



Contribution Indication

Policy Period: 2021-22
Coverage Dates: 11/11/2021 - 7/1/2022
Account No: TULACEM

Customer Service
For Information on Your Account Visit:
www.mygsrma.org
GSRMA PO Box 706 Willows, CA 95988
Phone: 530-934-5633 Fax: 530-934-8133

Tulare Cemetery District

2021-22 COVERAGE	CONTRIBUTION
Workers' Compensation	
<i>Estimated Payroll</i> \$528,333	\$30,691
General Liability	
<i>Estimated Payroll</i> \$528,333	\$33,397
Property	
<i>Total Insured Value</i> \$575,139	\$1,274
HV Property	
<i>Total Insured Value</i> \$0	\$0
Auto	
<i>Total Insured Value</i> \$1,000	\$6
Watercraft	
<i>Total Insured Value</i> \$0	\$0
Mobile Equipment	
<i>Total Insured Value</i> \$0	\$0
Crime Bond	
<i>Exposure</i> 10	\$161
Pollution	
<i>Estimated Payroll</i> \$528,333	\$0
TOTAL ESTIMATED ANNUAL CONTRIBUTION*	\$65,529
TOTAL ESTIMATED PRORATED CONTRIBUTION* (11/11/2021 - 7/1/2022)	\$41,652
TOTAL ESTIMATED PAYMENT	\$41,652

*Total Contribution is an ESTIMATE ONLY and may not be equal to the final Contribution amount when coverage is bound.
NOT AN INVOICE. INDICATION DATED 10/7/2021 DOES NOT BIND COVERAGE.



Special Instructions

Policy Period: 2021-22

Account No: TULACEM

Customer Service

For Information on Your Account Visit:

www.mygsrma.org

GSRMA
PO Box 706
Willows, CA 95988

Phone: 530-934-5633
Fax: 530-934-8133

Membership is dependant on the following requirements, which must be met prior to the beginning of the next renewal period:

Retain general counsel from a reputable firm with experience in public agencies (specifically public cemetery districts, if possible). Such counsel should attend all board meetings and review board agenda and minutes prior to their finalization and publication.

Refer to an attorney specializing in California employment practices prior to taking action regarding any employee.

Enroll in GSRMA's Labor Law/Employment Practices Service through the Eyres Law Group.

Have the district employee handbook and all employment-related policies and procedures reviewed by an employment practices attorney. This service is available through our Labor Law/Employment Practices Service.

Ensure all Board Members are compliant with required training including Ethics and Harassment. Board and management must complete Brown Act training bi-annually.

Ensure all employees are compliant with required State trainings including Harassment.

Additional Suggestions:

We suggest employees be required to complete Ethics - AB 1234.

Apply for GSRMA's Risk Management Accreditation Program (RMAP).

Actively pursue and participate in GSRMA's programs, services, and training.

Consider membership and participation in State cemetery associations.

We are waiving our usual 3-year rate freeze for new members. This will allow the district to participate in our experience modifier program after their first coverage period. Positive or negative loss experience will correspondingly affect future premium.

Also note that coverage may be terminated at any time by GSRMA Board action.

Coverage Summary and Limits

Property and Miscellaneous Coverage

\$600,000,000 Limits Per Loss

- Low member deductibles
- All-risk, full replacement cost coverage
- Real and personal property
- Automobile, mobile equipment, boiler and machinery
- Flood coverage included
- No co-insurance clause
- Optional earthquake, watercraft and aviation/airport coverage

Major Exclusions

- Aircraft (except unmanned aircraft), Watercraft, and Rolling Stock
- Standing Timber, Growing Crops and Animals (except Specially Trained Animals)
- Unscheduled Dams, Piers, Wharves, Docks, Underground Pipes, Outfalls, Tunnels, Bridges, Catwalks, Roadways, Highways, Streets, Sidewalks, Culverts, Street Lights and Traffic Signals, etc., in excess of \$3,000,000 sublimit unless scheduled
- Land and Land values (and water excess of primary limit)
- Property in due course of Ocean Marine Transit
- Shipment by mail after delivery into the custody of the Post Office Department
- Course of Construction (nonincidental excess of \$100,000,000 project value)
- Power Transmission and Feeder Lines more than 1000 feet from insureds premises
- Railroad Property except while in Course of Construction
- Pollution, Contamination or Seepage (except Accidental Contamination)
- Contractors Equipment, unless scheduled
- Licensed Vehicles, unless scheduled
- Electronic Data Recognition
- Computer Virus/Cyber Exclusion
- Asbestos excess of the primary limit
- Error in Design, Faulty Workmanship and Faulty Materials (except for resulting damage)
- Communicable Disease

Coverage Summary and Limits

Comprehensive General Liability

\$50,000,000 Per Occurrence Limits

Broad Occurrence Coverage Including:

- First-dollar coverage – no member retention or deductible for liability losses
- Bodily Injury & Property Damage
- Personal Injury
- Public Officials Errors & Omissions
- Automobile Liability
- Contractual Liability
- Employment Practices Liability
- Excess coverage is provided through PRISM (Public Risk Innovation, Solutions, and Management), one of the largest and most respected public entity insurance programs in the nation.

Major Exclusions

- | | |
|---|---|
| • Airports/Aircraft | • Non-monetary damages |
| • Health Care Professional Liability (limited) | • Breach of Contract |
| • Eminent Domain/Inverse Condemnation | • Unlawful Discrimination intentionally committed by, at the direction of, or with the consent of the Covered Party |
| • Failure to Supply Fuel, Water or Electricity | • Violation of Economic or Trade Sanctions |
| • Subsidence | • Strip Search (limited) |
| • Nuclear Material | • Violation of Communication or Information Law |
| • Pollution (limited) | • Employee Benefits Limitation |
| • Dam Failure (unless endorsed) | • Fair Labor Standards Act |
| • Asbestos | • Wrongful Incarceration- prior to being a member |
| • Fixed Route Transit (unless endorsed) | • Cyber |
| • Punitive Damages | • Organic Pathogen (Communicable Disease) |
| • Fiduciary Liability | • Polyfluroalkyl (PFAS) |
| • Employment Retirement Income Security Act (ERISA) | |
| • Care Custody and Control | |
| • Benefits payable under an employee benefit plan | |

Coverage Summary and Limits

Cyber Liability

\$5,000,000 Aggregate Limit

Claims Made and Reported Coverage Including:

- GSRMA members share a single sublimit of \$12,000,000 Aggregate for all coverages combined (including Claims Expenses)
- Additional sub limits may apply
- Member's Self Insured Retention is \$10,000 and there is an eight (8) hour waiting period for first party claims
- Coverage includes Breach Response
- Coverage includes First Party Loss (Business Interruption, Dependent Business Interruption, Cyber Extortion, Data Recovery)
- Coverage includes Third Party Liability (Data and Network, Regulatory Defense and Penalties, Payment Card Liabilities and Costs, Media Liability)
- Coverage includes eCrime (Fraudulent Instruction, Telephone Fraud)

Crime

\$15,000,000 Limit

Occurrence Coverage Including:

- GSRMA members have a \$2,500 deductible per occurrence
- Coverage includes Employee Theft including Faithful Performance of Duty (per loss coverage)
- Coverage includes Depositor's Forgery or Alteration including Credit, Debit or Charge Card Forgery
- Coverage includes Theft, Disappearance and Destruction – Inside and Outside the Premises
- Coverage includes Computer Fraud and Funds Transfer Fraud
- Coverage includes Money Orders and Counterfeit Paper Currency

