cleared Transactions						
Checks and Payments - 70 items						
Bill Pmt -Check	06/30/2022	3426	Ramos, Carlos	√	-125.00	-125.00
Bill Pmt -Check	07/06/2022	3406	Ewing Irrigation Products Inc.	√	-1,084.02	-1,209.02
Bill Pmt -Check	07/06/2022	3412	Reed Shaffer	√	-798.60	-2,007.62
Bill Pmt -Check	07/06/2022	3423	Ewing Irrigation Products Inc.	√	-135.04	-2,142.66
Bill Pmt -Check	07/07/2022	3435	TULARE COUNTY ROLL-OFF	√	-1,141.00	-3,283.66
Bill Pmt -Check	07/18/2022	3437	Clara L Bernardo	√	-707.69	-3,991.35
Bill Pmt -Check	07/25/2022	3438	LABORMAX STAFFING	√	-2,067.18	-6,058.53
Bill Pmt -Check	07/29/2022	3439	California Department of Tax and Fee Ad	√	-2,276.00	-8,334.53
Check	07/29/2022	EFT	Paychex of New York LLC	√	-298.95	-8,633.48
Bill Pmt -Check	08/01/2022	3442	Barnes Memorials	√	-3,200.00	-11,833.48
Check	08/01/2022	EFT	E-Payment - Discover	√	-267.66	-12,101.14
Bill Pmt -Check	08/02/2022	3440	LABORMAX STAFFING	√	-2,255.73	-14,356.87
Bill Pmt -Check	08/05/2022	3466	Uline, Inc.	√	-3,696.59	-18,053.46
Bill Pmt -Check	08/05/2022	3464	Tulare County Counsel	√	-3,224.00	-21,277.46
Bill Pmt -Check	08/05/2022	3463	Triple Crown Fence Co. Inc.	√	-2,998.00	-24,275.46
Bill Pmt -Check	08/05/2022	3467	Wilbur - Ellis Company, LLC	√	-2,512.54	-26,788.00
Bill Pmt -Check	08/05/2022	3443	Andy Hinojosa III CPA	√	-2,417.21	-29,205.21
Bill Pmt -Check	08/05/2022	3459	Roche Oil, Inc.	√	-2,179.84	-31,385.05
Bill Pmt -Check	08/05/2022	3455	Office Depot	√	-1,307.50	-32,692.55
Bill Pmt -Check	08/05/2022	3462	Streamline	√	-1,200.00	-33,892.55
Bill Pmt -Check	08/05/2022	3445	Baker Supplies and Repairs- Los Banos	√	-999.83	-34,892.38
Bill Pmt -Check	08/05/2022	3449	Giotto's Alarm Tech, INC.	√	-953.04	-35,845.42
Bill Pmt -Check	08/05/2022	3447	California Industrial Rubber	√	-580.23	-36,425.65
Bill Pmt -Check	08/05/2022	3452	Linder Equip CO.	√	-545.97	-36,971.62
Bill Pmt -Check	08/05/2022	3450	Home Depot Cedit Services	√	-378.33	-37,349.95
Bill Pmt -Check	08/05/2022	3457	Reed Shaffer	√	-260.00	-37,609.95
Bill Pmt -Check	08/05/2022	3453	Lowe's	√	-173.89	-37,783.84
Bill Pmt -Check	08/05/2022	3454	Morris Levin & Son	√	-130.39	-37,914.23
Bill Pmt -Check	08/05/2022	3456	Public Cemetery Alliance	√	-120.00	-38,034.23
Bill Pmt -Check	08/05/2022	3446	CAL Turf Equipment & Supply Inc.	√	-98.78	-38,133.01
Bill Pmt -Check	08/05/2022	3444	AT & T Mobility	√	-89.30	-38,222.31
Bill Pmt -Check	08/05/2022	3458	Res Com Pest Control	√	-50.00	-38,272.31
Bill Pmt -Check	08/05/2022	3461	SoCalGas	√	-29.39	-38,301.70
Bill Pmt -Check	08/05/2022	3451	Lawrence Tractor CO., INC.	√	-13.55	-38,315.25
Bill Pmt -Check	08/08/2022	3441	LABORMAX STAFFING	√	-978.29	-39,293.54
Bill Pmt -Check	08/10/2022	3488	CAL Turf Equipment & Supply Inc.	√	-26,856.77	-66,150.31
Bill Pmt -Check	08/10/2022	3496	Linder Equip CO.	√	-3,720.06	-69,870.37
Bill Pmt -Check	08/10/2022	3486	Baker Supplies and Repairs- Los Banos	√	-3,195.45	-73,065.82
Bill Pmt -Check	08/10/2022	3489	California Busniness Machines	√	-1,105.26	-74,171.08
Bill Pmt -Check	08/10/2022	3497	Office Depot	√	-494.17	-74,665.25
Bill Pmt -Check	08/10/2022	3500	Reed Shaffer	√	-451.37	-75,116.62
Bill Pmt -Check	08/10/2022	3498	Petty Cash	√	-391.86	-75,508.48
Bill Pmt -Check	08/10/2022	3494	LABORMAX STAFFING	√	-343.68	-75,852.16
Bill Pmt -Check	08/10/2022	3503	Waste Management/USA Waste	√	-318.28	-76,170.44
Bill Pmt -Check	08/10/2022	3495	Leaf	√	-179.99	-76,350.43
Bill Pmt -Check	08/10/2022	3504	Cintas First Aid Safety	√	-143.74	-76,494.17
Bill Pmt -Check	08/10/2022	3502	Roche Oil, Inc.	√	-119.15	-76,613.32
Bill Pmt -Check	08/10/2022	3501	Res Com Pest Control	√	-100.00	-76,713.32
Bill Pmt -Check	08/10/2022	3485	AT & T Mobility	√	-52.79	-76,766.11
Bill Pmt -Check	08/10/2022	3490	California Industrial Rubber	√	-17.99	-76,784.10
Check	08/12/2022	EFT	Paychex of New York LLC	√	-15,790.23	-92,574.33
Check	08/12/2022	EFT	Paychex of New York LLC	√	-4,291.04	-96,865.37
Check	08/12/2022	EFT	Paychex of New York LLC	√	-313.84	-97,179.21
Check	08/12/2022	EFT	Paychex of New York LLC	√	-298.95	-97,478.16

