



# Tulare Public Cemetery District

900 East Kern Ave Tulare, Ca. 93274  
Phone: (559)686-5544 Fax: (559)686-7484  
[www.tularecemetery.net](http://www.tularecemetery.net)  
Email [office@tularecemetery.net](mailto:office@tularecemetery.net)  
This is an Endowment Care Interment Property

Chairman  
*James Pennington*  
Vice Chairman  
*Carlos Ramos*  
Secretary  
*Stephen Presant*  
Trustees  
*Xavier Avila*  
*Alberto Aguilar*

## AGENDA Regular Board Meeting Thursday, July 28, 2022, 1:45 PM

### PRELIMINARIES:

- 1.1 Call to Order
- 1.2 Roll Call
- 1.3 Pledge of Allegiance
- 1.4 Moment of Silence in Memory of Those Who Have Passed
- 1.5 Recognition of Visitors
- 1.6 Public Comments (three (3) minutes per person)
- 1.7 Trustee Comments (three (3) minutes per person)

### NOTICE TO THE PUBLIC PUBLIC COMMENT PERIOD

AT THIS TIME, MEMBERS OF THE PUBLIC MAY COMMENT ON ANY ITEM THAT IS NOT ON THE AGENDA THAT IS WITHIN THE JURISDICTION OF THE BOARD. Under state law, matters presented under this item cannot be discussed or acted upon by the board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for board consideration. Any person addressing the board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak

### OPEN SESSION – AGENDA ITEMS: (All items are subject to discussion and possible action by the Board of Trustees.)

- 2.1 Approve Minutes for Special Board Meeting July 9, 2022 and Regular Board Meeting July 23, 2022
- 2.2 Grounds Supervisor report
- 2.3 Audit Committee report
- 2.4 Approve June 2022 financials
- 2.5 Interment report
- 2.6 Audit report review for 2020-21
- 2.7 Lawn mowers
- 2.8 Maker Policy update
- 2.9 Public Cemetery Alliance-seminar for August 31, 2022
- 2.10 California Association of Public Cemeteries (CAPC) seminar for October 7, 2022
- 2.11 Complaint letter-Almeida Family
- 2.12 Board training by counsel
- 2.13 New business
- 2.13 Plotbox and Holy Cross training update
- 2.14 District Managers report

## CLOSED SESSION – ITEMS:

### 3.1 **Significant Exposure to Litigation** – Government Code Section 54956.9(e)(5) – Statement made by a person outside of public meeting.

#### 4.1 **Announcements out (If Any)**

#### ADJOURNMENT:

#### OPEN SESSION AGENDA ITEMS NOTICE TO THE PUBLIC

ALL WRITINGS, MATERIALS AND INFORMATION PROVIDED TO THE BOARD FOR THEIR CONSIDERATION RELATING TO ANY OPEN SESSION AGENDA ITEMS OF THE MEETING ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS MONDAY THROUGH FRIDAY 8:00 AM – 5:00 PM AT THE ADMINISTRATION OFFICE OF THE DISTRICT LOCATED AT 900 E. KERN AVE., TULARE, CA 93274

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU SHOULD NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE BOARD OFFICE AT (559) 686-5544 FORTY-EIGHT (48) HOURS PRIOR TO THIS MEETING.

#### Rules of Decorum

- Meetings of the Tulare Cemetery District shall be conducted in an orderly manner to ensure that the public has a full opportunity to be heard and that the deliberative process of the Trustees is retained at all times.
- No person in the audience at a District meeting shall engage in disorderly, boisterous conduct or other acts which disturb, disrupt or otherwise impede the orderly conduct of any District meeting.
- The Chair shall request that a person who is breaching the rules of decorum be orderly and silent. If, after receiving a warning from the Chair, a person persists in disturbing the meeting, the Chair shall order him or her, to leave the District meeting.
- If such person does not remove himself or herself, the Penal Code provides that every person who, without authority of law, willfully disturbs or breaks up any meeting, not unlawful in its character, is guilty of a misdemeanor.

#### Addressing the Cemetery Board

- No person shall address the Trustees without first being recognized by the Chair.
- Each person shall confine his or her remarks to the agenda item.
- Each person shall limit his or her remarks for business items or oral communications to three minutes, with a total of 15 minutes allotted for the Public Comment Period unless further time is granted by the Chair.
- All remarks shall be addressed to the Trustees as a whole and not to any single member thereof, unless in response to a question from such member.
- No question may be asked of the Trustees without permission of the Chair.

#### Trustee Conduct

- The Tulare Public Cemetery Trustees agree to disagree.
- The Tulare Public Cemetery Trustees when desiring to speak shall address the Chair and confine their remarks to the questions under debate.
- The Tulare Public Cemetery Trustees will use respectful language, will not shout nor use aggressive behavior when communicating ideas, beliefs or comments.
- The Tulare Public Cemetery Trustees will not allow personal attacks on staff, each other, or the public.
- The Tulare Public Cemetery Trustees will not condone issues brought before the board that warrant public review without allowing the staff to review the situation and/or permission to add to the board agenda. Issues that warrant review, discussion and/or consideration of the legislative body shall be presented at an open and public meeting in a courteous and professional manner.
- The Tulare Public Cemetery Trustees will not condone grandstanding.
- The Tulare Public Cemetery Trustees will not belabor issues that have either been resolved or tabled to ensure continued productive discussions and decisions.
- The Tulare Public Cemetery Trustees will be proactive in addressing disagreements with fellow members or staff by directly addressing concerns with that member through meaningful and respectful dialogue.



Tulare Public Cemetery District  
Special Board Meeting Minutes  
July 9, 2022



CALL TO ORDER:

The Tulare Public Cemetery Regular Board Meeting was called to order at 9:00am., at 900 E. Kern Ave, Tulare, California by Chairperson Jim Pennington. Other trustees present were, Secretary Steve Presant, Trustees Xavier Avila, Alberto Aguilar and District Manager Clara Bernardo. Vice Chairman Charlie Ramos was absent.

RECONGNITION OF VISITORS:

Six members of the public was attendance.

PUBLIC COMMENTS:

Four public comments

TRUSTEE COMMENTS:

Two Trustees spoke

OPEN SESSION:

- 2.1 Presant gave report of Audit Committee Meeting
- 2.2 A-Presant motioned to approve May financials Vote (4-0)/  
B- Interment count reports was discussed
- 2.3 Presant motioned to approve the proposed annual budget 2022-23 Vote was (3-1) with Aguilar no, Presant yes, Pennington yes, Avila yes.
- 2.4 Pennington noted prior approval for Plotbox software
- 2.5 Bernardo reported on training

Chairmen Pennington adjourned meeting at 11:55am

Respectfully Submitted,

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Board Secretary



Tulare Public Cemetery District  
Regular Board Meeting Minutes  
June 23, 2022



CALL TO ORDER:

The Tulare Public Cemetery Regular Board Meeting was called to order at 1:07p.m., at 900 E. Kern Ave, Tulare, California by Chairperson Jim Pennington. Other trustees present were Vice Chairman Charlie Ramos, Secretary Steve Presant, Trustees Xavier Avila, Alberto Aguilar and District Manager Clara Bernardo.

RECONGNITION OF VISITORS:

Eleven members of the public was attendance.

PUBLIC COMMENTS:

Five public comments

TRUSTEE COMMENTS:

Five Trustees spoke

OPEN SESSION:

2.1 Public Hearing opened at 1:56pm

A- Avila moved to adopt Christy Special Order Burial Vaults. Price listed as presented.

Went on break at 2:25pm to have District Manager acquire additional information about of cost of Christy Special Order Value.