Major Exclusions

- Exclusion information available upon request

Coverage Summary and Limits

Workers' Compensation Coverage

Statutory Limits/\$5,000,000 Employers Liability

- Complete Self-Administration of Claims
- Coordinated Phone-In Reporting and Injury Triage
- Customized Return-to-Work Programs
- Nationally Recognized for Innovative Claims Management Solutions

Major Exclusions

- Punitive or exemplary damages, fines or penalties
- Any payments in excess of the benefits regularly provided by the Workers' Compensation law
- Labor Code 4850 benefits
- Labor Code 4856 benefits
- Education Section Codes 44984 and 45192



Phone # 559-592-3171 legal@thesungazette.com
 Fax # 559-592-4308 wwwfsgnews.com

Date	Invoice #
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8/12/2021	70006
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Bill To

Attn: Leonor Castaneda
 Tulare Public Cemetery
 900 E. Kern Ave.
 Tulare, CA 93274

P.O. Number	Terms	Rep
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Due Date

8/12/2021

Quantity	Item Code	Description	Price Each	Amount
2.6	Public Notice	811-34, Public Hearing for Fee Increases, 8/18/21	32.00	83.20
2.6	Public Notice Add...	811-34, Public Hearing for Fee Increases, 8/25/21	23.50	61.10

PO Box 7
 402 South F St., Exeter, CA 93221

Payments/Credits	\$0.00
Balance Due	\$144.30

(811-34)
TULARE PUBLIC
CEMETERY
NOTICE TO THE
PUBLIC REGARDING
PUBLIC HEARING FOR
FEE INCREASES:

At 9:00AM on September 2, 2021 at 900 E. Kern Avenue, Tulare, CA; the Tulare Public Cemetery District will be holding a public hearing to consider an increase of fees for various burial services at the Kern and North Cemeteries. Members of the public are invited to voice comments or concerns in regards to these proposed fee increases during the agendaized public hearing.

Sun-Gaz 8/18, 8/25/21

Mission Statement:

The mission of the Tulare Public Cemetery is to honor the memory of those who have chosen our cemetery as their final resting place. We will strive to create a dignified and respectful environment for those who visit our Cemetery to honor the memory of a friend or loved one. Our facilities will be maintained with the highest standards of care so that the memories of those interred may be visited in comfort and dignified respect.

Our values

Compassion

Whenever our support is needed, we are ready to be there, responding with sensitivity and kindness. We consider every situation to be unique, and strive to understand the needs of families so we can put them at the heart of everything we do.

Respect

We respect the rights, traditions and beliefs of every individual, family, community member recognizing them as a important part of the healing process.

Integrity

We hold ourselves and each other to the highest standards of professionalism and compliance. We have the courage to hold ourselves to account, and recognize our individual and collective responsibility for ethical, honest and considered conduct.

- Example -
IDEA

POST SIGNS AT ENTRANCE OF CEMETERY AND PROBLEM AREAS

Children: Children under 18 (eighteen) years of age are not permitted within the cemetery unless accompanied by a responsible adult.



Example

POST SIGNS AT ENTRANCE OF CEMETERY AND PROBLEM AREAS ALSO
EMPTY FIELD NEXT TO CEMETERY AT NORTH



Examples

TULARE PUBLIC CEMETERY DISTRICT

KERN OAKS CEMETERY

900 E. KERN

NORTH GROVE CEMETERY

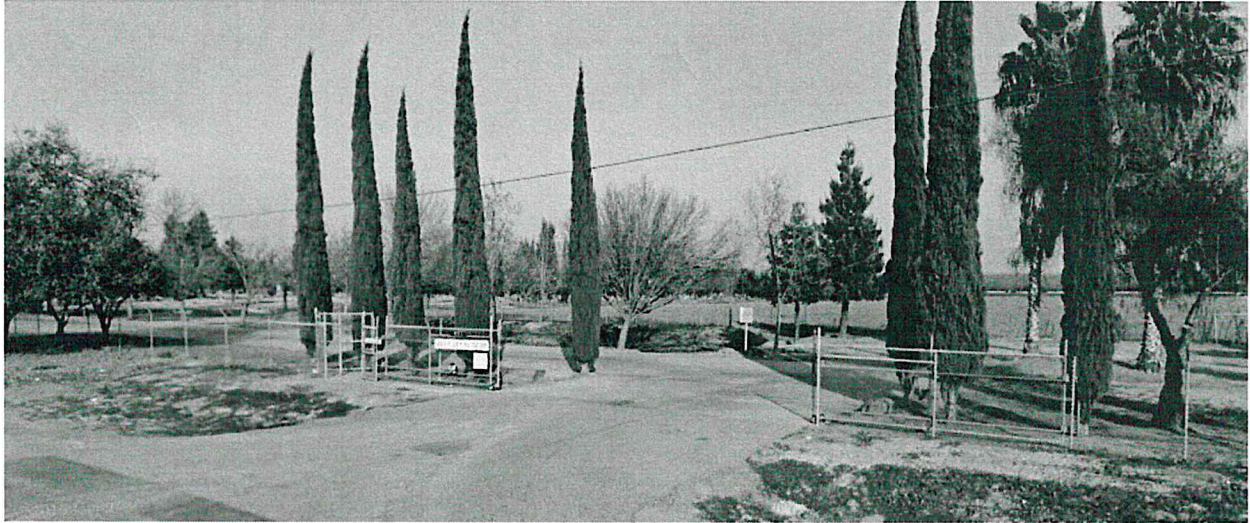
4572 NORTH J

Columbarium Garden Memorial

Columbarium Oaks Park

Rose Garden Memorial

We are pleased to submit the following Commercial HD Video System Proposal for:



David Faria for:

Tulare Public Cemetery - North

4462 North J Street • Tulare, CA 93274
559.686.5544 office • 559.623.3931 David
david@tularecemetery.net

Prepared by:

Giotto's Alarm-Tech, Inc.

Danny Giotto
Danny@giottosalarmtech.com
559.688.7618 office
559.331.2031 mobile

Giotto's Alarm-Tech, Inc.

1100 Security Court
 Tulare, CA 93274
 559.688.7618 office
 ACO7536

System Design For

Tulare Public Cemetery - North
 4462 North J Street
 Tulare, CA 93274
 559.686.5544 office

B92114**• NEW COMMERCIAL HD VIDEO SURVEILLANCE SYSTEM**

1	exacqVision Professional A-Series 2 TB IP Win 10 Desktop Server ExacqVision IP04-02T-DT	\$2,783.00
1	24" Full HD LED Backlit Display Viewsonic VX2457MHD	\$341.00
1	TV Wall Mount with Low Profile Design ECHOGEAR EGLT1-BK	\$45.00
1	Video Server Lockbox - Desktop VMP DVRLB1	\$255.00
1	Large Beige Control Box Angel & Jerome BOXL	\$78.00
1	Control Box Lock LOCK	\$8.00
1	1000va / 500 Watt UPS Tripp-Lite SMART1000LCD	\$214.00
1	8MP IR Varifocal Dome Network Camera ENS Security SIP48D3AMZH	\$415.00
1	Dome Camera Wall Mount Bracket ENS Security ES1473ZJ155	\$36.00
3	8MP 2.8-12mm Ultra-Low Light IP Bullet Color Cameras ENS Security SIP48B5AMZH	\$1,245.00
3	Bullet Camera Back Boxes ENS Security ES1260ZJ	\$63.00
1	8-Port PoE Gigabit Smart Managed Switch Newegg GS110TP	\$265.00
12	CAT-5 Ice Cube RJ45 Connectors LEVITON EZRJ45	\$12.00
1	Supervise Power at Video Server	\$100.00

PROJECT SUMMARY

<i>Equipment Total</i>	\$5,860.00
<i>Installation Total (Prevailing Wage)</i>	\$2,984.50
<i>Tax</i>	<u>\$483.45</u>
TOTAL INSTALLED	\$9,327.95

This Job has been bid at current Prevailing Wage

Minimum 3 mbps Internet Upload Speed will be required for remote access to cameras

****** This video server will ONLY accept HD cameras (No Analog) ******

This server comes with 3 years Software Support and Updates included.

