**Tulare Public Cemetery District**

**900 EAST KERN AVENUE\*\*TULARE, CALIFORNIA 93274\*\*PHONE (559) 686-5544**

**AUDIT COMMITTEE AGENDA**

**Audit Committee Meeting**

**January 17, 2020**

**1:00 P.M.**

PRELIMINARIES:

* 1. Call to Order
  2. Roll Call
  3. Recognition of Visitors

OPEN SESSION:

2.1 Approval of December 5, 2019 Minutes

2.2 Approval of November and December financials.

2.3 Review the invoices for Rigo Signs and determine the amount and budget item these invoices were charged to.

2.4 Update on review of September Profit & Loss with Payroll Summary of September.

2.5 Review possible changes to the Employee Handbook in regards to Introductory Employee benefit restrictions.

2.6 Update on Preliminary Audit report presentation date.

2.7 Manager’s Report

ADJOURNMENT:

OPEN SESSION AGENDA ITEMS

NOTICE TO THE PUBLIC

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| ALL WRITINGS, MATERIALS AND INFORMATION PROVIDED TO THE BOARD FOR THEIR CONSIDERATION RELATING TO ANY OPEN SESSION AGENDA ITEMS OF THE MEETING ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS MONDAY THROUGH FRIDAY 8:00 AM – 5:00 PM AT THE ADMINISTRATION OFFICE OF THE DISTRICT LOCATED AT 900 E. KERN AVE., TULARE, CA 93274 |

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| IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU SHOULD NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE BOARD OFFICE AT (559) 686-5544 TWENTY-FOUR (24) HOURS PRIOR TO THIS MEETING. |