Reconciliation Detail

10150 · Bank of The Sierra - CHK ACCT, Period Ending 08/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	08/13/2022	EFT	AT &T Internet	√	-70.00	-97,548.16
Bill Pmt -Check	08/16/2022	EFT	CALPERS	√	-3,192.08	-100,740.24
Bill Pmt -Check	08/16/2022	EFT	CALPERS	√	-2,485.94	-103,226.18
Bill Pmt -Check	08/16/2022	3505	Reed Shaffer	√	-1,413.43	-104,639.61
Check	08/17/2022	EFT	E-Payment - Discover	√	-89.05	-104,728.66
Bill Pmt -Check	08/22/2022	EFT	City of Tulare	√	-4,370.94	-109,099.60
Bill Pmt -Check	08/22/2022	EFT	Southern California Edison	√	-2,251.40	-111,351.00
Bill Pmt -Check	08/25/2022	3508	Clara L Bernardo	√	-952.43	-112,303.43
Bill Pmt -Check	08/25/2022	3509	Clara L Bernardo	√	-351.36	-112,654.79
Bill Pmt -Check	08/25/2022	EFT	AT & T Phone's	√	-251.92	-112,906.71
Check	08/26/2022	EFT	Paychex of New York LLC	√	-16,445.77	-129,352.48
Check	08/26/2022	EFT	Paychex of New York LLC	√	-4,541.24	-133,893.72
Bill Pmt -Check	08/26/2022	EFT	CALPERS	√	-2,884.68	-136,778.40
Check	08/26/2022	EFT	Paychex of New York LLC	√	-313.84	-137,092.24
Check	08/26/2022	EFT	Paychex of New York LLC	√	-298.95	-137,391.19
Bill Pmt -Check	08/27/2022	EFT	AT &T Internet	√	-307.84	-137,699.03
Total Checks and Payments					-137,699.03	-137,699.03
Deposits and Credits - 7 items						
Deposit	08/04/2022	Dep		√	7,010.16	7,010.16
Deposit	08/11/2022	Dep		√	70,818.45	77,828.61
Deposit	08/17/2022	Dep	Return of Fraud	√	267.66	78,096.27
Deposit	08/17/2022	Dep	Return of Fraud	√	623.24	78,719.51
Deposit	08/18/2022	Dep		√	38,048.88	116,768.39
Deposit	08/26/2022	Dep		√	122,770.28	239,538.67
General Journal	08/31/2022	ah-148	Reconcile adjustment	√	0.08	239,538.75
Total Deposits and Credits					239,538.75	239,538.75
Total Cleared Transactions					101,839.72	101,839.72
Cleared Balance					101,839.72	137,977.28
Uncleared Transactions						
Checks and Payments - 20 items						
Bill Pmt -Check	07/18/2022	3436	LABORMAX STAFFING		-364.37	-364.37
Bill Pmt -Check	08/05/2022	3460	RT Dennis Accountancy		-11,100.00	-11,464.37
Bill Pmt -Check	08/05/2022	3448	Ewing Irrigation Products Inc.		-1,990.24	-13,454.61
Bill Pmt -Check	08/05/2022	3465	TULARE COUNTY ROLL-OFF		-1,099.20	-14,553.81
Bill Pmt -Check	08/10/2022	3491	Crowne Vault		-1,564.80	-16,118.61
Bill Pmt -Check	08/10/2022	3492	Element Security Solutions, Inc.		-1,485.00	-17,603.61
Bill Pmt -Check	08/10/2022	3499	Pontem Software		-1,312.50	-18,916.11
Bill Pmt -Check	08/10/2022	3487	Baker Supplies and Repairs -Bakersfield		-790.23	-19,706.34
Bill Pmt -Check	08/10/2022	3493	Ewing Irrigation Products Inc.		-482.52	-20,188.86
Bill Pmt -Check	08/17/2022	3507	ZERONOX		-80,000.00	-100,188.86
Bill Pmt -Check	08/26/2022	3520	Tulare County Counsel		-2,320.50	-102,509.36
Check	08/26/2022	3512	PLOTBOX		-1,350.00	-103,859.36
Bill Pmt -Check	08/26/2022	3518	PriorityWest		-1,100.00	-104,959.36
Bill Pmt -Check	08/26/2022	3519	Reed Shaffer		-922.90	-105,882.26
Bill Pmt -Check	08/26/2022	3515	Ewing Irrigation Products Inc.		-528.60	-106,410.86
Bill Pmt -Check	08/26/2022	3516	Giotto's Alarm Tech, INC.		-309.28	-106,720.14
Bill Pmt -Check	08/26/2022	3521	Pinnacle Technology		-207.00	-106,927.14
Bill Pmt -Check	08/26/2022	3514	Boot Barn		-150.00	-107,077.14
Bill Pmt -Check	08/26/2022	3511	David Faria		-146.29	-107,223.43
Bill Pmt -Check	08/26/2022	3517	Lowe's		-107.94	-107,331.37
Total Checks and Payments					-107,331.37	-107,331.37
Total Uncleared Transactions					-107,331.37	-107,331.37
Register Balance as of 08/31/2022					-5,491.65	30,645.91

Reconciliation Detail

10500 · Cash in Treasury (772), Period Ending 08/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						331,490.08
Cleared Transactions						
Checks and Payments - 13 items						
Invoice	07/28/2022	14765	TULARE COUNTY PVQ	√	-7,010.16	-7,010.16
Invoice	08/04/2022	14767	TULARE COUNTY PVQ	√	-32,960.83	-39,970.99
Invoice	08/04/2022	14766	TULARE COUNTY PVQ	√	-21,500.00	-61,470.99
Invoice	08/04/2022	14768	TULARE COUNTY PVQ	√	-9,349.42	-70,820.41
Invoice	08/04/2022	14766	TULARE COUNTY PVQ	√	-7,008.20	-77,828.61
Invoice	08/11/2022	14769	TULARE COUNTY PVQ	√	-13,317.24	-91,145.85
Invoice	08/11/2022	14770	TULARE COUNTY PVQ	√	-13,096.81	-104,242.66
Invoice	08/11/2022	14771	TULARE COUNTY PVQ	√	-7,345.70	-111,588.36
Invoice	08/11/2022	14772	TULARE COUNTY PVQ	√	-4,289.13	-115,877.49
Invoice	08/18/2022	14774	TULARE COUNTY PVQ	√	-85,856.63	-201,734.12
Invoice	08/18/2022	14773-1	TULARE COUNTY PVQ	√	-21,500.00	-223,234.12
Invoice	08/18/2022	14772-1	TULARE COUNTY PVQ	√	-12,075.97	-235,310.09
Invoice	08/18/2022	14773-1	TULARE COUNTY PVQ	√	-3,337.68	-238,647.77
Total Checks and Payments					-238,647.77	-238,647.77
Deposits and Credits - 7 items						
Transfer	08/01/2022			√	23,980.24	23,980.24
Transfer	08/12/2022			√	3,887.50	27,867.74
Transfer	08/16/2022			√	3,429.38	31,297.12
Transfer	08/17/2022			√	22,025.00	53,322.12
Transfer	08/22/2022			√	80,000.00	133,322.12
Transfer	08/26/2022			√	24,820.63	158,142.75
Transfer	08/30/2022			√	24,819.69	182,962.44
Total Deposits and Credits					182,962.44	182,962.44
Total Cleared Transactions					-55,685.33	-55,685.33
Cleared Balance					-55,685.33	275,804.75
Uncleared Transactions						
Checks and Payments - 2 items						
Invoice	08/25/2022	14775	TULARE COUNTY PVQ		-14,516.40	-14,516.40
Invoice	08/25/2022	14776	TULARE COUNTY PVQ		-2,964.00	-17,480.40
Total Checks and Payments					-17,480.40	-17,480.40
Total Uncleared Transactions					-17,480.40	-17,480.40
Register Balance as of 08/31/2022					-73,165.73	258,324.35