Please sign and return this proposal for acceptance & scheduling.

Sign: _____ Date: _____

Product Details



exacqVision Professional A-Series 2 TB IP Win 10 Desktop ServerIP04-02T-DT

IP Desktop recorder with 4 IP cameras licenses (64 max), exacqVision Professional or Enterprise client, server, web/mobile software pre-installed with 3 years software upgrades and hardware warranty. Win10 or Ubuntu Linux 16.04 on SSD. HDMI, DVI-I, DisplayPort (2 max simultaneous), Dual GB NICs, DVD-RW. Keyboard and mouse included.



24" FULL HD LED Backlit Display

VX2457MHD

ViewSonic VX2457-MHD 24" Full HD 1080P AMD FreeSync Gaming Monitor, 1000:1, 300cd/m2, HDMI, VGA, DisplayPort, Built-in Speaker, VESA Mountable



Video Server Lockbox - Desktop

DVRLB1



1000va / 500 Watt UPS

SMART1000LCD

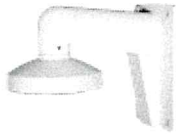
Supports a basic desktop PC up to 60 minutes during power outage
Features 8 protected outlets - 4 battery-protected, 4 surge-only
Offers automatic voltage regulation (AVR)
LCD screen reports real-time UPS and power status
Plugs into any NEMA 5-15R socket



8MP IR Varifocal Dome Network Camera

SIP48D3AMZH

1/2.5" progressive scan CMOS
3840 x 2160 @15 fps
Up to 50 m IR range
2.8~12mm varifocal lens
2 Behavior analyses
H.265+, H.265, H.264+, H.264
IP67, IK10
120 dB WDR (Wide Dynamic Range)
BLC/3D DNR/ROI/HLC

**Dome Camera Wall Mount Bracket****ES1473ZJ155**

Material: Aluminum alloy

Color: Hik white

Dimension: 155 mm × 183.5 mm × 240 mm (6.1" × 7.22" × 9.45")

Weight: 650 g (1.4 lb.)

**8MP 2.8-12mm Ultra-Low Light IP Bullet Color Camera****SIP48B5AMZH**

8MP, 2688x1520@30fps, 2.8-12mm, 0.018 Lux @ F1.6, Matrix IR 2.0, H.265, H.265+, H.264, H.264+ Ready, True WDR 120dB, IP67 & IK10, MicroSD Slot up to 128GB, Audio I/O, Alarm I/O, DC 12V, PoE, Junction Box Included

**Bullet Camera Back Box****ES1260ZJ**

Aluminum alloy material with surface spray treatment

Waterproof Design

Junction Box for Bullet Camera

Appearance: White

Material: Aluminum Alloy

Dimension: 157×185×51.5mm

Weight: 621g

**8-Port PoE Gigabit Smart Managed Switch****GS110TP**

8 PoE (802.3af) Gigabit Ethernet ports

2 SFP Gigabit fiber ports

46w total PoE budget

Comprehensive networking features

Columbarium Garden Memorial

COST FOR COLUMBARIUM

$$2 \times 40 = 80$$

$$2 \times 48 = 96$$

$$1 \times 20 = 20$$

TOTAL = 196 Niche Vaults

$$\text{Cost } \$45127 / 196 = \$230.24 \text{ per Vault}$$

**Labor -Reed to Concrete, Open Patio Wider and remove roof for
installation of Columbariums -Cost \$8671.88**

SALES FOR COLUMBARIUM

Can hold up to 2 Urn (of course based on Urn size)

If only 1 Entombment is done in the
Niche Vaults 196 x

\$1304.33 (Average Vault Price w/out Endowment or Admin Fee)

$$= \$255,648.68$$

$$-\$53,798.88$$

$$\underline{\$201,849.80}$$

Endowment based on only 1 Entombment

$$196 \times \$172 = \$33,712.00$$

Administration Fee based on only 1 Entombment

$$196 \times \$300 = \$58,800.00$$

Currently – We only have 54 Vaults left out of 327 Vaults

TULARE PUBLIC CEMETERY DISTRICT
900 EAST KERN AVE. * TULARE, CA 93274 *** PHONE (559)686-5544**

NICHE WALLS No. 1 - 4 PRICES EFFECTIVE APRIL 1, 2019

<u>SINGLE INTERMENT</u>	<u>ROW 1</u>	<u>PER-NEED</u>	<u>ROW 2 THRU 4</u>	<u>PRE-NEED</u>	<u>ROW 5</u>	<u>PRE-NEED</u>
NICHE	\$ 1,304.00		\$ 1,630.00		\$ 979.00	
ENDOWMENT CARE	\$ 172.00	\$ 1,476.00	\$ 172.00	\$ 1,802.00	\$ 172.00	\$ 1,151.00
ADMINISTRATION FEE	\$ 300.00		\$ 300.00		\$ 300.00	
TOTAL	\$ 1,776.00		\$ 2,102.00		\$ 1,451.00	
NON-RESIDENT FEE	\$ 267.00		\$ 316.00		\$ 218.00	
TOTAL	\$ 2,043.00		\$ 2,418.00		\$ 1,669.00	

MAXIMUM OF 2 CREMAINS PER NICHE

PLEASE NOTE: THE INSIDE DIMENSIONS OF OUR NICHE ARE:

12" DEEP X 12" WIDE X 12" HIGH.

SINGLE NICHE INTERMENT : OUTSIDE DIMENSIONS OF URN USED MUST BE 10" DEEP X 10" WIDE X 10" HIGH

DOUBLE NICHE INTERMENTS: OUTSIDE DIMENSIONS OF URNS USED MUST BE 8" HIGH X 6" LONG X 4" DEEP OR SMALLER

BEFORE ORDERING URNS, CHECK WITH CEMETERY FOR SIZE REQUIREMENTS.

(REV. 01/31/2008)

Average
\$1304.33

HEXAGON NO. 1 PRICES EFFECTIVE APRIL 1, 2019

<u>SINGLE INTERMENT</u>	<u>ALL ROWS</u>
NICHE	\$ 750.00
ENDOWMENT CARE	\$ 172.00
ADMINISTRATION FEE	\$ 300.00
TOTAL	\$ 1,222.00
NON-RESIDENT FEE	\$ 184.00
TOTAL	\$ 1,406.00

HEXAGON SIZES ARE THE SAME AS NICHE WALL NO. 1 - SEE SIZES ABOVE AND NOTES

NOTE: HEXAGON LETTERING AND DESIGN MUST BE IN BLACK ONLY.

NO PORCELAIN PICTURES OR COLOR LETTERING OR COLOR DESIGNS ALLOWED.

\$25.00 RETURNED CHECK FEE

CASHIER CHECKS ONLY ACCEPTED ON BURIALS

CHECKS MUST BE FOR THE EXACT AMOUNT

NO REFUNDS

***** ATTENTION ALL MORTUARIES*****

EFFECTIVE MAY 26, 2018 THE TULARE PUBLIC CEMETERY WILL BE OPEN FOR SERVICES ON SATURDAYS.
 THE COST FOR SATURDAY SERVICES WILL BE AN ADDITIONAL \$1000.00. ALL SERVICES WILL HAVE TO
 START AT 8:00 AM AND WILL NEED TO END AT 2:00 PM OR EARLIER.

