

# Tulare Public Cemetery District

*This is an Endowment Care Interment*

## **AUDIT MEETING AGENDA**



Committee Members  
Stephen Presant  
Xavier Avila  
Linda Maloy

**Tulare Public Cemetery – Conference Room  
900 E. Kern Avenue – Tulare, CA**

**Tuesday, October 24, 2023  
1:00p.m. – Audit Meeting**

***Public Information about Meetings:***

Attend meetings in person or access the meeting live via Facebook <https://www.facebook.com/profile.php?id=100076699464485>

Documents related to items on the agenda are accessible on District's website at [www.tularecemetery.net](http://www.tularecemetery.net) and available for viewing in a single binder at the entrance of the conference room.

Public Comments – Any member of the public wishing to address the Board shall first identify himself or herself and shall be limited to three(3) minutes (six (6) minutes if a language interpreter is used) unless extended by the chairperson. It is the Board's intent to accommodate all persons who wish to attend open public meetings.

1. CALL TO ORDER
2. ROLL CALL
3. RECOGNITION OF VISITORS
4. OPEN SESSION - AUDIT REPORTS, ITEMS OF INTEREST & GENERAL BUSINESS  
*(All items are subject to discussion and possible action by the Committee Members.)*
  - 5.1- Approve Minutes of October 16, 2023
  - 5.2- Approve August 2023 financials
  - 5.3- Andy Hinojosa CPA MBA Contract
  - 5.4- Quickbooks Journal Entry Report for June, July and August 2023
  - 5.5- Review Bylaws created for Audit
  - 5.6- Review monies for farmland lease
  - 5.7- Review payroll reports with pay increases
  - 5.8- Review Health benefit increases
  - 5.9- Review salary schedule
  - 5.10- District Manger's Report

5. ADJOURNMENT

**OPEN SESSION AGENDA ITEMS  
NOTICE TO THE PUBLIC**

ALL WRITINGS, MATERIALS AND INFORMATION PROVIDED TO THE BOARD FOR THEIR CONSIDERATION RELATING TO ANY OPEN SESSION AGENDA ITEMS OF THE MEETING ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS MONDAY - FRIDAY 8:00 AM – 4:00 PM AT THE CEMETERY DISTRICT OFFICE LOCATED AT 900 E. KERN AVE. - TULARE, CA 93274

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU SHOULD NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE BOARD OFFICE AT (559) 686-5544 FORTY-EIGHT (48) HOURS PRIOR TO THIS MEETING.