09/21/22

Reconciliation Detail

10600 · Endowment - Reserved (773), Period Ending 08/31/2022

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance							1,725,370.64
Cleared Transactions							
Deposits and Credits - 5 items							
	Transfer	08/01/2022			√	2,355.00	2,355.00
	Transfer	08/12/2022			√	393.00	2,748.00
	Transfer	08/17/2022			√	1,965.00	4,713.00
	Transfer	08/26/2022			√	1,741.00	6,454.00
	Transfer	08/30/2022			√	2,553.00	9,007.00
Total Deposits and Credits						<u>9,007.00</u>	<u>9,007.00</u>
Total Cleared Transactions						<u>9,007.00</u>	<u>9,007.00</u>
Cleared Balance						<u>9,007.00</u>	<u>1,734,377.64</u>
Register Balance as of 08/31/2022						<u>9,007.00</u>	<u>1,734,377.64</u>
Ending Balance						<u><u>9,007.00</u></u>	<u><u>1,734,377.64</u></u>

09/21/22

Reconciliation Detail

10700 - Cash in Expansion Account (807), Period Ending 08/31/2022

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance							214,317.95
Cleared Transactions							
Deposits and Credits - 6 items							
	Transfer	08/01/2022			√	1,350.00	1,350.00
	Transfer	08/12/2022			√	150.00	1,500.00
	Transfer	08/16/2022			√	150.00	1,650.00
	Transfer	08/17/2022			√	900.00	2,550.00
	Transfer	08/26/2022			√	1,350.00	3,900.00
	Transfer	08/30/2022			√	1,050.00	4,950.00
Total Deposits and Credits						<u>4,950.00</u>	<u>4,950.00</u>
Total Cleared Transactions						<u>4,950.00</u>	<u>4,950.00</u>
Cleared Balance						<u>4,950.00</u>	<u>219,267.95</u>
Register Balance as of 08/31/2022						<u>4,950.00</u>	<u>219,267.95</u>
Ending Balance						<u>4,950.00</u>	<u>219,267.95</u>

Tulare Public Cemetery District
900 East Kern Avenue
Tulare, CA 93274
PHONE: 559-686-5544 FAX: 559-686-7484

RESOLUTION NO. 2022/23 – 2

FUND TRANSFER REQUEST

TO: TULARE COUNTY AUDITOR-CONTROLLER
221 S. MOONEY BLVD., ROOM 101-E
VISALIA, CA 93291

DATE:

Please transfer the following funds for the account of:

Tulare Public Cemetery District
900 East Kern Avenue
Tulare, CA 93274

Upon motion by _____, second by _____, the following resolution was adopted:

Resolve that the amount of **\$16,026.05** to be transferred from the Endowment Care Fund 773 known at the treasurer's office as (Tulare PUB CEM DIST-Endowment) of the Tulare Public Cemetery District to be transferred to the Tulare Public Cemetery District Endowment Care Interest Fund 817 known at the treasurer's office as (Tulare PCD-Unreserved Fund) for future maintenance purposes.

<u>TRANSFER FROM:</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
Tulare PCD-Endowment	CR 773-1100	\$16,026.05
<u>TRANSFER TO:</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
Tulare PCD Unreserved Fund	DR 817-1100	\$16,026.05

I, Steve Presant, Secretary/Treasurer of the Board of Trustees of the Tulare Public Cemetery District, do hereby certify that the foregoing is a true and correct copy of a resolution made and adopted by the Board of Trustees of the Tulare Public Cemetery District at a meeting duly and regularly called and held on the _____ day of _____.

Board Secretary/Treasurer

Tulare Public Cemetery District
900 East Kern Avenue
Tulare, CA 93274
PHONE: 559-686-5544 FAX: 559-686-7484

RESOLUTION NO. 2022/23– 3

FUND TRANSFER REQUEST

TO: TULARE COUNTY AUDITOR-CONTROLLER
221 S. MOONEY BLVD., ROOM 101-E
VISALIA, CA 93291

DATE:

Please transfer the following funds for the account of:

Tulare Public Cemetery District
900 East Kern Avenue
Tulare, CA 93274

Upon motion by _____, second by _____, the following resolution was adopted:

Resolve that the amount of **\$53,738.85** to be transferred from the Endowment Care Interest Fund 817 of the Tulare Public Cemetery District to be transferred to the Tulare Public Cemetery District General Fund 772 for maintenance purposes as follows: For two mowers, mower tractor repair and ZeroNox in the total amount of **\$53,738.85** to maintain and operate the cemetery grounds.

<u>TRANSFER FROM:</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
Tulare Public Cemetery District	DR 817-2360	
Endowment Care Interest Fund	CR 817-1100	\$53,738.85

<u>TRANSFER TO:</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
Tulare Public Cemetery District	CR 772-2360	
General Fund	DR 772-1100	\$53,738.85

I, _____, Secretary/Treasurer of the Board of Trustees of the Tulare Public Cemetery District, do hereby certify that the foregoing is a true and correct copy of a resolution made and adopted by the Board of Trustees of the Tulare Public Cemetery District at a meeting duly and regularly called and held on the _____ day of _____.

Board Secretary/Treasurer

TULARE PUBLIC CEMETERY DISTRICT
September 2018-2022 Interments and Entombments

		KERN					
Year	Body Burials	Niches	Cremation in Casket	Cremation Burials	Baby Burials	Disinterments	TOTAL
2018	7	0	0	5	0	0	12
2019	7	3	0	1	0	0	11
2020	9	4	0	4	0	0	17
2021	11	3	0	6	0	0	20
2022	8	1	0	4	0	0	13

		Pre-Needs		
	Burial	Niche	1/2 Grave	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	1	0	1

		NORTH					
Year	Body Burials	Niches	Cremation in Casket	Cremation Burials	Baby Burials	Disinterments	TOTAL
2018	8	0	0	2	0	0	10
2019	13	0	0	1	0	0	14
2020	11	0	0	4	1	0	16
2021	20	0	0	2	0	0	22
2022	9	0	0	0	1	0	10

		Pre-Needs		
	Burial	Niche	1/2 Grave	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	14	0	1	15
	3	0	0	3