Clara Bernardo

From: Doug Stilnovich <doug@premiercolumbaria.com>
Sent: Saturday, October 16, 2021 10:17 AM
To: Clara Bernardo
Subject: Re: Columbaria quote
Attachments: Tulare 2021 order form.PDF

Hi Clara,

My apologies for the mistake on yesterday's quote, it's been a busy couple weeks. Pricing actually adds up to \$45,127 please see attached order form, let me know if you have any questions.

2 Hazel Mahogany 40 niche (PC-F-3135) with Absolute Black niche doors is $\$7,243 \times 2 = \$14,486$

2 Bristol 48 niche double sided (24 per side) in Hazel Mahogany with Absolute Black niche doors is $\$5,862 \times 2 = \$11,724$

1 20 niche (PC-F-3382) in Hazel Mahogany with Absolute Black niche doors is **\$3,198**
Granite subtotal **\$29,408**

Freight estimated at **\$10,969** (27,550#)

Premier Installation on customer supplied foundations:

Travel \$1,500
Install \$600
Crane \$2,000
Materials \$150
\$4,750

Total delivered and installed for the above is **\$45,127**

Thanks,

Doug

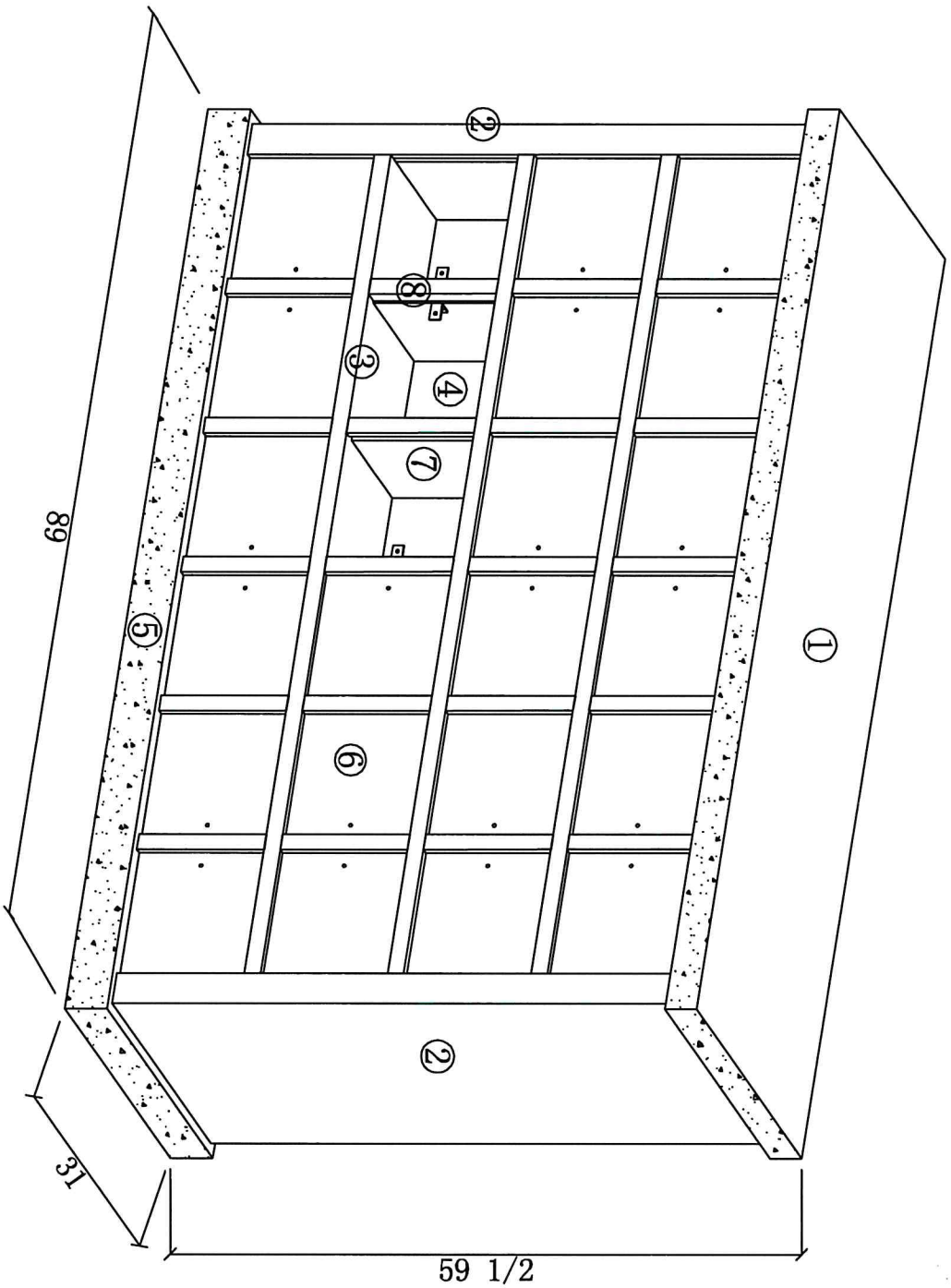
On Fri, Oct 15, 2021 at 4:37 PM Clara Bernardo <clara@tularecemetery.net> wrote:

Yes on order form

Clara L. Bernardo
District Manager

**Timeline About
5-6 months
OUT*

- ① 89*31*3 1pc
- ② 52 1/2*29*3 2pcs
- ③ 81*13 1/2*1 1/2 6pcs
- ④ 81 3/4*26 1/4*2 2pcs
- ⑤ 89*31*4 1pc
- ⑥ 12 1/2*12*3/4 48pcs
- ⑦ 13 1/2*12*1 1/2 16pcs
- ⑧ 13 1/2*12*2 24pcs