Returned to meeting at 3:00pm

Vote-(4-1) Aguilar opposed

B- Page 34-35 Kern and North J opening and closing prices reduced. Avila moved to approve  
Vote (4-1) Aguilar opposed

C- Page 25 New additional item with fee to consider Avila moved to adopt Vote (4-1) Aguilar  
opposed

D- Page 26-30 Pre-Need prepayment contracts Avila moved to adopt preneed contract with  
corrections. Vote (4-1) Aguilar opposed

E- Page 35 new cost for benches at end of new Oleander Lane- Avila moved to approved Vote  
(4-1) Aguilar opposed

Public Hearing Session Closed at 2:53 pm



Tulare Public Cemetery District  
Regular Board Meeting Minutes  
June 23, 2022



- 2.2 Avila moved to approve minutes of May 23 and June 9 as corrected. Vote (5-0)
- 2.3 Linda Maloy reported in a successful Memorial Day Flag event. The event for the Ossuary will be in September 2022.
- 2.4 No Audit Committee Meeting in June-Nothing to report.
- 2.5 No Financials for May 2022 available
- 2.6 Board review Interment Count Report
- 2.7 Review new software program proposal. Ramos moved to approve Plotbox purchase over 5-year based on approval of the next annual budget include Plotbox program. Vote Ramos yes, Pennington yes, Presant yes, Avila yes, and Aguilar no. Motion Approved.
- 2.8 Board tabled
- 2.9 Board tabled discussion on proposed 2022-23 Annual Budget
- 2.10 Board tabled discussion
- 2.11 Board tabled discussion
- 2.12 No new business to report
- 2.13 Bernardo reported on the training that's going on at her District.
  - A-Sprinkler training
  - B-Pest control training

ADJOURNMENT TO CLOSE SESSION 5:22PM

OPEN SESSION FROM CLOSE SESSION AT 5:43PM

Nothing to report

Adjourned at 5:45pm

Respectfully Submitted,

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Board Secretary

Tulare Public Cemetery District  
Audit Committee Meeting Minutes  
May 19, 2022

CALL TO ORDER:

The Tulare Public Cemetery Audit Committee meeting on May 19, 2022 was called to order at 1:04 P.M., at 900 E Kern Ave, Tulare, California by Committee Chair Steve Presant. Committee Member Xavier Avila were present. District Manager Clara Bernardo was in attendance.

RECOGNITION OF VISITORS: There were no visitors.

OPEN SESSION:

2.1 – Avila moved to approve April 25, 2022 minutes. Vote (2-0)

2.2 - Avila moved to approve April 2022 financials. Vote (2-0),

2.3 – Committee reviewed Interment Report

2.4 – Committee reviewed proposed 2022-23 Annual Budget

2.5 – Committee reviewed preliminary 2020-21 Annual Budget

2.6 – Committee reviewed proposed Resolutions

A) Transfer prior approved budget contingency to General Fund 772.

B) Transfer \$100,000 from General Fund 772 to Fund 807.

2.7 – District Mgr reported on future request for optional custom vaults offered to cemetery customers.

ADJOURNMENT:

Committee Chair Presant adjourned the meeting at 3:40 P.M.

Respectfully Submitted,

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Audit Committee Member

Tulare Public Cemetery District  
**Balance Sheet**  
As of June 30, 2022

	<u>Jun 30, 22</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
00 · Clearing Acct.	1,374.70
10100 · Petty Cash	476.96
10150 · Bank of The Sierra - CHK ACCT	8,766.70
10500 · Cash in Treasury (772)	467,019.00
10600 · Endowment - Reserved (773)	
1620 · Edowment Care 1620	316,017.92
10600 · Endowment - Reserved (773) - Other	1,406,042.72
<b>Total 10600 · Endowment - Reserved (773)</b>	<u>1,722,060.64</u>
10700 · Cash in Expansion Account (807)	211,617.95
10900 · Endowment - Unreserved (817)	293,670.02
<b>Total Checking/Savings</b>	<u>2,704,985.97</u>
<b>Accounts Receivable</b>	
11001 · Accounts Receivable - PVQ (772)	44,435.94
<b>Total Accounts Receivable</b>	<u>44,435.94</u>
<b>Other Current Assets</b>	
12001 · Undeposited Funds	-548.00
<b>Total Other Current Assets</b>	<u>-548.00</u>
<b>Total Current Assets</b>	<u>2,748,873.91</u>
<b>TOTAL ASSETS</b>	<u><u>2,748,873.91</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · Accounts Payable	54,589.18
<b>Total Accounts Payable</b>	<u>54,589.18</u>
<b>Other Current Liabilities</b>	
24000 · Payroll Liabilities	20,332.28
25500 · Sales Tax Payable	2,275.69
<b>Total Other Current Liabilities</b>	<u>22,607.97</u>
<b>Total Current Liabilities</b>	<u>77,197.15</u>
<b>Total Liabilities</b>	77,197.15
<b>Equity</b>	
30000 · Fund Balance	2,431,807.92
Net Income	239,868.84
<b>Total Equity</b>	<u>2,671,676.76</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>2,748,873.91</u></u>

## Tulare Public Cemetery District Profit & Loss Budget Performance

June 2022

	Jun 22	Budget	Jul '21 - Jun 22	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
Income					
3999 · Total Beginning Cash Available	0	32,618	0	391,418	391,418
4000 · County Taxes					
4001 · Current Secured	10,768	13,833	189,701	166,000	166,000
4006 · Current Unsecured	0	750	200	9,000	9,000
4008 · Prior Secured	0	253	0	3,040	3,040
4009 · Prior Unsecured	0	11	0	130	130
4030 · Suppl Current Secured	0	233	0	2,800	2,800
4033 · Suppl Prior Secured	0	33	0	400	400
4052 · Other Taxes	0	0	9,252	0	400
4060 · Residual Distributions	0	542	0	6,500	6,500
4069 · PT Facilities	0	492	0	5,900	5,900
5000 · Aid-Other Governmental Agencies	0	3	0	30	30
5050 · Homeowners Property Tax Relief	0	100	0	1,200	1,200
4000 · County Taxes - Other	0	0	0	0	0
<b>Total 4000 · County Taxes</b>	<b>10,768</b>	<b>16,250</b>	<b>199,152</b>	<b>195,000</b>	<b>195,000</b>
4801 · Interest Income - 772	1,059	250	4,419	3,000	3,000
5400 · Charges for Current Services	98,412	61,015	1,145,541	732,182	732,182
5450 · Concrete Base	5,800	0	53,600	0	0
5805 · Misc. Revenue	67,239	167	105,678	2,000	2,000
5834 · Restitution	0	100	1,589	1,200	1,200
5835 · Other Revenue	0	1,250	2	15,000	15,000
<b>Total Income</b>	<b>183,277</b>	<b>111,650</b>	<b>1,509,981</b>	<b>1,339,800</b>	<b>1,339,800</b>
Gross Profit	183,277	111,650	1,509,981	1,339,800	1,339,800
<b>Expense</b>					
6000 · Payroll and Employee Benefits					
6001 · Regular Payroll	37,120	43,750	505,073	525,000	525,000
6002 · Overtime	1,896	417	15,628	5,000	5,000
6004 · Health Insurance Benefits	8,997	6,250	131,516	75,000	75,000
6005 · Extra Help	0	333	0	4,000	4,000
6008 · Directors Fees	250	333	2,900	4,000	4,000
6011 · Retirement-SD Portion	3,894	3,750	47,060	45,000	45,000
6012 · Social Security and Medicare	2,979	3,333	39,716	40,000	40,000
6015 · Workers Compensation and Medicare	0	1,667	23,415	20,000	20,000
6016 · Unemployment Ins.	0	250	3,007	3,000	3,000
6020 · - Prior Year Payroll Taxes	0	0	7,648	0	0
6000 · Payroll and Employee Benefits - Other	0	0	116	0	0
<b>Total 6000 · Payroll and Employee Benefits</b>	<b>55,136</b>	<b>60,083</b>	<b>776,078</b>	<b>721,000</b>	<b>721,000</b>

