

Tulare Public Cemetery District
Regular Board Meeting Minutes
July 23, 2020

CALL TO ORDER:

The Tulare Public Cemetery board meeting was called to order at 1:08 p.m., at 900 E. Kern Avenue, Tulare, California by Chairperson Stephen Present. Trustees present were Chairperson Present, Vice Chairperson Xavier Avila, Secretary James Pennington, Trustee Alberto Aguilar and Vicki Gilson attended by teleconference

RECOGNITION OF VISITORS:

Kathy Mendonca and Jennifer Berchium.

PUBLIC COMMENTS:

At 1:15 p.m. Chairperson Present opened up for Public Comments.

Jennifer spoke regarding CALPERS she wanted to know why do employees need to be at the board meeting. She also on the water at North cemetery or the lack of it and weeds being up on top of headstones. She felt that the cemetery is not being attended to correctly.

Kathy Mendonca wanted to know the policy on vases. She felt that the cemetery workers have no right to take what her or her family put on the headstone considering it is her property. She also spoke on the maintenance of the cemetery grounds and how seven years ago the cemetery was so beautiful and now it doesn't look like the cemetery is being attended to correctly.

Alex Gutierrez asked the board to get better technology for the cemetery. He recommended to upload cemetery board meetings. He also asked for the board to have Trustee Aguilar's agenda items brought forth along with Trustee Gilson's agenda items. Mr. Gutierrez brought to the boards attention that it is the bad miss management and leadership of the cemetery that has caused the COVID-19 outbreak in our county.

Carlos Mendoza Sr. Asked how he could get copies of all district policies and regulations.

TRUSTEE COMMENTS:

Trustee Aguilar commented on an e-mail he sent on June 23, 2020 his request on missing financial reports and as of today has not received the data manager Castaneda is in violation of letting Trustee Aguilar do his fiduciary duty.

Trustee Gilson stated we've had a lot of difficulties with Brown Act violations and financial reports. Trustee Gilson suggested that all board members and 2 staff members attend the CSDA Brown Act workshop.

Vice Chairperson Present gave an update on the well at North cemetery.

CALPERS PEPRA CONTRIBUTION:

It was motioned by Vice Chairperson Avila to give every employee a \$1.00 raise and for it to take effect on July 1, 2020, second by Secretary Pennington (4-1) Trustee Aguilar – No, Trustee Gilson – Yes, Secretary Pennington – Yes, Vice Chairperson – Yes, Chairperson – Yes.

At 3:20pm Vice Chairperson Avila left the meeting.

APPROVAL OF MAY 27, 28, JUNE 9, 25, & JULY 7, 2020 MINUTES:

Chairperson Present accepted the minutes with changes.

Tulare Public Cemetery District
Regular Board Meeting Minutes
July 23, 2020

At 3:33pm Vice Chairperson Avila returned to the meeting.

APRIL & MAY 2020 FINANCIAL REPORTS:

Trustee Aguilar made a motion to approve the financial with corrections, second by Vice Chairperson Avila (5-0) Trustee Aguilar – Yes, Trustee Gilson – Yes, Secretary Pennington – Yes, Vice Chairperson – Yes, Chairperson – Yes.

At 4:28pm Vice Chairperson Avila left the meeting.

FISCAL YEAR 2020-2021 PROPOSED BUDGET:

Trustee Gilson made a motion with the corrections indicated to approve the Fiscal Year 2020-2021 Budget, second by Trustee Aguilar (4-0) Trustee Aguilar – Yes, Trustee Gilson – Yes, Secretary Pennington – Yes, Chairperson Present – Yes.

BEREAVEMENT TRAINING:

The board directed Manager to get information on any bereavement training for staff.

LETTER FROM SALCIDO FAMILY:

The board directed Manager to send a letter of apology to the Salcido family. It was motioned by Trustee Aguilar to pay the monument company \$375.00 toward the Salcido mother's headstone, second by Secretary Pennington (5-0) Trustee Aguilar – Yes, Trustee Gilson – Yes, Secretary Pennington – Yes, Vice Chairperson Avila – Yes, Chairperson Present – Yes.

COVID-19 EMPLOYEE PROCEDURES:

It was a consensus from the board that when the district office receives the letter from TCHD it be accepted for an employee to return to work.

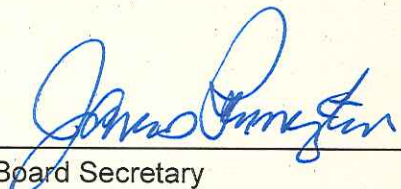
MANAGERS REPORT:

Manager Castaneda reported to the board of the break in at Kern cemetery breakroom and that nothing was taken. She also reported on the several sprinklers that were broken during employee's time off at Kern and North cemetery.

ADJOURNMENT:

Having nothing further Chairperson Present adjourned the meeting at 5:34 p.m.

Respectfully Submitted,



Board Secretary