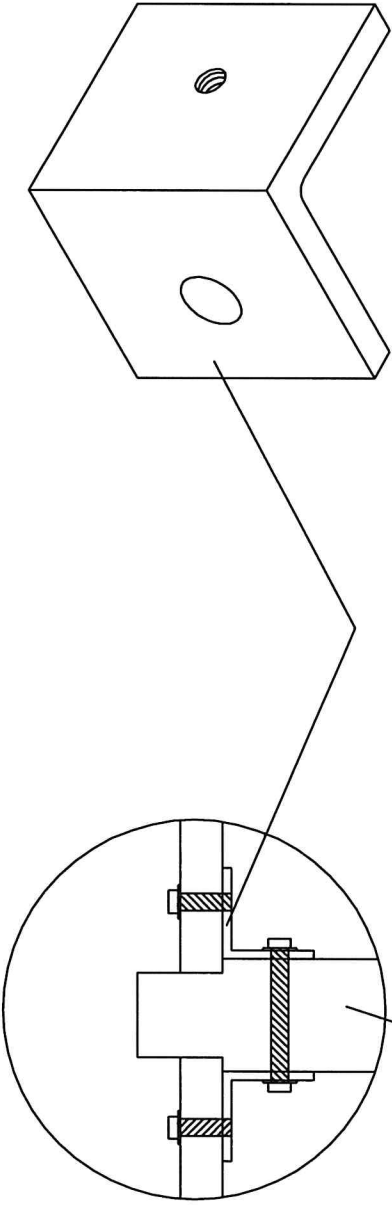
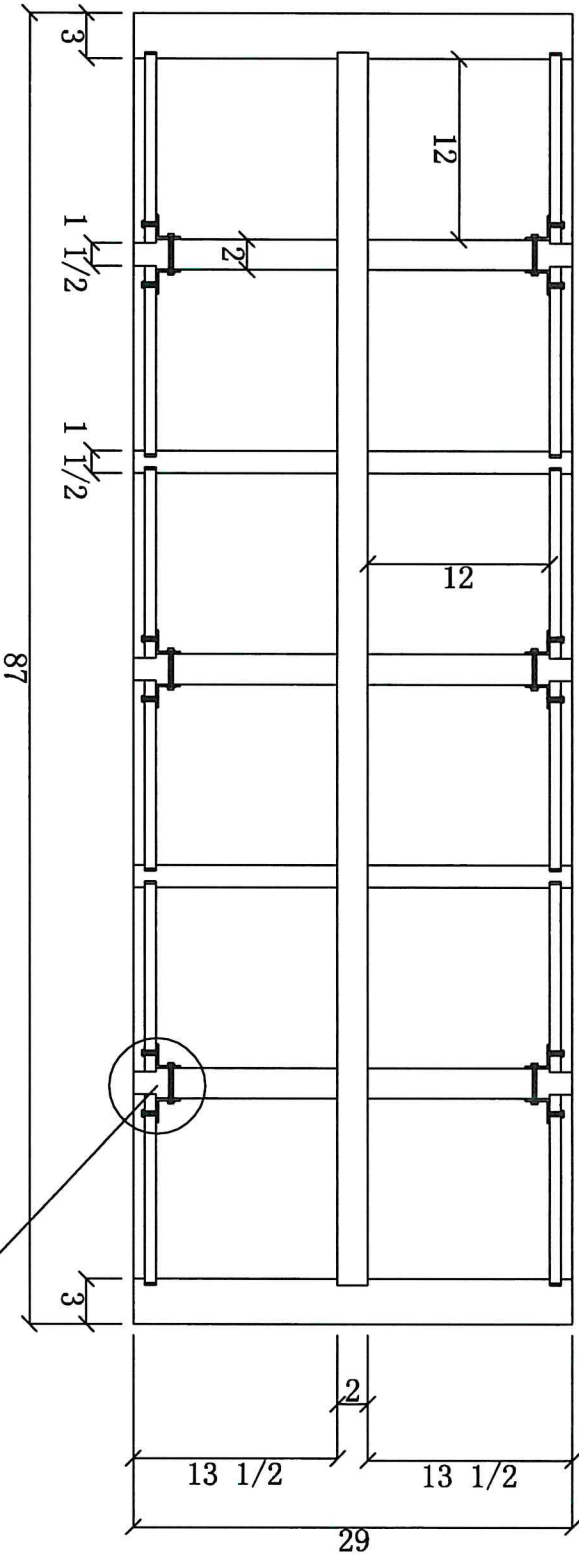


Premier Columbaria, LLC

Secure Slide Door™ with single rosette closure.

Copyright©2014 Premier Columbaria, LLC. All rights reserved.

DRAWING NO.	RKT-F-0029-C-PMI-B	SIGNATURE
SIZE	INCH (")	
SHEET NO.	1 OF 5	DATE



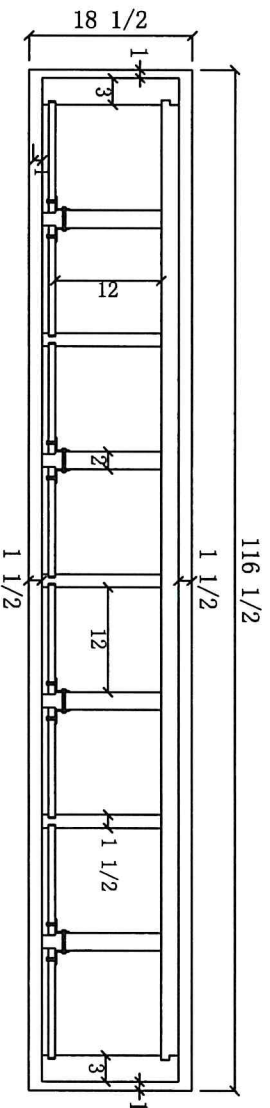
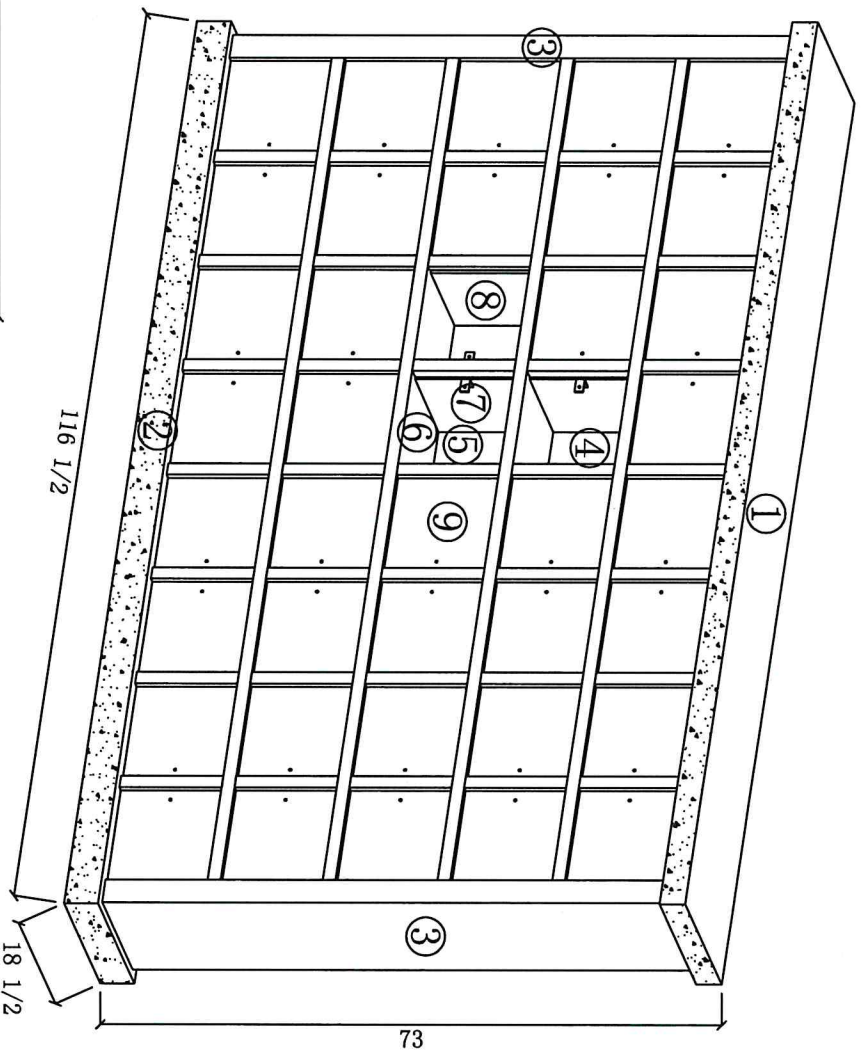
Premier Columbaria, LLC

Secure Slide Door™ with single rosette closure.