*Handwritten initials/signature*



## Tulare Public Cemetery District Profit & Loss Budget Performance

June 2022

	Jun 22	Budget	Jul '21 - Jun 22	YTD Budget	Annual Budget
<b>7003 · Penalties</b>					
70031 · Finance Charges / Fees	0		15		
7003 · Penalties - Other	0	42	40	500	500
<b>Total 7003 · Penalties</b>	<b>0</b>	<b>42</b>	<b>55</b>	<b>500</b>	<b>500</b>
<b>7004 · Clothing and Personal Supplies</b>					
70041 · Breakroom Supplies	290		2,102		
70042 · PPE - Personal Protective Equip	229		421		
70043 · First Aid Supplies	190		556		
7004 · Clothing and Personal Supplies - Other	150	583	3,404	7,000	7,000
<b>Total 7004 · Clothing and Personal Supplies</b>	<b>859</b>	<b>583</b>	<b>6,482</b>	<b>7,000</b>	<b>7,000</b>
<b>7005 · Telecommunications</b>					
70051 · Internet	167		922		
70052 · Phone Lines	696		2,489		
70053 · Tablet	53		261		
7005 · Telecommunications - Other	0	500	3,012	6,000	6,000
<b>Total 7005 · Telecommunications</b>	<b>915</b>	<b>500</b>	<b>6,683</b>	<b>6,000</b>	<b>6,000</b>
<b>7006 · Vaults and Liners</b>					
7006 · Vaults and Liners	6,780	6,250	94,264	75,000	75,000
7008 · Freight/Delivery Fees	0	125	8,109	1,500	1,500
7009 · Household Supplies	0	1,667	25,691	20,000	20,000
7010 · Insurance	0		46,000	200	200
<b>Total 7006 · Vaults and Liners</b>	<b>6,780</b>	<b>8,042</b>	<b>170,064</b>	<b>96,500</b>	<b>96,500</b>
<b>7011 · Concrete Base for Headstones</b>					
7011 · Concrete Base for Headstones	0	17	1,220	200	200
<b>7025 · Mileage Reimbursement Expense</b>					
7025 · Mileage Reimbursement Expense	9,059	0	48,844	0	0
<b>7030 · Maintenance and Repairs</b>					
70200 · Repair & Maint. - Equipment	0	0	4,562	0	0
70201 · Equipment & Supplies for Servic	202		5,607		
70203 · Diesel for Equipment	1,294	0	101,599	0	0
70300 · Repair & Maint. - Outside	0		2,757		
70301 · Safety Supplies & Compliance	0		1,168		
70302 · Cleaning Supplies	2,150		8,300		
70305 · Repair & Maint. - Headstones/Con	2,323		2,323		
70308 · Weed Control Spray for Grounds	2,515		2,515		
70309 · Sprinkler Supplies / Repairs	411		745		
70311 · Landscaping -flowers, trees, ba	0	0	18,291	0	0
70400 · Repair & Maint. - Building	100		1,444		
70401 · Pest Control	0		2,274		
7030 · Maintenance and Repairs - Other	18,055	9,167	200,429	110,000	110,000
<b>Total 7030 · Maintenance and Repairs</b>	<b>18,055</b>	<b>9,167</b>	<b>200,429</b>	<b>110,000</b>	<b>110,000</b>

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## Tulare Public Cemetery District Profit & Loss Budget Performance

June 2022

	Jun 22	Budget	Jul '21 - Jun 22	YTD Budget	Annual Budget
<b>7036 · Office Supplies and Expense</b>					
61000 · Copier/Equipment Lease	0	0	1,560	0	0
62000 · Office Supplies	506	0	8,533	0	0
63000 · Computer Repairs and Expense	0	0	3,299	0	0
65000 · Software Programs/Website	0		390		
7036 · Office Supplies and Expense - Other	360	1,667	10,392	20,000	20,000
<b>Total 7036 · Office Supplies and Expense</b>	<b>867</b>	<b>1,667</b>	<b>24,174</b>	<b>20,000</b>	<b>20,000</b>
<b>7037 · Marketing</b>	<b>164</b>		<b>724</b>	<b>700</b>	<b>700</b>
7039 · Miscellaneous	109	58	9,955		
<b>7043 · Professional Fees</b>					
63500 · County Admin Fees	0	0	4,580	0	0
68100 · Accounting	2,248	0	29,065	0	0
68200 · Auditing	0	0	0	0	0
68300 · Legal	3,809	0	25,385	0	0
7043 · Professional Fees - Other	0	4,167	1,435	50,000	50,000
<b>Total 7043 · Professional Fees</b>	<b>6,057</b>	<b>4,167</b>	<b>60,464</b>	<b>50,000</b>	<b>50,000</b>
<b>7045 · Security</b>					
70451 · Alarm Service	0		14		
7045 · Security - Other	1,065	2,083	27,985	25,000	25,000
<b>Total 7045 · Security</b>	<b>1,065</b>	<b>2,083</b>	<b>27,999</b>	<b>25,000</b>	<b>25,000</b>
<b>7059 · Publications and Legal Notices</b>					
70591 · Membership Dues	0		3,529		
7059 · Publications and Legal Notices - Other	185	250	1,873	3,000	3,000
<b>Total 7059 · Publications and Legal Notices</b>	<b>185</b>	<b>250</b>	<b>5,402</b>	<b>3,000</b>	<b>3,000</b>
<b>7073 · Training / Education</b>					
7074 · Transportation and Travel	0	833	4,016	10,000	10,000
70741 · Lodging	0		3,630		
70742 · Meal/Food Reimbursement	0		54		
<b>Total 7074 · Transportation and Travel</b>	<b>0</b>		<b>3,684</b>		
<b>7081 · Utilities</b>					
77100 · SCE KERN ELECTRIC	397	0	12,450	0	0
77101 · SCE ELECTRIC NORTH	1,186		2,166		
77200 · SO Cal Gas	28	0	1,281	0	0
77300 · Water, Sewer	4,148	0	34,873	0	0
79000 · Waste Disposal	1,830	0	26,222	0	0
7081 · Utilities - Other	0	4,167	254	50,000	50,000
<b>Total 7081 · Utilities</b>	<b>7,589</b>	<b>4,167</b>	<b>77,246</b>	<b>50,000</b>	<b>50,000</b>

D.G.P.