		TOTAL BOTH					
Year	Body Burials	Niches	Cremation in Casket	Cremation Burials	Baby Burials	Disinterments	TOTAL
2018	15	0	0	7	0	0	22
2019	20	3	0	2	0	0	25
2020	20	4	0	8	1	0	33
2021	31	3	0	8	0	0	42
2022	17	1	0	4	1	0	23

		Pre-Needs Total		
	Burial	Niche	1/2 Grave	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	14	0	1	15
	3	1	0	4

TULARE PUBLIC CEMETERY DISTRICT

YEAR TO DATE Totals 2018-2022 Interments and Entombments

KERN		Year	Body Burials	Niches	Cremation in Casket	Cremation Burials	Baby Burials	Disinterments	TOTAL
	2018	101	12	0	59	2	0	174	
	2019	90	19	0	52	1	0	162	
	2020	105	25	0	52	1	0	183	
	2021	122	26	1	67	0	0	216	
	2022	73	16	0	30	0	2	121	

Pre-Needs		Year	Burial	Niche	1/2 Grave	Total
	2018	0	0	0	0	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0
	2021	5	9	7	21	
	2022	2	6	0	8	

NORTH		Year	Body Burials	Niches	Cremation in Casket	Cremation Burials	Baby Burials	Disinterments	TOTAL
	2018	117	0	0	5	2	0	124	
	2019	114	0	0	19	2	0	135	
	2020	166	0	0	23	6	1	196	
	2021	203	0	0	39	2	1	245	
	2022	116	0	0	16	3	0	135	

Pre-Needs		Year	Burial	Niche	1/2 Grave	Total
	2018	0	0	0	0	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0
	2021	111	0	5	116	
	2022	44	0	4	48	

TOTAL BOTH		Year	Body Burials	Niches	Cremation in Casket	Cremation Burials	Baby Burials	Disinterments	TOTAL
	2018	218	12	0	64	4	0	298	
	2019	204	19	0	71	3	0	297	
	2020	271	25	0	75	7	1	379	
	2021	325	26	1	106	2	1	461	
	2022	189	16	0	46	3	2	256	

Pre-Needs Total		Year	Burial	Niche	1/2 Grave	Total
	2018	0	0	0	0	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0
	2021	116	9	12	137	
	2022	46	6	4	56	

TULARE PUBLIC CEMETERY DISTRICT
FISCAL YEAR Totals 2018-2023 Interments and Entombments

KERN		Body Burials	Niches	Cremation in Casket	Cremation Burials	Baby Burials	Disinterments	TOTAL
2018	101	12	0	59	2	0	174	
2019	90	19	0	52	1	0	162	
2020	105	25	0	52	1	0	183	
2021-2022	115	22	1	49	0	2	189	
2022-2023	20	5	0	8	0	0	33	

Pre-Needs		Burial	Niche	1/2 Grave	Total
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
	5	9	7	21	
	0	2	0	2	

NORTH		Body Burials	Niches	Cremation in Casket	Cremation Burials	Baby Burials	Disinterments	TOTAL
2018	117	0	0	5	2	0	124	
2019	114	0	0	19	2	0	135	
2020	166	0	0	23	6	1	196	
2021-2022	182	0	0	28	2	0	212	
2022-2023	35	0	0	3	1	0	39	

Pre-Needs		Burial	Niche	1/2 Grave	Total
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
	111	0	5	116	
	5	0	2	7	

TOTAL BOTH		Body Burials	Niches	Cremation in Casket	Cremation Burials	Baby Burials	Disinterments	TOTAL
2018	218	12	0	64	4	0	298	
2019	204	19	0	71	3	0	297	
2020	271	25	0	75	7	1	379	
2021-2022	297	22	1	77	2	2	401	
2022-2023	55	5	0	11	1	0	72	

Pre-Needs Total		Burial	Niche	1/2 Grave	Total
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
	116	9	12	137	
	5	2	2	9	



TULARE PUBLIC CEMETERY

900 E. Kern Avenue – Tulare, CA 93274
Phone: 559-686-5544 Fax: 559-686-7484



**Pre-Need PAYMENT PLAN CONTRACT AGREEMENT TO PURCHASE
Interment Burial Rights, Endowment Care, Merchandise and Services**

Today's Date: _____

Pre-Need Contract # _____

Interment Burial Rights Purchase for Buyer: _____

Buyer Residence Address: _____

City: _____ State: _____ Zip: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Contact Phone# _____ 2nd Contact Phone# _____

Email: _____ 2nd Email: _____

Family/Friend Contact Name: _____ Phone# _____

Interment Burial Rights Purchase for Co-Buyer: _____

Co-Buyer Residence Address: _____

City: _____ State: _____ Zip: _____

Co-Buyer Mailing Address: _____

City: _____ State: _____ Zip: _____

Contact Phone# _____ 2nd Contact Phone# _____

Email: _____ 2nd Email: _____

Family/Friend Contact Name: _____ Phone# _____

THIS CONTRACT is executed on this _____ Day of _____, 20_____, by and between TULARE PUBLIC CEMETERY DISTRICT, a political Subdivision of the State of California, doing business in the COUNTY of TULARE, State of California, hereinafter called "SELLER", and _____, residing at _____, in the City of _____, State of _____, Zip _____, hereinafter called "Buyer".

SELLER agrees to sell, and BUYER (jointly and severally, if more than one) hereby agrees to buy, subject to the terms and conditions hereinafter set forth, the following described burial rights, endowment care, merchandise and services, to wit:

CEMETERY LOCATION: **KERN** TULARE PUBLIC CEMTERY (KERN) – 900 E. KERN AVENUE, TULARE, CA 93274

CEMETERY LOCATION: **NORTH** TULARE PUBLIC CEMTERY (NORTH) – 4572 NORTH J STREET, TULARE, CA 93274

Grave Burial - SECTION/BLOCK _____ LOT/ROW _____ GRAVE/PLOT _____, or

Columbarium Niche - NICHE WALL # _____ ROW# _____ VAULT# _____ in, Tulare Public Cemetery.