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DRAWING NO.	RKT-F-0029-C-PMI-B	SIGNATURE
SIZE	INCH (")	
SHEET NO.	2 OF 5	DATE

- | | |
|------------------------|-------|
| ① 116 1/2*18 1/2*3 | 1pc |
| ② 116 1/2*18 1/2*4 | 1pc |
| ③ 3*15 1/2*66 | 2pcs |
| ④ 109 1/2*2*26 1/4 | 1pc |
| ⑤ 109 1/2*2*39 3/4 | 1pc |
| ⑥ 108 1/2*13 1/2*1 1/2 | 4pcs |
| ⑦ 2*13 1/2*12 | 20pcs |
| ⑧ 1 1/2*13 1/2*12 | 15pcs |
| ⑨ 12 1/2*3/4*12 | 40pcs |



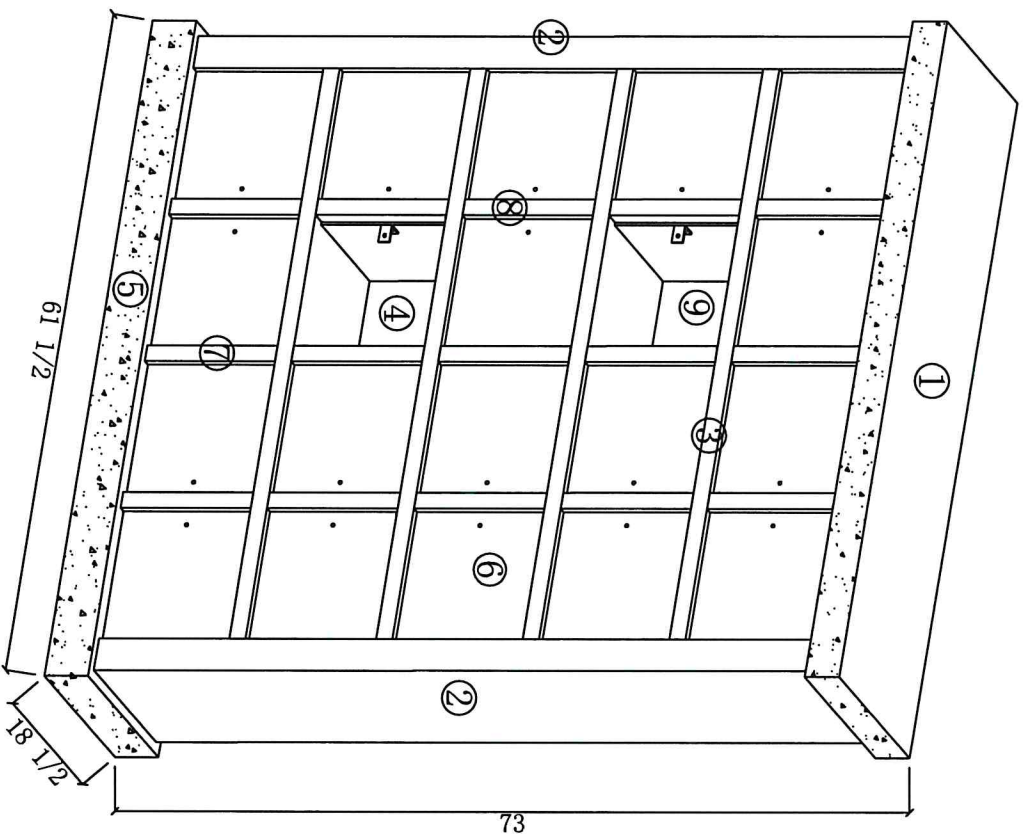
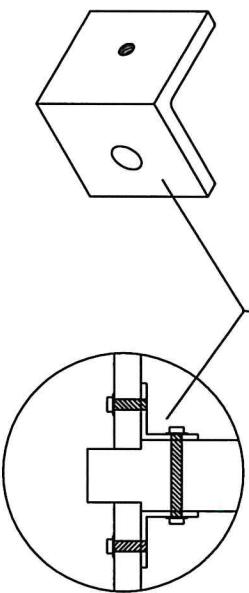
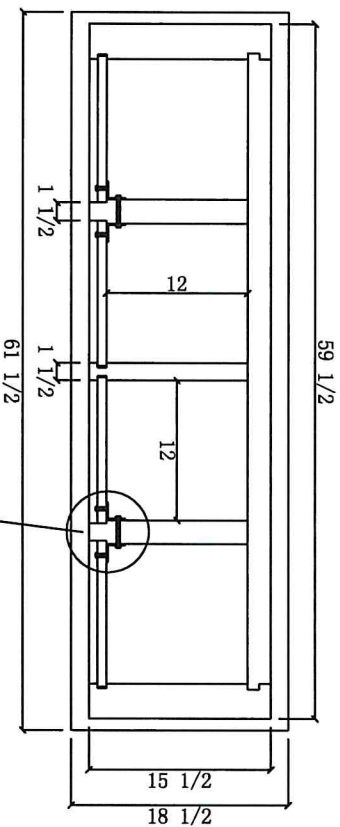
Premier Columbaria

Secure Slide Door™ with single rosette closure Copyright 2018.

Premier Columbaria LLC. All rights reserved.

Drawing Name	Revision	
Drawing NO.	PC-F-3135	Date
Units	INCH (")	Sheet NO.
		1 OF 1

- ① 61 1/2*18 1/2*3 1pc
- ② 66*15 1/2*3 2pcs
- ③ 53 1/2*13 1/2*1 1/2 4pcs
- ④ 54 1/2*39 3/4*2 1pc
- ⑤ 61 1/2*18 1/2*4 1pc
- ⑥ 12 1/2*12*3/4 20pcs
- ⑦ 13 1/2*12*1 1/2 5pcs
- ⑧ 13 1/2*12*2 10pcs
- ⑨ 54 1/2*26 1/4*2 1pc



Premier Columbaria

Secure Slide Door™ with single rosette closure Copyright 2021.

Premier Columbaria LLC. All rights reserved.

Drawing Name	Revision	
Drawing NO.	PC-F-3382	Date
Units	INCH (")	Sheet NO.
		1 OF 1

I have read the terms and conditions of this order and agree as written.

Reed Shaffer

761 South Whitney Street Tulare CA 93274

Phone 559-804-4648

E-Mail: ShafferConst@sbcglobal.net

License Number 980773

Date:	10-20-2021
To:	Tulare Public Cemetery
Address:	900 East Kern
City:	Tulare California
Phone:	686-5544
Fax:	686-7484
Cell:	Att: Clara
Email:	

DESCRIPTION:

Nitche Concrete Base West Wall

Additional Contract Notes

Nitche Concrete Base West Wall
Refab & Relocate Existing Iron Fence
Refab & Relocate Existing Iron Gate
Paint Wrought Iron Gate & Fence
ADD TO PROPOSAL

REMOVAL ALUMINIUM AWNING
INSTALL EXPANDED WIRE MESH
WELD WIRE MESH FRAMING
PAINT WIRE MESH

Owner

Reed Shaffer

*****REVISED*****

Nitche Concrete Base West Wall

Materials:

Base Price Includes:	\$8,671.88
Long Curb	
23' x 19" x 6"	
Concrete 1.75 yd	
Concrete Pump	
2x2x.120 TS	
5/8x5/8x.065 x 7' TS	
Metal Bracing	
Fasteners	
Expanded Wire	
Expanded Wire Metal Frames	
Welding Rod	
Grinding Wheels	
Black Paint	
Remove Aluminium Awning	

Labor

Base Labor	INC
Site Prep	
Pouring	
Wrought Iron Work	

Materials	\$8,671.88
Delivery	NA
Engineering	By Others
Sub-Total	\$8,671.88
Sales Tax (8.25%)	INC
Labor (With Prevailing)	INC
Total Charges	\$8,671.88
Deposit 50%	\$4,335.94
Balance Due	\$4,335.94

Completed On

Signature of Authorization

Date

Prices may change due to engineering. Payment for buildings/canopy is due on completion.