Tulare Public Cemetery District  
Profit & Loss Budget Performance

June 2022

	Jun 22	Budget	Jul '21 - Jun 22	YTD Budget	Annual Budget
7090 · Vehicle Expense					
70901 · Vehicle Repairs/Maintenance	0		79		
Total 7090 · Vehicle Expense	0		79		
7425 · Taxes					
74251 · Sales Tax on Purchases & Repair	0		143		
7425 · Taxes - Other	0	108	5,134	1,300	1,300
Total 7425 · Taxes	0	108	5,277	1,300	1,300
8001 · Graves Repurchase	0	417	4,900	5,000	5,000
8100 · Building and Improvements	0	8,333	16,424	100,000	100,000
8300 · Equipment	9,393	11,133	21,817	133,600	133,600
Total Expense	107,174	111,650	1,428,091	1,339,800	1,339,800
Net Ordinary Income	76,103	0	81,890	0	0
Other Income/Expense					
Other Income					
9100 · Endowment - 773					
9101 · Endowment Revenue -Current Serv	9,991	5,000	126,391	60,000	60,000
9102 · Interest Income - Endowment 773	4,157	2,083	16,026	25,000	25,000
9100 · Endowment - 773 - Other	0	0	0	0	0
Total 9100 · Endowment - 773	14,148	7,083	142,417	85,000	85,000
9200 · Fund for Future Expansion - 807					
9201 · Fund for Future Expansion - 807					
9201 · Rent and Concessions - 807	0	1,250	0	15,000	15,000
9203 · Interest Income - 807	351	117	1,689	1,400	1,400
9204 · Future Expansion Current Serv	1,630	1,250	11,411	15,000	15,000
9200 · Fund for Future Expansion - 807 - Other	0		0	0	0
Total 9200 · Fund for Future Expansion - 807	1,981	2,617	13,100	31,400	31,400
9300 · Unreserved Funds - 817					
9301 · Interest Income - 817	716	417	2,462	5,000	5,000
9300 · Unreserved Funds - 817 - Other	0		0	0	0
Total 9300 · Unreserved Funds - 817	716	417	2,462	5,000	5,000
Total Other Income	16,845	10,117	157,979	121,400	121,400

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### Tulare Public Cemetery District Profit & Loss Budget Performance

June 2022

	Jun 22	Budget	Jul '21 - Jun 22	YTD Budget	Annual Budget
Other Expense					
7432 - Appropriation for Contingencies	0	10,117	0	121,400	121,400
Total Other Expense	0	10,117	0	121,400	121,400
Net Other Income	16,845	0	157,979	0	0
Net Income	<u>92,948</u>	<u>0</u>	<u>239,869</u>	<u>0</u>	<u>0</u>

**Tulare Public Cemetery District  
Reconciliation Detail**

10150 · Bank of The Sierra - CHK ACCT, Period Ending 06/30/2022

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						<b>96,577.45</b>
<b>Cleared Transactions</b>						
<b>Checks and Payments - 67 items</b>						
Bill Pmt -Check	04/30/2022	3327	AT & T Mobility	√	-52.19	-52.19
Bill Pmt -Check	05/10/2022	3325	Barnes Memorials	√	-4,800.00	-4,852.19
Bill Pmt -Check	05/10/2022	3343	Home Depot Cedit Services	√	-117.20	-4,969.39
Bill Pmt -Check	05/13/2022	3337	Leaf	√	-210.36	-5,179.75
Bill Pmt -Check	05/16/2022	3339	Health Benefits Unit	√	-9,859.98	-15,039.73
Bill Pmt -Check	05/16/2022	3340	Element Security Solutions, Inc.	√	-2,337.50	-17,377.23
Bill Pmt -Check	05/16/2022	3342	Morris Levin & Son	√	-1,875.09	-19,252.32
Bill Pmt -Check	05/16/2022	3341	Andy Hinojosa III CPA	√	-1,280.00	-20,532.32
Bill Pmt -Check	05/16/2022	3332	Roche Oil, Inc.	√	-1,173.61	-21,705.93
Bill Pmt -Check	05/16/2022	3347	Lowe's	√	-826.94	-22,532.87
Bill Pmt -Check	05/16/2022	3334	Baker Supplies and Repairs- Los Banos	√	-757.75	-23,290.62
Bill Pmt -Check	05/16/2022	3333	Uline, Inc.	√	-673.20	-23,963.82
Bill Pmt -Check	05/16/2022	3330	Crowne Vault	√	-655.60	-24,619.42
Bill Pmt -Check	05/16/2022	3338	CAL Turf Equipment & Supply Inc.	√	-535.84	-25,155.26
Bill Pmt -Check	05/16/2022	3328	California Busniness Machines	√	-527.27	-25,682.53
Bill Pmt -Check	05/16/2022	3336	Pinnacle Technology	√	-390.39	-26,072.92
Bill Pmt -Check	05/16/2022	3344	Waste Management/USA Waste	√	-308.82	-26,381.74
Bill Pmt -Check	05/16/2022	3335	Boot Barn	√	-300.00	-26,681.74
Bill Pmt -Check	05/16/2022	3346	Ramos, Carlos	√	-100.00	-26,781.74
Bill Pmt -Check	05/16/2022	3345	AGUILAR, ALBERTO	√	-100.00	-26,881.74
Bill Pmt -Check	05/16/2022	3329	AT & T Mobility	√	-52.20	-26,933.94
Bill Pmt -Check	05/16/2022	3331	Res Com Pest Control	√	-45.00	-26,978.94
Bill Pmt -Check	05/31/2022	3372	Clara L Bernardo	√	-222.67	-27,201.61
Bill Pmt -Check	06/01/2022	3369	Van Cleve Concrete Products, INC.	√	-13,110.00	-40,311.61
Bill Pmt -Check	06/01/2022	3363	Reed Shaffer	√	-6,962.94	-47,274.55
Bill Pmt -Check	06/01/2022	3367	Tulare County Counsel	√	-3,057.20	-50,331.75
Bill Pmt -Check	06/01/2022		CALPERS	√	-2,892.27	-53,224.02
Bill Pmt -Check	06/01/2022	3354	Ewing Irrigation Products Inc.	√	-1,938.78	-55,162.80
Bill Pmt -Check	06/01/2022	3355	First Choice Auto Body & Paint	√	-1,892.23	-57,055.03
Bill Pmt -Check	06/01/2022	3368	TULARE COUNTY ROLL-OFF	√	-1,420.00	-58,475.03
Bill Pmt -Check	06/01/2022	3352	Baker Supplies and Repairs -Bakersfield	√	-573.92	-59,048.95
Bill Pmt -Check	06/01/2022	3357	Leaf	√	-441.76	-59,490.71
Bill Pmt -Check	06/01/2022	3360	Office Depot	√	-322.49	-59,813.20
Bill Pmt -Check	06/01/2022	3371	Waste Management/USA Waste	√	-308.82	-60,122.02
Bill Pmt -Check	06/01/2022	3361	Pacific Employers	√	-255.00	-60,377.02
Bill Pmt -Check	06/01/2022	3351	Baker Supplies and Repairs- Los Banos	√	-243.56	-60,620.58
Bill Pmt -Check	06/01/2022	3362	Petty Cash	√	-222.69	-60,843.27
Bill Pmt -Check	06/01/2022	3370	Visalia Times Delta	√	-185.34	-61,028.61
Bill Pmt -Check	06/01/2022	3353	CAL Turf Equipment & Supply Inc.	√	-158.32	-61,186.93
Bill Pmt -Check	06/01/2022	3358	Linder Equip CO.	√	-133.20	-61,320.13
Bill Pmt -Check	06/01/2022	3359	Lowe's	√	-132.40	-61,452.53
Bill Pmt -Check	06/01/2022	3365	Roche Oil, Inc.	√	-90.65	-61,543.18
Bill Pmt -Check	06/01/2022	3364	Res Com Pest Control	√	-50.00	-61,593.18
Bill Pmt -Check	06/01/2022	3366	SoCalGas	√	-28.96	-61,622.14
Check	06/02/2022	EFT	Paychex of New York LLC	√	-16,442.09	-78,064.23
Check	06/02/2022	EFT	Paychex of New York LLC	√	-298.95	-78,363.18
Check	06/03/2022	EFT	Paychex of New York LLC	√	-4,079.55	-82,442.73
Check	06/03/2022	EFT	Paychex of New York LLC	√	-313.84	-82,756.57
Bill Pmt -Check	06/13/2022	EFT	AT &T Internet	√	-70.00	-82,826.57
Bill Pmt -Check	06/14/2022		CALPERS	√	-2,870.63	-85,697.20
Bill Pmt -Check	06/15/2022	3384	Roche Oil, Inc.	√	-1,288.44	-86,985.64
Bill Pmt -Check	06/15/2022	3380	Kaweah Lift. Inc	√	-804.55	-87,790.19
Bill Pmt -Check	06/15/2022	3381	Lowe's	√	-411.35	-88,201.54
Bill Pmt -Check	06/15/2022	3375	AGUILAR, ALBERTO	√	-100.00	-88,301.54
Bill Pmt -Check	06/16/2022	3373	ZERONOX	√	-9,392.86	-97,694.40

