

Tulare Public Cemetery District  
Special Board Meeting Minutes  
May 15, 2020

CALL TO ORDER:

The Tulare Public Cemetery board meeting was called to order at 1:00 p.m., at 900 E. Kern Avenue, Tulare, California by Chairperson Stephen Presant. Trustees present were Vice Chairperson Xavier Avila, and Secretary James Pennington.

Trustee Vicki Gilson and Trustee Alberto Aguilar were present via teleconference.

RECOGNITION OF VISITORS:

Alex Gutierrez

TRUSTEE COMMENTS:

Trustee Aguilar commented on the audit report and the letter that was sent by the auditor.

Trustee Gilson also commented on the audit report and the letter that accompanied the report. She also informed the board that she had called the auditor and asked him a few questions about the audit and letter.

DISCUSSION OF COVID-19 BURIAL PROCEDURES:

After much discussion the board came to a consensus of having Manager Castaneda, rewrite the burial procedures due to COVID -19. Secretary Pennington asked for management take into consideration all that was said.

At 2:00 pm the Chairperson gave a 5-minute recess.

At 2:05 pm the board came back into open session.

OFFICE MANAGER'S REPORT:

Manager Castaneda reported that Mr. Bobby Richardson of Tulare Joint Union High School District came to ask if they could use the cemetery for senior students to drive up and receive their diplomas. Chairman Presant also spoke to Mr. Richardson he reported that Tulare Union High School will be having their drive thru ceremony in the morning.

Manager Castaneda reported that a person or persons broke into the green house and looks like they have been staying in there. We have locked it the best way we could until Mr. Reed Shaffer can come out and take a look at it.

ADJOURNMENT:

Having nothing further to discuss Chairperson Presant adjourned the meeting at 2:57 p.m.

Respectfully Submitted,

  
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Board Secretary