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PULLED BACK

Concrete

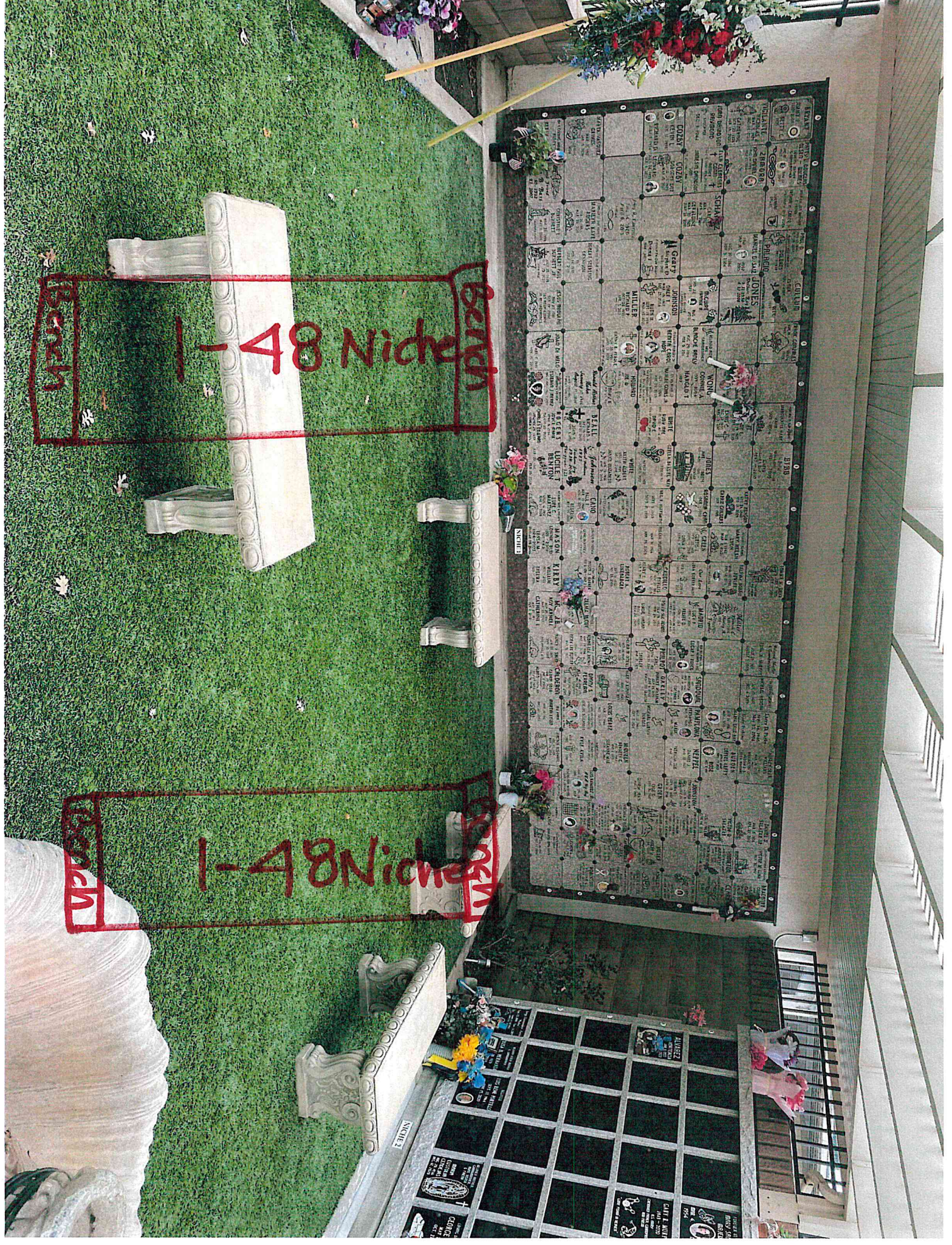
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Reference Agenda Item # 2.10



From: _____

Date: September 17, 2021 at 10:28:14 AM PDT

To: xgeneexpress@gmail.com

Subject: John and Phyllis Needham

Reply-To: _____

In July 1949 my parents John and Phyllis Needham move to Tulare. They lived on No. E St until Oct. 1958 when they purchased a home at 1001 W Tulare Ave. n 1978 believe they purchased 3 plots at the cemetery in Tulare. My daddy passed away in 1997 and my Mother stayed in their home until 2015 when she was no longer able to stay alone so the house was sold and II moved her into my home. She passed away Aug 6th 2017 after a two year battle with cancer. On Aug. 7 2017 I went to Sterling and Smith to finish up business with them then went to the cemetery and was told I had to pay another 500 because she lived out of the district. I was stunned and still reeling from her death and when I questioned this fee the lady helping me literally turned her back on me and would not respond. I remember saying to her that is was morally wrong. No person expects to have to leave their home before they pass away and after paying taxes from 1949 until 2015 I would think that fee would be waived...Its my understanding that fee is charged to people who never lived n the district and paid no taxes.

I am requesting a refund that never should have been charged in the first place.

Connie Needham Kelly
559-;

From: Xavier Avila <xgeneexpress@gmail.com>
Sent: Thursday, October 21, 2021 2:39 PM
To: Lydia Cervantes
Subject: Fwd: alberto letter and my response

Sent from my iPhone

Begin forwarded message:

From: Clara Bernardo <clara@tularecemetery.net>
Date: September 30, 2021 at 10:25:28 AM PDT
To: "Xavier Avila (xgeneexpress@gmail.com)" <xgeneexpress@gmail.com>
Subject: alberto letter and my response

Clara L. Bernardo
District Manager



900 E. Kern Avenue –
Tulare, CA 93274
(559) 686-5544
www.tularecemetery.net

From: Clara Bernardo
Sent: Thursday, September 30, 2021 10:09 AM
To: Albert Aguilar <alaguilar1925@yahoo.com>
Subject: RE: PRICE LIST FINAL 10-1-21

Can you please be more specific with the concerns of the price list. What is the data that is not the same of what was approved? How can I provide this list on September 2, 2021, if that is the date that the board decided on the prices. The list had to be updated with the changes, that is what you are receiving this list. It is the updated list after the changes were approved.

Clara L. Bernardo
District Manager



900 E. Kern Avenue –
Tulare, CA 93274
(559) 686-5544

www.tularecemetery.net

From: Albert Aguilar <alaguilar1925@yahoo.com>

Sent: Thursday, September 30, 2021 8:37 AM

To: Clara Bernardo <clara@tularecemetery.net>

Cc: Xavier <xgeneexpress@gmail.com>; Aaron Zaheen <aazaheen@co.tulare.ca.us>

Subject: Re: PRICE LIST FINAL 10-1-21

Clara Bernardo:

The final price list that will be posted is **not and does not contain** the same data as the proposed price increases data sheet provided to the Board of Trustees and the public during the September 2, 2021, Special Board meeting. Why will you be posting a price list that was not provided to the Board of Trustee during the September 2, 2021, Special Board meeting for approval?

Furthermore, on September 2, 2021, Special Board Meeting Agenda Item 2.1, included a **Public Hearing** - for the board to Review and Approve the Proposed Price Increases for Kern and North Cemeteries. The notice for the public hearing was posted in the Exeter Sun-Gazette on August 18 & 25, 2021, fourteen (14) days prior to the Public Hearing. However, you have been made fully aware of the requirements set forth within Government Code section 54954.6 (a) (2) which requires the public hearing notice to be posted at least 45-days prior to a public hearing at which the legislative body proposes to enact or increase the general tax or assessment.