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**Tulare Public Cemetery District  
Reconciliation Detail**

10150 · Bank of The Sierra - CHK ACCT, Period Ending 06/30/2022

Type	Date	Num	Name	Clr	Amount	Balance
Check	06/17/2022	EFT	Paychex of New York LLC	√	-16,115.31	-113,809.71
Check	06/17/2022	EFT	Paychex of New York LLC	√	-3,953.23	-117,762.94
Check	06/17/2022	EFT	Paychex of New York LLC	√	-313.84	-118,076.78
Check	06/17/2022	EFT	Paychex of New York LLC	√	-298.95	-118,375.73
Bill Pmt -Check	06/20/2022	EFT	City of Tulare	√	-2,382.81	-120,758.54
Bill Pmt -Check	06/22/2022	3389	Element Security Solutions, Inc.	√	-2,617.20	-123,375.74
Bill Pmt -Check	06/22/2022	EFT	Southern California Edison	√	-1,582.93	-124,958.67
Bill Pmt -Check	06/22/2022	3394	Morris Levin & Son	√	-885.11	-125,843.78
Bill Pmt -Check	06/22/2022	3387	California Busniness Machines	√	-475.90	-126,319.68
Bill Pmt -Check	06/22/2022	3390	Linder Equip CO.	√	-149.43	-126,469.11
Bill Pmt -Check	06/27/2022	EFT	AT & T Phone's	√	-296.46	-126,765.57
Bill Pmt -Check	06/27/2022	EFT	AT & T Phone's	√	-246.69	-127,012.26
Total Checks and Payments					-127,012.26	-127,012.26
<b>Deposits and Credits - 4 items</b>						
Deposit	06/01/2022			√	21,500.00	21,500.00
Deposit	06/15/2022			√	706.78	22,206.78
Deposit	06/15/2022			√	6,903.79	29,110.57
Deposit	06/15/2022			√	21,500.00	50,610.57
Total Deposits and Credits					50,610.57	50,610.57
Total Cleared Transactions					-76,401.69	-76,401.69
Cleared Balance					-76,401.69	20,175.76
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 20 items</b>						
Bill Pmt -Check	06/01/2022	3395	Petty Cash		-186.08	-186.08
Bill Pmt -Check	06/01/2022	3356	Giotto's Alarm Tech, INC.		-13.68	-199.76
Bill Pmt -Check	06/06/2022	3428	Home Depot Credit Services		-153.60	-353.36
Bill Pmt -Check	06/15/2022	3379	Home Depot Credit Services		-640.42	-993.78
Bill Pmt -Check	06/15/2022	3382	Office Depot		-438.70	-1,432.48
Bill Pmt -Check	06/15/2022	3377	Cintas First Aid Safety		-137.37	-1,569.85
Bill Pmt -Check	06/15/2022	3383	Ramos, Carlos		-100.00	-1,669.85
Bill Pmt -Check	06/15/2022	3378	Ewing Irrigation Products Inc.		-52.72	-1,722.57
Bill Pmt -Check	06/15/2022	3376	CARQUEST AUTO PARTS - CP PHELPS INC.		-32.85	-1,755.42
Bill Pmt -Check	06/22/2022	3393	Barnes Memorials		-6,000.00	-7,755.42
Bill Pmt -Check	06/22/2022	3385	Barnes Memorials		-2,150.00	-9,905.42
Bill Pmt -Check	06/22/2022	3386	CAL Turf Equipment & Supply Inc.		-450.01	-10,355.43
Bill Pmt -Check	06/22/2022	3392	Lowe's		-242.12	-10,597.55
Bill Pmt -Check	06/22/2022	3388	CARQUEST AUTO PARTS - CP PHELPS INC.		-76.77	-10,674.32
Bill Pmt -Check	06/22/2022	3391	Res Com Pest Control		-50.00	-10,724.32
Bill Pmt -Check	06/30/2022	3396	Petty Cash		-236.24	-10,960.56
Bill Pmt -Check	06/30/2022	3426	Ramos, Carlos		-125.00	-11,085.56
Bill Pmt -Check	06/30/2022	3425	AGUILAR, ALBERTO		-125.00	-11,210.56
Bill Pmt -Check	06/30/2022	3427	Roche Oil, Inc.		-109.46	-11,320.02
Bill Pmt -Check	06/30/2022	3397	Petty Cash		-89.04	-11,409.06
Total Checks and Payments					-11,409.06	-11,409.06
Total Uncleared Transactions					-11,409.06	-11,409.06
Register Balance as of 06/30/2022					-87,810.75	8,766.70

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**Tulare Public Cemetery District  
Reconciliation Detail**

10500 - Cash in Treasury (772), Period Ending 06/30/2022

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						<b>344,455.78</b>
<b>Cleared Transactions</b>						
<b>Checks and Payments - 5 items</b>						
Invoice	05/26/2022	14744	TULARE COUNTY PVQ	√	-21,500.00	-21,500.00
Invoice	06/09/2022	14745	TULARE COUNTY PVQ	√	-21,500.00	-43,000.00
Invoice	06/09/2022	14746	TULARE COUNTY PVQ	√	-6,903.79	-49,903.79
Invoice	06/09/2022	14747	TULARE COUNTY PVQ	√	-706.78	-50,610.57
Check	06/30/2022		Tax Apportionment	√	-61.76	-50,672.33
Total Checks and Payments					-50,672.33	-50,672.33
<b>Deposits and Credits - 8 items</b>						
Transfer	06/01/2022			√	36,657.59	36,657.59
Transfer	06/06/2022			√	18,447.91	55,105.50
Deposit	06/07/2022	Dep	Pixley Wildlife	√	27.11	55,132.61
Transfer	06/17/2022			√	21,356.25	76,488.86
Transfer	06/17/2022			√	28,301.12	104,789.98
Deposit	06/30/2022		Quarter Interest	√	1,058.53	105,848.51
Deposit	06/30/2022		Tax Apportionment	√	10,829.53	116,678.04
Transfer	06/30/2022			√	100,993.45	217,671.49
Total Deposits and Credits					217,671.49	217,671.49
Total Cleared Transactions					166,999.16	166,999.16
Cleared Balance					166,999.16	511,454.94
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 4 items</b>						
Invoice	06/23/2022	14748	TULARE COUNTY PVQ		-21,500.00	-21,500.00
Invoice	06/23/2022	14748	TULARE COUNTY PVQ		-10,594.97	-32,094.97
Invoice	06/23/2022	14750	TULARE COUNTY PVQ		-6,898.09	-38,993.06
Invoice	06/23/2022	14749	TULARE COUNTY PVQ		-5,442.88	-44,435.94
Total Checks and Payments					-44,435.94	-44,435.94
Total Uncleared Transactions					-44,435.94	-44,435.94
Register Balance as of 06/30/2022					122,563.22	467,019.00