Administration Fee per person to be interred (non-refundable) –

Administration Fee Current \$300 Paid in Full (\$150 Pre-Need/\$150 At-Need)

Pre-Need Admin Fee Deposit \$150 now & pay difference of Admin Fee based on the Fee at the At-Need \$ _____

Endowment Care Fee for each person/each internment (non-refundable):

Full Grave \$393 ½ Grave / Baby \$195 Niche \$172 Prev. Paid \$0 \$ _____

Fee for Installation of Non-Protective Liner:

NLP – Dome or Flat \$263 \$ _____

(this is our basic size for installment if you would like to upgrade vault or if oversize vault is needed there would be an additional fee for Installation and it would be charged at time of internment and price difference would need to be paid before internment)

SUBTOTAL = \$ _____

Service Fee x Sub-Total of Contract – (1 year 1.5% / 2 year 2.5% / 3 year 3.5%) (non-refundable):

1 Year 1.5% (12 Months) 2 Year 2.5% (24 Months) 3 Year 3.5% (36 Months) \$ _____

(No discount for early payoff)

PAYMENTS SHALL BE PAID IN FULL BY BUYER(S) TO OWN INTERMENT RIGHTS FOR BURIAL PLOT(S) STATED ON CONTRACT -

TOTAL AMOUNT DUE = \$ _____

Minimum Down Payment is 15% of TOTAL AMOUNT DUE of CONTRACT Amount Due = \$ _____

LESS DOWN PAYMENT Amount = \$ _____

TOTAL UNPAID BALANCE AMOUNT AFTER DOWN PAYMENT = \$ _____

TOTAL OF PAYMENT shall be paid by Buyer in _____ monthly installments of \$ _____

each on the _____ day of each and every month beginning _____, 20____,
and continuing thereafter until said contract balance, together with such others sums as are herein provided are fully paid. All installments and amounts payable hereunder are payable at the office of the Seller. If any installment is in default for a period of not less than 10 days, Buyer agrees to pay a delinquency charge on each of said delinquent installment in an amount of \$5.00 of such installment. In the event that the terms need to be enforced then legal action will be taken and reasonable attorney’s fees and costs shall be awarded by the court to the prevailing party.

ABSOUTELY NO CASH PAYMENTS –

Payments: *Check (\$35.00 Returned Check Fee) * Money Order/Cashiers Check * Credit/Debit Card (2.95% fee applies)

PAYMENT CHECK# _____ MONEY ORDER# _____ CARD - TOTAL PAID \$ _____

Do not include card fee in Total Paid amount since it goes directly to card company just indicate Fee Amount here \$ _____

BUYER and SELLER further agree as follows:

1. A Certificate of Interment Rights to said property shall not pass to BUYER until the contract balance and other sums due hereunder are fully paid in full. No interment in said property will be allowed until the contract balances and other sums due are fully paid. Contracts in default for more than 3 months will be subject to cancellation and all payments with the exception of Endowment, Administration, Service Fee and Late Fees will be refunded upon action by the Tulare Public Cemetery District Board of Trustees.
2. If this contract is terminated by the BUYER or the SELLER, the SELLER will refund all amounts paid hereunder, principal pay and no interest with the exception of \$ _____, which includes any and all Endowment Care, Administration Fees AND Service Fees (if paid) which shall be retained by the SELLER.
3. The BUYER agrees that said Interment Rights are purchased for use and not for speculation or investment. BUYER further agrees and understands that any additional service, merchandise, additions, changes or needs not listed in said contract will require payment 3 (three) working days before the use of the contract, these additions which may include, but will not be limited to:
 - a. **If the interment of the deceased is eligible for burial, but is not a resident of the District and owned no property in the District at the time of death, a non-resident fee will be added to the contract purchase.**
 - b. If a burial is made on a Saturday, the Saturday Graveside Fee will be added to the contract purchase.
 - c. If at the time of burial an oversize outer burial container is determined to be needed to accommodate the casket, an additional fee will be required for the oversize container and if necessary, an additional lot.

4. *The conveyance and succession for said Interment Rights shall be subject to the California Health and Safety Code Section 9069, Chapter 5.5, Interment Rights and all SELLERS rules and regulations which may be duly adopted in policies, rules, and regulations for governing the use, sale, or other transfer of interment rights.*
5. *If the BUYER is deceased and said contract have not been used for interment, substantial service or merchandise, and have not been sold or gifted by the BUYER, said rights will succeed in the order of Assignment Designation. If no assigned designee makes claim on said Interment Rights, they shall pass according to the laws of intestate succession as set forth in Section 6400 to 6413, inclusive of the California Probate Code. All monies paid with the exception of the Endowment, Administration, Service Fee, Late Fees and No Interest will follow the line of succession and will be issued to that next in line after request has been made and verified with the proper documentation that the Board sees necessary to validate claim. Final will be the Tulare Public Cemetery District Board approval to issue funds to claimant.*
6. BUYER shall have the right any time, unless in default hereunder to assign his interest in this agreement to an eligible person, provided such assignment is first recorded on the books of the SELLER and transferred according to the rules and regulations as required by the SELLER, which will require a transfer fee of \$450.
7. No warranties, expressed or implied, representations, promises, or statements have been made by the SELLER unless endorsed hereon in writing. This agreement contains all the covenants and promises between the parties, and no agent or representative of either party has authority to modify, add or change any of the terms and conditions herein set forth nor the term or conditions of the receipt of payment.
8. This agreement shall become effective when signed by and authorized official of the SELLER and thereafter it shall apply to and bind and insure to the benefit of the SELLER and the heirs, administrators, executors and assigns of the BUYER, and whenever the BUYER is mentioned herein, it shall include the heirs and assigns of the BUYER as they were specifically designated by the Burial Rights Successor Affidavit.
9. In the event that the grave site chosen by BUYER becomes unsuitable for use for an unforeseen reason or circumstance, SELLER will provide BUYER with a replacement grave site of equal or greater value than the original grave site, and all Interment Rights will transfer to the replacement grave site.
10. NOTICE TO THE BUYER; do not sign this agreement before you read it, or if it contains any blank space. You are entitled to a complete filled in copy of this agreement. BUYER DOES HEREBY ACKNOWLEDGE FULL DISCLOSURE OF THE CONTENTS OF THIS AGREEMENT AND RECEIPT OF FULLY COMPLETED AND EXECUTED COPY THEREOF.

BUYER:

By executing this Contract on the signature line below, Buyer acknowledges and certifies that he or she has read this Contract and the personal information provided above is true and correct as the date thereof:

BUYER NAME PRINT:

CO-BUYER NAME PRINT:

BUYER SIGNATURE & DATE:

CO-BUYER SIGNATURE & DATE:

SELLER:

TULARE PUBLIC CEMETERY DISTRICT
900 E. KERN AVENUE - TULARE, CA 93274

Telephone: 559-686-5544 ● Fax: 559-686-7484
EMAIL: OFFICE@TULARECEMETERY.NET

Tulare Public Cemetery Authorized Official:

Authorized Pre-Need Sales Employee Name

Authorized Pre-Need Sales Employee Signature & Date

Tulare Public Cemetery – District Manager Verification:

District Manager Name

District Manager Signature & Date

Notes or Important Information to Note:



FOR YOUR RECORDS

**Tulare Public Cemetery District
Pre-Need Payment Plan**

Account# _____

Payment - #1 or #12

DUE DATE: _____

DATE PAID: _____

PAYMENT Ref#: _____

(Check#/Card Auth#/
Cashiers CK or Money Order)

AMOUNT PAID: \$ _____



Please Return this Remittance with Payment

Payment #1 of #12

Account Name: Account # _____ Amount Due \$ _____ Due Date _____

John Doe

**1234 Avenue 234
Tulare, CA 93274**

Late After _____ Late Additional Fee **\$5.00**

Total Payment \$ _____

Check Payable To: TULARE PUBLIC CEMETERY DISTRICT

**Mail To: Tulare Public Cemetery District
900 Kern Avenue
Tulare, CA 93274**

Please Check the Box for Name or Address change and place new information on back.