I would like to know why you decided to have the Public Hearing Notice of the proposed price increases published in the Exeter Sun-Gazette instead of the Tulare Advance Register newspaper where you published the cemetery flower policy on September 16, 18, 21, and 23, 2021? By not publishing the Public Hearing Notice in the local newspaper, (Tulare Advance Register) it appears to give the impression that the intent was to deprive the residents and taxpayers of the Tulare Public Cemetery District of the Public Hearing.

Consistent with the provisions set forth within Government Code section 54960.1(a) I demand that all actions taken by the majority members of the Board of Trustees during the Public Hearing held on September 2, 2021, for the purpose of approving the proposed price increases for Kern and North Cemeteries be null and void since the public was not provided with the required notification and the adopted fee increases were not based on the costs reasonably borne by the district in providing the service. (Health and Safety Code 9083(a)).

My job as a public servant is to do what is in the best interest of the residents and taxpayers of the public. The Tulare Public Cemetery District is partially funded by the

taxpayers of the residents within its boundaries. The City of Exeter has its own public cemetery district and its local newspaper is the Exeter Sun-Gazette.

I am reminding you once again of Government Code section 54959 - "Each member of the legislative body who attends a meeting of the legislative body where action is taken in violation of this chapter, and where the member intends to deprive the public of information to which the member knows or has reason to know the public is entitled under this chapter, is guilty of a misdemeanor."

Respectfully,

Alberto Aguilar

On Wednesday, September 29, 2021, 07:18:03 PM PDT, Clara Bernardo <clara@tularecemetery.net> wrote:

FINAL PRICE LIST 10-1-21 THAT WILL BE POSTED. LET ME KNOW IF YOU HAVE AND QUESTIONS.

Clara L. Bernardo

District Manager



900 E. Kern Avenue –

Tulare, CA 93274

(559) 686-5544

Alberto Aguilar
1925 E. Alpine Avenue
Tulare, CA 93274

October 25, 2021

Ms. Clara Bernardo, District Manager
Tulare Public Cemetery District
900 E. Kern Avenue
Tulare, CA 93274

RE: Violation of Standing Operation Procedures

Dear Manager Bernardo:

Immediately after the conclusion of the August 26, 2021, regular board of trustees meeting, I requested to be provided with a copy of the Employment Agreement between Tulare Public Cemetery District and Clara Bernardo for the position of Manager, once signed by both parties. (Request #1)

After waiting for more than thirty (30) days to be provided with a copy of the Employment Agreement between Tulare Public Cemetery District and Clara Bernardo for the position of Manager, I went to the district office on September 27, 2021, and I hand-delivered a Public Records Act request to district secretary Phyllis Schneider regarding the same information that I requested on August 26, 2021. (Request #2)

After waiting more that 40-days from my initial request to be provided for a copy of the Employment Agreement between Tulare Public Cemetery District and Clara Barnardo for the position of manager, on October 6, 2021, at 6:01 pm, you sent me an email that contained a letter with your response to my Public Records Act (PRA). Your letter is dated October 6, 2021, and it states:

“RE: Pursuant to the California Public Records Act, we expect to provide you a response by August 28, 2020.”

Upon reading your letter it reminded me of the letter that the former cemetery manager sent to my attorney, Krista Ostoich on August 11, 2020, that also states:

“RE: Pursuant to the California Public Records Act, we expect to provide you a response by August 28, 2020.”

I find it appalling that you are unable to provide me with a copy of the Employment Agreement between the Tulare Public Cemetery District and Clara Bernardo for the position of manager, but you took the necessary time to go into my personnel folder to copy, word-per-word, part of the letter that was sent to my attorney on August 11, 2020. (Letter to my attorney is attached)

October 25, 2021 Letter to Clara Bernardo

In your October 6, 2021, response letter you also state:

“The Tulare Public Cemetery District is attempting to locate the requested records. However, due to the volume of records to be searched, we are providing notice to you that we will require an additional 14 days in order to complete our search. We will respond to your request by October 21, 2021.”

The California Public Records Act request that I hand-delivered at the district office on September 27, 2021, specifically makes reference to the following two items:

- 1) Your employment agreement with Tulare Public Cemetery District**
- 2) Job description and Duties of Tulare Public District General Manager**

You characterize the above two items as “volume of records to be search” as a pre-textual excuse for not providing the information. Furthermore, you also state, “We will respond to your request by October 21, 2021.” **Nowhere on your respond letter do you indicate when the information requested will be provided.**

Your October 6, 2021, respond letter notes you sent a copy of your respond letter to the following individuals: Xavier Avila, Jim Pennington and Aaron Zaheen, District Counsel.

Government Code Section 6253 (a) states, “Public records are open to inspection at all times during the office hours of the state or local agency, and every person has a right to inspect any public record, except as hereafter provided. Any reasonably segregable portion of a record shall be available for inspection by any person requesting the record after deletion of the portions that are exempted by law.”

Government Code Section 6253 (c) states, “Each agency, upon a request for a copy of records, shall, within 10 days from receipt of the request, determine whether the request, in whole or in part, seeks copies of disclosable public records in the possession of the agency and shall promptly notify the person making the request of the determination and the reasons therefore. In unusual circumstances, the time limit prescribed in this section may be extended by written notice by the head of the agency or his or her designee to the person making the request, setting forth the reasons for the extension and the date on which a determination is expected to be dispatched. No notice shall specify a date that would result in an extension for more than 14 days. When the agency dispatches the determination, and if the agency determines that the request seeks disclosable public records, the agency shall state the **estimated date and time when the records will be made available.**”

Upon receipt of your October 6, 2021, response letter, I decided to ask a friend to submit a PRA to the cemetery district for the purpose of obtaining a copy of your employment agreement with Tulare Public Cemetery District. Within a few days after the PRA was

October 25, 2021, Letter to Clara Bernardo

submitted, that individual was provided with a copy of the Employment Agreement between Tulare Public Cemetery District and Clara Bernardo for the position of Manager, that is dated August 26, 2021, and signed by Xavier Avila, Chairman of the Board and Clara Bernardo, Manager.

Your behavior and conduct towards me clearly demonstrates you are not complying with the standard operating procedures of Tulare Public Cemetery District policies and/or the laws that govern Tulare Public Cemetery District, as referenced above. I perceive your conduct towards me to be unwelcomed discrimination.

On October 21, 2021, I received another email that was sent from you at 5:21 pm, and it included your second response letter dated October 21, 2021, that is almost identical to your first letter dated October 6, 2021, and again your letter states the following:

“The Tulare Public Cemetery District is attempting to locate the requested records. However, due to the volume of records to be searched, we are providing notice to you that we will require an additional 14 days in order to complete our search. We will respond to your request by November 4, 2021.” A copy of your letter was also sent to Xavier Avila, Jim Pennington and Aaron Zaheen, District Counsel. (October 21, 2021 Respond Letter Attached)

On October 21, 2021, I went to the cemetery district office to obtain a copy of the Audit Committee Meeting Agenda and packet for their scheduled meeting at 1:00 pm. Upon my arrival at the district office, I noticed the district secretary, Phyllis Schneider was sweeping the saw dust and debris around the area where a contractor had been working outside of the office building. This was witnessed by several individuals, including members of the Audit Committee. As I observed this type of work being performed by the district secretary, I wondered why is she cleaning up after a contractor instead of performing her duties? The time she spent sweeping could have been used to make a copy of the information that I had initially requested on August 26, 2021, and again on September 27, 2021. In my opinion, this is a misuse of employee resources, specifically since the contractor had an assistant (helper). Yet you continue with your charade by sending me your October 21, 2021, response letter that is inconsistent with the government codes referenced above.

Submitted by : 

cc: Aaron Zaheen, Cemetery District Legal Counsel
Stephen Presant, Chairman Audit Committee & your mentor/trainer