Tulare Public Cemetery District  
Reconciliation Detail

10600 · Endowment - Reserved (773), Period Ending 06/30/2022

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>	
Beginning Balance							1,704,375.71	
Cleared Transactions								
Deposits and Credits - 6 items								
	Transfer	06/01/2022			√	3,537.00	3,537.00	
	Transfer	06/06/2022			√	2,160.00	5,697.00	
	Transfer	06/17/2022			√	2,358.00	8,055.00	
	Transfer	06/30/2022			√	2,553.00	10,608.00	
	Transfer	06/30/2022			√	2,920.00	13,528.00	
	Deposit	06/30/2022		Interest	√	4,156.93	17,684.93	
	Total Deposits and Credits						<u>17,684.93</u>	<u>17,684.93</u>
	Total Cleared Transactions						<u>17,684.93</u>	<u>17,684.93</u>
	Cleared Balance						<u>17,684.93</u>	<u>1,722,060.64</u>
	Register Balance as of 06/30/2022						<u>17,684.93</u>	<u>1,722,060.64</u>
	Ending Balance						<u><u>17,684.93</u></u>	<u><u>1,722,060.64</u></u>



**Tulare Public Cemetery District  
Reconciliation Detail**

10700 - Cash in Expansion Account (807), Period Ending 06/30/2022

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>	
<b>Beginning Balance</b>							<b>205,116.49</b>	
<b>Cleared Transactions</b>								
<b>Deposits and Credits - 6 items</b>								
	Transfer	06/01/2022			√	1,350.00	1,350.00	
	Transfer	06/06/2022			√	900.00	2,250.00	
	Transfer	06/17/2022			√	900.00	3,150.00	
	Deposit	06/30/2022		Interest	√	351.46	3,501.46	
	Transfer	06/30/2022			√	1,350.00	4,851.46	
	Transfer	06/30/2022			√	1,650.00	6,501.46	
	<b>Total Deposits and Credits</b>						<u>6,501.46</u>	<u>6,501.46</u>
	<b>Total Cleared Transactions</b>						<u>6,501.46</u>	<u>6,501.46</u>
<b>Cleared Balance</b>							<u>6,501.46</u>	<u>211,617.95</u>
<b>Register Balance as of 06/30/2022</b>							<u>6,501.46</u>	<u>211,617.95</u>
<b>Ending Balance</b>							<u><b>6,501.46</b></u>	<u><b>211,617.95</b></u>

**Tulare Public Cemetery District**  
**Reconciliation Detail**

10900 · Endowment - Unreserved (817), Period Ending 06/30/2022

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
<b>Beginning Balance</b>							<u>292,954.30</u>
<b>Cleared Transactions</b>							
<b>Deposits and Credits - 1 items</b>							
Deposit		06/30/2022		Interest	√	715.72	715.72
<b>Total Deposits and Credits</b>						<u>715.72</u>	<u>715.72</u>
<b>Total Cleared Transactions</b>						<u>715.72</u>	<u>715.72</u>
<b>Cleared Balance</b>						<u>715.72</u>	<u>293,670.02</u>
<b>Register Balance as of 06/30/2022</b>						<u>715.72</u>	<u>293,670.02</u>
<b>Ending Balance</b>						<u>715.72</u>	<u>293,670.02</u>

**TULARE PUBLIC CEMETERY DISTRICT**  
**June 2018-2022 Interments and Entombments**

b.i.d

KERN							
Year	Body Burials	Niches	Cremation in Casket	Cremation Burials	Baby Burials	Disinterments	TOTAL
2018	11	4	0	7	0	0	22
2019	6	0	0	2	0	0	8
2020	11	1	0	3	0	0	15
2021	9	3	0	10	0	0	22
2022	8	0	0	2	0	0	10

Pre-Needs				
Burial	Niche	1/2 Grave	Total	
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	1	0	1	1
2	1	0	3	3

NORTH							
Year	Body Burials	Niches	Cremation in Casket	Cremation Burials	Baby Burials	Disinterments	TOTAL
2018	17	0	0	0	0	0	17
2019	5	0	0	2	0	0	7
2020	6	0	0	2	0	1	9
2021	15	0	0	4	0	0	19
2022	12	0	0	0	0	0	12

Pre-Needs				
Burial	Niche	1/2 Grave	Total	
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
6	0	1	7	7
6	0	0	6	6

TOTAL BOTH							
Year	Body Burials	Niches	Cremation in Casket	Cremation Burials	Baby Burials	Disinterments	TOTAL
2018	28	4	0	7	0	0	39
2019	11	0	0	4	0	0	15
2020	17	1	0	5	0	1	24
2021	24	3	0	14	0	0	41
2022	20	0	0	2	0	0	22

Pre-Needs Total				
Burial	Niche	1/2 Grave	Total	
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
6	1	1	8	8
8	1	0	9	9

**TULARE PUBLIC CEMETERY DISTRICT**  
**Grand Yearly Totals 2018-2022 Interments and Entombments**

2262

KERN							
Year	Body Burials	Niches	Cremation in Casket	Cremation Burials	Baby Burials	Disinterments	TOTAL
2018	101	12	0	59	2	0	174
2019	90	19	0	52	1	0	162
2020	105	25	0	52	1	0	183
2021	122	26	1	67	0	0	216
2022	53	11	0	22	0	2	88

Kern Cemetery / Cremations

Pre-Needs				
Burial	Niche	1/2 Grave	Total	
0	0	0	0	
0	0	0	0	
0	0	0	0	
5	9	7	21	
2	4	0	6	

NORTH							
Year	Body Burials	Niches	Cremation in Casket	Cremation Burials	Baby Burials	Disinterments	TOTAL
2018	117	0	0	5	2	0	124
2019	114	0	0	19	2	0	135
2020	166	0	0	23	6	1	196
2021	203	0	0	39	2	1	245
2022	81	0	0	13	2	0	96

Pre-Needs				
Burial	Niche	1/2 Grave	Total	
0	0	0	0	
0	0	0	0	
0	0	0	0	
111	0	5	116	
39	0	2	41	

TOTAL BOTH							
Year	Body Burials	Niches	Cremation in Casket	Cremation Burials	Baby Burials	Disinterments	TOTAL
2018	218	12	0	64	4	0	298
2019	204	19	0	71	3	0	297
2020	271	25	0	75	7	1	379
2021	325	26	1	106	2	1	461
2022	134	11	0	35	2	2	184

Pre-Needs Total				
Burial	Niche	1/2 Grave	Total	
0	0	0	0	
0	0	0	0	
0	0	0	0	
116	9	12	137	
41	4	2	47	

BAKER SUPPLIES AND REPAIRS

1576 E. PACHECO BLVD  
 LOS BANOS, CA. 93635  
 209-827-9252

# Estimate

Date	Estimate #
7/5/2022	4117

Name / Address
TULARE PUBLIC CEMETERY 900 E KERN AVE TULARE CA 93274

Project

Description	Qty	U/M	Cost	Total
TRACTOR - 725DT6 22T	1		14,000.00	14,000.00T
3661 61 INCH DURAMAX POWERFOLD DECK	1		3,735.22	3,735.22T
GROMMER SEAT KIT 1016M	1		700.00	700.00T
QUIK ADJUST TILT TALL BOY LEVER KIT 20T	1		120.00	120.00T
CANOPY ALUMINUM TOP 19T	1		450.00	450.00T
HYDRO LIFT IN LIEW - 722T6/729T6 1016M	1		1,050.00	1,050.00T
MULCHING PACKAGE 61	1		210.00	210.00T
TRIM MASTER 22T	1		120.00	120.00T
COUNTERWEIGHT 50LB	1		200.00	200.00T
HIGH TEMP/ LOW OIL SIGNAL KIT	1		200.00	200.00T
Sales Tax			8.25%	1,714.78
PLEASE LET US KNOW			<b>Total</b>	\$22,500.00