Please Return this Remittance with Payment

Payment #2 of #12

Account Name: Account # _____ Amount Due \$ _____ Due Date _____

John Doe

**1234 Avenue 234
Tulare, CA 93274**

Late After _____ Late Additional Fee **\$5.00**

Total Payment \$ _____

Check Payable To: TULARE PUBLIC CEMETERY DISTRICT

**Mail To: Tulare Public Cemetery District
900 Kern Avenue
Tulare, CA 93274**

Please Check the Box for Name or Address change and place new information on back.



Please Return this Remittance with Payment

Payment #3 of #12

Account Name: Account # _____ Amount Due \$ _____ Due Date _____

John Doe

**1234 Avenue 234
Tulare, CA 93274**

Late After _____ Late Additional Fee **\$5.00**

Total Payment \$ _____

Check Payable To: TULARE PUBLIC CEMETERY DISTRICT

**Mail To: Tulare Public Cemetery District
900 Kern Avenue
Tulare, CA 93274**

Please Check the Box for Name or Address change and place new information on back.



Please Return this Remittance with Payment

Payment #4 of #12

Account Name: Account # _____ Amount Due \$ _____ Due Date _____

John Doe

**1234 Avenue 234
Tulare, CA 93274**

Late After _____ Late Additional Fee **\$5.00**

Total Payment \$ _____

Check Payable To: TULARE PUBLIC CEMETERY DISTRICT

**Mail To: Tulare Public Cemetery District
900 Kern Avenue
Tulare, CA 93274**

Please Check the Box for Name or Address change and place new information on back.



FOR YOUR RECORDS

**Tulare Public Cemetery District
Pre-Need Payment Plan**

Account# _____

Payment - #3 or #12

DUE DATE: _____

DATE PAID: _____

PAYMENT Ref#: _____

(Check#/Card Auth#/
Cashiers CK or Money Order)

AMOUNT PAID: \$ _____



FOR YOUR RECORDS

**Tulare Public Cemetery District
Pre-Need Payment Plan**

Account# _____

Payment - #4 or #12

DUE DATE: _____

DATE PAID: _____

PAYMENT Ref#: _____

(Check#/Card Auth#/
Cashiers CK or Money Order)

AMOUNT PAID: \$ _____

**BEFORE THE BOARD OF TRUSTEES
TULARE PUBLIC CEMETERY DISTRICT
COUNTY OF TULARE, STATE OF CALIFORNIA**

Resolution to Remove Certain Signatories and to Add
New Signatories on
Bank of the Sierra Checking Account for
Drafts and Cash Withdrawals

Resolution No. 2022-2023-1

Regarding the checking account established at Bank of the Sierra in the name of the Tulare Cemetery District, the Board of Trustees of the Tulare Public Cemetery District resolves as follows:

1. The signatories on the account shall be the Officers of the Board of Trustees of the Tulare Public Cemetery District ("Board").
2. The existing signatories on the account, to wit: Steve Presant, Xavier Avila, and Carlene Ringius, are to be removed as signatories.
3. The new authorized signatories are as follows:
 - a. Board President, Carlos Ramos
 - b. Board Vice President, James Pennington
 - c. Board Secretary, Steve Presant
4. The Board shall pass a superseding resolution to establish new account signatories any time the makeup of the Board Officers changes.
5. No new bank account may be opened for the Tulare Public Cemetery District without a resolution from the Board.
6. No existing bank account may be closed for the Tulare Public Cemetery District without a resolution from the Board.
7. In order for a cash withdrawal to be made from the account, the withdrawal slip shall contain signatures of two of the signatories identified in this resolution to be valid.
8. All checks and drafts written against the account shall only require the signature of a single signatory identified in this resolution to be valid.
9. This resolution shall supersede conflicting provisions of any previously-passed resolutions.

The foregoing resolution was adopted on motion of Trustee _____, seconded by Trustee, _____ at a Regular Board Meeting of the Board of Trustees held on October 27, 2022, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST:

Board Secretary



TULARE PUBLIC CEMETERY DISTRICT
900 EAST KERN AVENUETULARE, CALIFORNIA 93274**PHONE (559) 686-5544**

DONATION FORM &
DONATED TREE POLICY AND WAVIER OF LIABILITY

Tulare Public Cemetery District welcomes the public support to help maintain and keep our cemeteries beautiful for years to come, but we can not do that without your help. You can help to preserve and maintain the Tulare Public Cemetery District in a few ways:

- **Use the form below to donate funds which may be “restricted” to a specific fund such as maintenance, fencing, landscaping, headstone restoration, etc. or “unrestricted, to be used at the discretion of the Tulare Public Cemetery District**
- **Tree Donation – this will enable you to donate a tree of your choice from the list provided which can be made in memory of a loved one – Approval from District Manager and Grounds Supervisor will be required for placement of tree.**
- **Roses or Flower Donation – this will enable you to donate a Roses or Flower of your choice from the list provided which can be made in memory of a loved one – Approval from District Manager and Grounds Supervisor will be required for placement of Roses/Flowers**

To make a tax-deductible donation, please complete the form below. You can make your donation by debit or credit card (which card company charges a 2.95% fee) or by mailing a personal check, cashiers check or money order. Your donation can be given in memory of a family member or friend, and we will retain both your name and those of your loved ones in our records. We appreciate your support while we take these much-needed steps to improving your cemetery. With a combined effort from all community, no matter how small or large the donation, we can make Tulare Public Cemetery District a more pleasant place for everyone to visit their loved ones.

I, _____, acknowledge receipt of the Tulare Public Cemetery District Donated Tree, Rose/Flower, Landscape or other Grounds items used for improvement Policy and hereby waive and release the Tulare Public Cemetery District from any and all liability regarding the items that I have donated. I understand that only the Tulare Public Cemetery District personnel are allowed to plant approved trees, roses/flowers, or landscaping in the locations approved by the District Manager and Grounds Supervisor. I understand that in the event the tree, roses/flowers or landscape becomes diseased, damaged, or for any other reason must be removed, the Tulare Public Cemetery District will to supply a replacement tree and any replacement tree shall be at my own expense.

I acknowledge that I have read and understand this entire Policy and Waiver of Liability and I agree hereby to abide by the terms contained herein.

