**Tulare Public Cemetery District**

**900 EAST KERN AVENUE\*\*TULARE, CALIFORNIA 93274\*\*PHONE (559) 686-5544**

**BOARD AGENDA**

**Regular Board Meeting**

**January 30, 2020**

**1:00 P.M.**

PRELIMINARIES:

* 1. Call to Order
  2. Roll Call
  3. Pledge of Allegiance
  4. Recognition of Visitors
  5. Public Comment (three (3) minutes per person)
  6. Trustee’s Comments

NOTICE TO THE PUBLIC

PUBLIC COMMENT PERIOD

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| AT THIS TIME, MEMBERS OF THE PUBLIC MAY COMMENT ON ANY ITEM THAT IS NOT ON THE AGENDA THAT IS WITHIN THE JURISDICTION OF THE BOARD. Under state law, matters presented under this item cannot be discussed or acted upon by the board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for board consideration. Any person addressing the board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak |

OPEN SESSION – AGENDA ITEMS: (All items are subject to discussion and possible action by the Board of Trustees.)

* 1. Election of Officers
  2. Manager’s Salary
  3. Discussion of Secretary/Groundmen Salary
  4. Approval of December 18, 2019 Minutes, December 31, 2019 Special Minutes, January 8, 2020 Special Minutes
  5. September, November & December 2019 Financial Reports
  6. Audit Committee Report
  7. Revolving Fund Resolution 2019/2020 – 3
  8. Gopher Machine
  9. Madera Training for Grounds Keepers
  10. Grave Repurchase Offer
  11. Review of proposed changes to the Employee Handbook
  12. Review of policy for Kern Cemetery Rules and Regs.
  13. Review of Service Scheduling Policy
  14. Office Manager’s Report

ADJOURNMENT:

OPEN SESSION AGENDA ITEMS

NOTICE TO THE PUBLIC

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| ALL WRITINGS, MATERIALS AND INFORMATION PROVIDED TO THE BOARD FOR THEIR CONSIDERATION RELATING TO ANY OPEN SESSION AGENDA ITEMS OF THE MEETING ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS MONDAY THROUGH FRIDAY 8:00 AM – 5:00 PM AT THE ADMINISTRATION OFFICE OF THE DISTRICT LOCATED AT 900 E. KERN AVE., TULARE, CA 93274 |

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| IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU SHOULD NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE BOARD OFFICE AT (559) 686-5544 FORTY-EIGHT (48) HOURS PRIOR TO THIS MEETING. |