Phone #
209-827-9252

Customer Signature \_\_\_\_\_

E-mail
bakersuppliesandrepairs@yahoo.com

BAKER SUPPLIES AND REPAIRS

1576 E. PACHECO BLVD  
 LOS BANOS, CA. 93635  
 209-827-9252

# Estimate

Date	Estimate #
7/9/2022	4133

Name / Address
TULARE PUBLIC CEMETERY 900 E KERN AVE TULARE CA 93274

Project

Description	Qty	U/M	Cost	Total
WALKER MOWER B27I TRACTOR ONLY WITH STEERING LEVER EXT KIT	1		9,300.00	9,300.00T
WALKER DC48-2 MULCHING DECK 48"	1		2,800.00	2,800.00T
WALKER CURB JUMBER RAMP	1		235.00	235.00T
Sales Tax			8.25%	1,017.64
PLEASE LET US KNOW			<b>Total</b>	\$13,352.64

Phone #
209-827-9252

Customer Signature
E-mail
bakersuppliesandrepairs@yahoo.com

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Q U O T A T I O N

California Turf Equipment & Supply Inc.  
956 N J STREET  
TULARE, CA 93274 USA  
Phone #: (559)688-2505  
Fax #: (559)688-0861

PHONE #: 686-5544  
CELL #:  
ALT. #: 152172  
P.O.#:  
TERMS: Net 30  
SALES TYPE: Quote

DATE: 6/29/2022  
ORDER #: 304320  
CUSTOMER #: 3703  
CP: JULIO  
LOCATION: 1  
STATUS: Active

**BILL TO 3703**

TULARE PUBLIC CEMETERY DISTRICT  
900 E KERN AVE  
TULARE, CA 93274

**SHIP TO**

TULARE CITY CEMETARY  
900 E KERN AVE  
TULARE, CA 93274

MFR	PRODUCT NUMBER	DESCRIPTION	QTY	PRICE	NET	TOTAL
WALKB27I		B27I TRACTOR ONLY	1	\$9,300.00	\$9,300.00	\$9,300.00
WALKDM48-2		48" MULCHING	1	\$2,813.50	\$2,813.50	\$2,813.50
WALK5597		Curb Jumper Ramp	1	\$278.84	\$195.19	\$195.19
WALK5453-13		Steering Lever Extension Kit	1	\$34.98	\$0.00	\$0.00

Quotation

SUBTOTAL: \$12,308.69  
TAX: \$1,015.47  


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ORDER TOTAL: \$13,324.16  


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Authorized By: \_\_\_\_\_

pg. 23

BAKER SUPPLIES AND REPAIRS

1576 E. PACHECO BLVD  
 LOS BANOS, CA. 93635  
 209-827-9252

# Estimate

Date	Estimate #
7/9/2022	4132

Name / Address
TULARE PUBLIC CEMETERY 900 E KERN AVE TULARE CA 93274

Project

Description	Qty	U/M	Cost	Total
Walker mower DIESEL D21d Model WITH DC-48 GHS DECK AND STEERING LEVER EXT KIT	1		21,750.00	21,750.00T
WALKER DM48-2 MULCHING DECK	1		2,800.00	2,800.00T
WALKER CURB JUMPER RAMP	1		235.00	235.00T
Sales Tax			8.25%	2,044.76
PLEASE LET US KNOW			<b>Total</b>	\$26,829.76

Phone #
209-827-9252

Customer Signature
E-mail
bakersuppliesandrepairs@yahoo.com



**TULARE PUBLIC CEMETERY DISTRICT**  
**900 EAST KERN AVENUE\*\*TULARE, CALIFORNIA 93274\*\*PHONE (559) 686-5544**

**KERN AVENUE GRAVE MARKER RULES AND REGULATIONS**

WHEN ORDERING A MEMORIAL MARKER FOR YOUR LOVED ONE'S GRAVE, PLEASE KEEP IN MIND THE RULES AND REGULATIONS IN EFFECT IN OUR CEMETERY.

**NOTE: ONLY ONE MARKER PER GRAVE WILL BE ALLOWED (SEE NO.7 BELOW) AND MUST BE FOR THE INDIVIDUALS INTERRED IN THE GRAVE OR TO BE INTERRED IN THE GRAVE. ONLY THE OWNER OF THE BURIAL RIGHTS TO GRAVE HAS THE RIGHT TO ORDER GRAVE MARKER. WHEN ORDERING A GRAVE MARKER FROM A MONUMENT COMPANY, THE MONUMENT COMPANY MUST CALL AND CONFIRM ALL REQUIEMENTS. A MARKER MUST MEET CEMETERY REQUIREMENTS OF SIZE AND MATERIAL OR IT WILL NOT BE PLACED ON THE CEMETERY GROUNDS.**

**ALL MARKERS AND/OR HEADSTONES WILL BE SET BY BARNES MEMORIAL ONLY.**

1. ONLY FLAT TYPE MARKERS WILL BE USED IN THE TULARE PUBLIC CEMETERY (EXCEPT SEE UPRIGHT MARKER SECTIONS NO. 8 BELOW).
2. ONLY GRANITE, MARBLE OR BRONZE MARKERS WILL BE ACCEPTED. ALL MARKERS MUST BE AT LEAST FIVE AND A HALF (5 ½) INCHES THICK. WE REQUIRE ALL MARKERS TO BE SET IN CONCRETE AROUND ALL FOUR (4) SIDES. THE CONCRETE BORDERS AID IN THE PREVENTION OF DAMAGE TO THE MARKERS BY MOWERS, EDGERS AND TRIMMERS.
3. ALL SETTING OF MARKERS WILL BE SET BY A COMPANY WITH APPROPRIATE BUSINESS AND CONTRACTORS LICENSES AND CORRECT LIABILITY INSURANCE LIMITS ON FILE WITH THE CEMETERY.
4. ONE (1) VASE REQUIRED PER MARKER. TWO (2) VASES PERMITTED FOR BABY AND SINGLE GRAVE MARKERS. FOUR (4) VASES PERMITTED FOR DOUBLE GRAVE MARKER 12" X 36", OR LARGER. VASES SHALL BE SPARTAN SERIES GRAY AAEON, OR EQUAL.
5. MARKER SIZE:
  - (A) SINGLE GRAVE MARKERS MAY BE: 12" X 24" OR 12" X 30"
  - (B) TWO (2) OR MORE GRAVE MARKERS MAY BE: 12" X 24", 12" X 30", 12" X 36", 12" X 48", 12" X 60" OR 12" X 72".
  - (C) BABY GRAVE MARKERS MUST BE: 8" X 16" **ONLY**.
6. ONE (1) OR TWO (2) 5" X 9" BRONZE PLAQUES FOR CREMATION BURIALS MAY BE ADDED TO THE CEMENT BORDER OF AN EXISTING MARKER.
7. UPRIGHT MARKERS PERMITTED ONLY IN: SECTIONS A, CENTRAL, CITY, EASTERN, INYO, ODDFELLOW, RESUB & SOUTHEAST – 1 **ONLY**.
  - (A) THE BASE SIZES SHALL BE THE SAME AS IN THE FLAT MARKER SECTIONS (SEE NO.5 ABOVE). A TOTAL HEIGHT OF 60" INCHES IS ALLOWED FOR THE UPRIGHT MARKERS. THIS INCLUDES THE BASE AND MARKER. BASE TO BE 6" MINIMUM HEIGHT. DIES OR UPRIGHTS TO BE A MINIMUM OF 6" IN THINCKNESS.
8. REQUESTS FOR BENCHES MUST BE IN WRITING ADDRESSED TO THE BOARD OF TRUSTEES AND APPROVED BY THE TRUSTEES. BENCH PADS TO BE POURED BY CEMETERY EMPLOYEES.
9. **UPKEEP FOR GRAVE MARKERS IS THE RESPONSIBILITY OF THE PURCHASER.**
10. **THE MEMORIAL MARKERS, ALSO CALLED HEADSTONES OR GRAVE MARKERS, ARE THE PROPERTY OF THE PURCHASER. THE CEMETERY IS IN NO WAY RESPONSIBLE FOR THE HEADSTONE OR ANY DAMAGE TO THEM AFTER THEY ARE INSTALLED IN THE CEMETERY. REPAIRS DUE TO VANDALISM, WEATHER OR ROUTINE GROUND MAINTENANCE MUST BE DONE AT THE OWNER'S EXPENSE. THE CEMETERY SHALL MAKE REPARIS IF THE DAMAGE IS DONE BY A CEMETERY EMPLOYEE.**