Enclosed is my donation for \$ _____ to Tulare Public Cemetery District in memory of:

_____.

Please select and sign here if:

Funds are to be "restricted" to: _____

Print/Sign

Date

Please select and sign here if:

Funds are to be "unrestricted" to be used at the discretion Tulare Public Cemetery District

Print/Sign

Date

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Please make checks payable to:
Tulare Public Cemetery District

Tulare Public Cemetery District
900 East Kern Avenue - Tulare, California 93274

Agreement and Certificate of Internment Rights

Certificate # - _____

THIS AGREEMENT, is executed on _____, by and between the Tulare Public Cemetery District, a public cemetery district organized and operated pursuant to the Public Cemetery District Law, California Health and Safety Code § 9000, *et seq.*, hereinafter referred to as Cemetery, and _____, hereinafter referred to as Grantee.

Cemetery, in consideration for amounts of :

- \$ _____ in _____ costs,
- \$ _____ in endowment care costs for 1 internment
- \$ _____ for an opening and closing cost for 1 internment
- \$ _____ for an Administration Fee cost for 1 internment

for a total cost of \$ _____, hereby acknowledges that total cost was paid by Grantee and receipted in Cemetery records, does hereby grant to _____ whose present address is: _____ - _____, _____, his, her, or heirs, and assigns, interment rights at the burial plot described in detail as follows.

Cemetery Location, _____ - Tulare, California 93274,
_____ : # _____ Block/Section : _____ Row: _____ Lot: _____
, as per maps and plats on file in the office of the Tulare County Recorder, hereinafter, "Plot" or "the Plot."

Cemetery makes the above-described grant of interment rights upon the following express conditions, which Grantee, by execution of this agreement, hereby agrees shall be binding up Grantee and all future heirs, assigns or successors of Grantee to this Agreement.

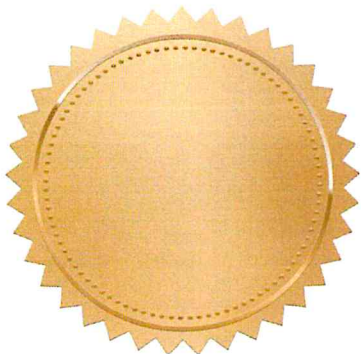
FIRST: That the grant described herein provides Grantee with interment rights at the Plot, and pursuant to Health and Safety Code §9069.20, does not confer title of the Plot property to Grantee. Internment rights also include the right to erect a memorial and direct inscriptions.

SECOND: That the Grantee shall at all times abide by and comply with all laws of the State, County and City in which the Cemetery is located.

THIRD: That Grantee shall comply with all rules, regulations and policies adopted and promulgated by Cemetery, as they pertain to interment and disinterment of deceased persons, Cemetery maintenance and operation, and Cemetery supervision.

FOURTH: The interment rights provided herein shall not be transferred by Grantee without prior written consent by Cemetery. Any purported transfer of rights without prior written Cemetery consent shall be null and void.

In Witness, Whereof, the Tulare Public Cemetery District, Board of Trustees has set its hand and seal on, _____.



Carlos Ramos - Chairman, Board of Trustees

James Pennington - Vice Chairman, Board of Trustees

_____, _____ *Board of Trustees*

Clara L. Bernardo - District Manager

Certificate of Burial Rights
Recorded in Tulare Cemetery Book:
Book # _____ Page# _____

* This will be printed directly on the back of Certificate of Internment Rights.

Tulare Public Cemetery District

900 East Kern Avenue - Tulare, California 93274

Agreement and Certificate of Internment Rights

Internment Owner(s): _____

Address: _____

Date: _____, _____

Certificate of Burial Rights Recorded in Tulare Cemetery Book:

Book # _____ Page# _____

"The person(s) named in the Agreement and Certificate of Internment Rights issued and of record will be presumed to be the Owner(s) of the Internment Right unless the Tulare Public Cemetery District approves in writing the transfer or assignment of ownership in accordance with the Rules and Regulations as they now exist or may hereafter be amended."

Understanding – "Ownership of Certificate of Internment Rights"

When purchasing a plot a person becomes owner of interment rights and receives a certificate stating the name of the interment rights owner(s) and the location of which the right of interment has been purchased. The interment rights for a grave, plot, or other type of entombment, give the interment rights owner(s) the right to say who can be buried in the grave, plot or other type of entombment. Interment rights also include the right to set a marker/headstone and direct inscriptions. If there is more than one rights owner, then ideally all parties must give their consent before any interments take place or a marker set. The granting of interment rights to a grave does not actually mean you own the land itself but that you have the right to direct burials and markers in the assigned site, subject to the cemetery bylaws and government regulations. The land remains the property of the Tulare Public Cemetery District and the interment rights cannot be transferred to another owner without permission and approval from the Tulare Public Cemetery District. Also, as the owner(s) of the interment rights you are responsible to inform the Tulare Public Cemetery District of any future changes in address or contact information.

Keep this document in a safe place. A fee may be charged for a replacement document.

TULARE PUBLIC CEMETERY DISTRICT FLOWER POLICY

THE FOLLOWING ARE GUIDELINES FOR THE USE OF FLOWERS AND DECORATIONS ON THE GRAVE SITES IN THE TULARE PUBLIC CEMETERY DISTRICT, IN ORDER TO MAINTAIN THE CEMETERIES IN AN ATTRACTIVE AND DIGNIFIED MANNER AND IN ORDER TO PROTECT THE SAFETY OF VISITORS AND THE EMPLOYEES ON THE CEMETERIES.

FLOWERS AND DECORATIONS MUST BE CONFINED WITHIN THE VASE HOLDERS ON EACH GRAVE SITE MARKER BORDER

THERE SHALL NOT BE PLACED ON ANY GRAVE, CROSSES, BALLOONS, FENCES CEMENT VASES, BORDERS OF THE FLOWERS, ROCKS, WOOD, METAL, STATUES, TOYS, DECORATIONS, ETC, UNLESS THEY ARE **CONFINED AND SECURED** AS AN INTEGRAL PART OF THE FLOWER ARRANGEMENT WITHIN THE VASE HOLDERS ABOVE THE GRAVE SITE MARKER. ANYONE WHO DOES NOT HAVE A MARKER/HEADSTONE CANNOT HAVE ANYTHING ON THE GRAVE UNTIL A MARKER/HEADSTONE IS SET.

CEMETERY STAFF WILL REMOVE ANY OF THE ARRANGEMENT THAT BECOME WILTED, TATTERED, A HAZARD, OR SAFETY ISSUE TO ANYONE VISITING THE CEMETERY.

TULARE PUBLIC CEMETERY DISTRICT WILL TAKE REASONABLE EFFORTS NOT TO HARM ARRANGEMENTS WITHIN THE SITE CONTAINERS AND WILL NOT BE RESPONSIBLE FOR ANYTHING THAT HAS BROKEN, LOST, STOLEN MISPLACED OR VANDALIZED.

FRESH FLOWERS WREATHS, POTTED PLANTS, OR EASEL ARRANGEMENTS FROM A FUNERAL SERVICE, SHOULD BE PICKED UP BY THE FAMILY WITHIN A FEW DAYS AFTER THE SERVICE, OR THE CEMETERY WILL REMOVE THEM FROM THE GRAVE SITE WHEN THEY BECOME WILTED OR TATTERED.

YOUR COOPERATION WITH THIS POLICY WILL HELP THE TULARE PUBLIC CEMETERY DISTRICT MAINTAIN A CLEAN AND SAFE ENVIROMENT FOR ALL THOSE VISITING THE CEMETERY.

ANY HEADSTONE/MARKER THAT HAS ANY HOMEMADE ADD-ONS TO THE HEADSTONE/MARKER WILL BE REMOVED

CLEAN-OUT – THERE WILL BE A COMPLETE CLEAN OUT OF EVERYTHING ON ALL HEADSTONES AND NICHES ON JANUARY 16 & 17TH OF EVERY YEAR. NO FURTHER NOTICE WILL BE GIVEN.

BOARD OF TRUSTEES
TULARE PUBLIC CEMETERY DISTRICT
900 EAST KERN AVE.
TULARE, CA 93274

POLICY AMENDED AND ADOPTED JULY 11, 2007
AMENDED SEPTEMBER 26, 2019
AMENDED AUGUST 26, 2021



TULARE PUBLIC CEMETERY DISTRICT
FLOWER POLICY & DECORATING OF GRAVES & NICHE
For Kern and North J Cemeteries

The following are **policies and guidelines** for the use of flowers and decorations on all **gravesites, cremation, niche, ossuary and any/all premises** at the Tulare Public Cemetery District. The following policies will be enforced to maintain the best interests and safety of **all families, visitors and staff**. In order to maintain the cemeteries in an attractive and dignified manner and **keep the expense of maintenance at a minimum**, we kindly ask that the following regulations be observed.

FLOWERS AND DECORATIONS MUST BE CONFINED WITHIN
THE DESIGNATED VASE HOLDERS ON EACH NICHE OR GRAVE SITE
HEADSTONES/MARKER BORDER

There shall not be placed in, on or around any niche, grave, tree, or on any part of the premises: crosses, glass, balloons, fences, borders around headstone or plot, containers, any nonfloral items, standalone decorations, metal hooks, plant hangers, bird houses, windchimes, pinwheels, toys, flammable candles, solar lights, digital devices, battery operated systems, cement vases, rocks, wood, metal, statues, decorations, etc., or any other items the District Manager deems unsafe for the grounds, the employees or public.

All floral, fresh or artificial, must be **confined and secured** as an integral part of the flower arrangement within the **designated** vase holders above the grave site marker.

Any plot which does not have a marker/headstone **cannot have anything on the grave** until a marker/headstone is set and then the policies must then be followed. Niche vases approved by District Manager are available for purchase in the office. Cemetery approved temporary markers are available for use at no additional charge but must be returned after 90 days or when headstone is set which ever comes first, please see office for details.

CLEAN-OUT - THERE WILL BE A COMPLETE CLEAN OUT OF EVERYTHING ON ALL HEADSTONES AND NICHE THE 3RD WEEK of JANUARY from Monday – Friday for both cemeteries every year.
NO FURTHER NOTICE WILL BE GIVEN.

After the Clean-Out you are welcome to replace flowers in the vases as approved in this policy.

ABSOLUTELY NO ITEMS ARE ALLOWED ON THE GRASS AREA!
NO EXCEPTIONS!

Cemetery staff will remove any of the **fresh or artificial** arrangements that become wilted, tattered, a hazard, or **might be a safety issue** to anyone visiting the Cemetery.



TULARE PUBLIC CEMETERY DISTRICT
FLOWER POLICY & DECORATING OF GRAVES & NICHES
For Kern and North J Cemeteries

Tulare Public Cemetery District will take reasonable efforts not to harm arrangements within the site containers and will not be responsible or held liable for anything that is broken, lost, stolen, misplaced, damaged by weather, vandalized or causes beyond our control.

Fresh flowers wreaths, potted plants and or easel/stand arrangements from a funeral service, should be picked up by the family within a few days after the service, or the cemetery will remove and dispose of them from the gravesite when they become wilted or tattered. Arrangements will be removed from easels/stands and placed directly on plot.

Any and all **unauthorized** additions or items of any kind that are placed or affixed to the headstones/markers/niches or premises shall be removed and disposed of upon discovery by Tulare Public Cemetery District staff.

Tulare Public Cemetery is not responsible to hold any unauthorized items that are not within compliance of the policies.

THIS IS THE ONLY NOTICE YOU WILL RECEIVE. WE WILL NOT CONTACT YOU OR GIVE YOU WARNING ABOUT THE REMOVAL AND DISPOSING OF ITEMS THAT DO NOT MEET COMPLIANCE.

ALL HEADSTONES BECOME THE RESPONSIBILITY OF THE REMAINING FAMILY ONCE THEY ARE SET.

FOR YOUR PROTECTION PLEASE BE CAREFUL WHEN WALKING ON THE GROUNDS AS THEY ARE UNEVEN. ALSO, BE CAREFUL AND WATCH YOUR STEP AROUND THE CEMENT CURBING THROUGHOUT THE CEMETERY.

If you have any questions or concerns regarding the placement of decorations, flowers, etc. on the graves, niches or premises please contact the office for approval. **Only the District Manager can make approvals.**

We Thank You for your cooperation. The Tulare Public Cemetery District is determined to maintain a clean and safe environment for all of those visiting and employed at the cemetery.

BOARD OF TRUSTEES
TULARE PUBLIC CEMETERY DISTRICT
900 EAST KERN AVE.
TULARE, CA 93274
POLICY AMENDED AND ADOPTED JULY 11, 2007
AMENDED AND ADOPTED SEPTEMBER 26, 2019
AMENDED AUGUST 26, 2021

POLICY AMENDED AND ADOPTED JULY 11, 2007
AMENDED AND ADOPTED SEPTEMBER 26, 2019
AMENDED AUGUST 26, 2021



TULARE PUBLIC CEMETERY DISTRICT
FLOWER POLICY & DECORATING OF GRAVES & NICHES
For Kern and North J Cemeteries
AMENDED October 27, 2022

Interment Rights Owner(s)

Cemetery _____ Section / Block _____ Plot# _____

I/We acknowledge that I have received, read and understand the above policies and procedures in its entirety and agree to abide by them. I/We understand and agree that any items that are not in compliance with these policies will be immediately removed and disposed of by Tulare Public Cemetery and/or their staff. I/We acknowledge and agree that we are the Interment Rights owners and have the responsibility of everything that is placed on and around the plot that is not in compliance and that we will remove it immediately. I/We also understand and agree that Tulare Public Cemetery and/or their staff is not responsible or liable for any damaged or missing items that are placed on or around the plot regardless of compliance. I/We also understand that these policies can be changed at any time and I agree to follow any of the current and new policies that are amended.

Interment Rights Owner - Signature

Date

Interment Rights Owner - Signature

Date