BOARD OF TRUSTEES  
TULARE PUBLIC CEMETERY DISTRICT  
ADOPTED MAY 8, 2002

(REV. 06/12/2002)  
(REV. 06/13/2007)  
(REV. 09/17/2008)  
(REV. 12/10/2010)  
(REV. 01/08/2014)

(REV. 10/08/2014)  
(REV. 04/12/2017)  
(REV. 05/16/2018)  
(REV. 03/25/2021)

**TULARE PUBLIC CEMETERY DISTRICT**  
**900 EAST KERN AVENUE\*\*TULARE, CALIFORNIA 93274\*\*PHONE (559) 686-5544**

**LOCATION: KERN - GRAVE MEMORIAL MARKER RULES & REGULATIONS**

All markers are subject to approval by the District Manager who will follow the Tulare Public Cemetery Districts most current Rules and Regulation Policy set fourth by the Board of Trustees.

**NO MEMORIAL MARKER SHALL BE INSTALLED ON GRAVE UNLESS PLOT HAS BEEN COMPLETELY PAID FOR.**

Only the size and type of markers and monuments as set forth in these regulations will be allowed in the designated areas of the cemetery. The customer is responsible to order markers or monuments in the size and type as specified in these regulations. The Cemetery will not be held responsible and reserves the right to refuse installation of any markers or monuments that do not comply with these regulations.

Marker size and type allowed varies from cemetery location to cemetery location as well as specific areas within a cemetery. Please contact our main office at the address and phone number listed above for complete information regarding your specific plot location.

**The Cemetery does not accept delivery of, nor set, any markers or monuments.** This includes Veteran's markers or any other type markers or monuments ordered from out of the area or over the Internet. Customers **must** arrange in advance with the local monument company with the Tulare Public Cemetery District exclusive rights, to accept delivery and set the marker or monument. The Cemetery will not be held responsible for any marker or monument delivered to the Cemetery. (Note: Do not ship any marker or monument to a monument company without making arrangements with them in advance.)

Markers and monuments are the property of the interment rights owner to the plot. The Tulare Public Cemetery District is in no way responsible for the monuments and markers after they are installed. Repairs for Damage due to vandalism, weather, concrete degradation, spalling concrete or routine ground maintenance must be done at the owners' expense. If there is damage that has been caused by carelessness of the cemetery staff and is investigated by District Manager and proved to be fault by cemetery staff, we will make every effort to correct the damage. (Endowment care does not include cleaning, maintenance, repair or replacement of monuments, markers and/or vases installed in monuments or markers.)

**THE CARE AND UPKEEP OF MEMORIAL MARKERS AND THE VASES IS THE OWNERS' RESPONSIBILITY.**

Notwithstanding the foregoing, the Tulare Public Cemetery District reserves the right to repair or remove any marker the District deems to be in an unsafe condition and which might pose a threat to the safety of the public or employees of the District.

If a damaged marker has been in place in the Cemetery District for 25 years, and/or if the District is unable to locate a family member responsible for the care and upkeep of the marker, the District may, at its sole discretion, elect to either repair, remove or replace a damaged marker.

Temporary markers (issued only by the Tulare Public Cemetery District office) can be used until concrete base has been set by the monument company. These temporary markers are loaned to the person who holds the interment rights to the plot that the marker is requested for. But, it must be returned as soon as concrete base has been placed on plot. The Cemetery is not responsible for damaged or missing temporary markers.

**All temporary markers will be removed from the interment site after 12 months from date of burial.**

All memorial markers hereafter shall be set by District personnel or local monument company that Tulare Public Cemetery District has given exclusive rights to. Liability and Workers Compensation insurance policy are required from all monument companies working on Tulare Public Cemetery District property and must name Tulare Public Cemetery District as an additional insured before any work can be done. General liability coverage of \$1,000,000 and Workers Compensation coverage of \$1,000,000 required for contractors who have employees. They must also keep updated business license along with insurance certificates on file in Tulare Public Cemetery District office. Local marker companies are familiar with Cemetery District Regulations regarding markers and monuments. All work to be done Monday – Friday between hours of 8am – 3pm and no work to be done on Holidays that the Tulare Public Cemetery District has scheduled as Closed unless approval has been given by District Manager.

Any

and ALL MEMORIAL MARKERS THAT HAVE BEEN SET ON TULARE PUBLIC CEMETERY DISTRICT GROUNDS WITHOUT DISTRICT MANAGER APPROVAL WILL BE REMOVED AT OWNERS EXPENSE AND WE WILL NOT BE HELD LIABLE FOR ANY DAMAGE AS A RESULT OF REMOVAL.

1. Memorial markers must be made of solid industry standard granite, marble or U.S. standard bronze.
2. All memorial markers must be set in (for flat) or on (for tall) a concrete foundation with minimum of 6 inches thick.
3. A maximum of two flower vases set in the concrete foundation for single plot and 4 for side by side plot. Only flush with the ground vases are allowed in the foundation. Vases shall be spartan 2 series grey.
4. **FLAT MARKER SIZE:**
  - a. SINGLE GRAVE FLAT MARKERS MAY BE: 12" X 24" OR 12" X 30"
  - b. TWO (2) OR MORE FLAT GRAVE MARKERS MAY BE: 12" X 24", 12" X 30", 12" X 36", 12" X 48", 12" X 60" OR 12" X 72".
  - c. BABY **FLAT** GRAVE MARKERS MUST BE: 8" X 16"
5. **UP TO FOUR (4) ADDITIONAL 5" X 9" BRONZE PLAQUES FOR CREMATION BURIALS MAY BE ADDED TO THE CEMENT BORDER OF AN EXISTING MARKER. UP TO SIX (6) MAYBE ADDED TO CONCRETE PAD WITH NO MARKER.**
6. **UPRIGHT MARKER SIZE: PERMITTED ONLY IN: SECTIONS A, CENTRAL, CITY, EASTERN, INYO, ODDFELLOW, RESUB, SOUTHEAST AND OLEANDER LANE – 1 ONLY.**
  - a. SINGLE GRAVE TALL MARKER BASE MAY BE: 12" X 24" OR 12" X 30"
  - b. TWO (2) OR MORE TALL GRAVE MARKER BASE MAY BE: 12" X 24", 12" X 30", 12" X 36", 12" X 48", 12" X 60" OR 12" X 72".  
A TOTAL HEIGHT OF **38" INCHES IS** ALLOWED FOR THE UPRIGHT MARKERS. THIS INCLUDES THE BASE AND MARKER. BASE TO BE 6" MINIMUM HEIGHT. DIES OR UPRIGHTS TO BE A MINIMUM OF 6" IN THINCKNESS.  
**EXCEPTION – OLEANDER LANE** - A TOTAL HEIGHT OF 60" IS ALLOWED FOR THE UPRIGHT MARKERS THIS INCLUDES THE BASE AND MARKER. BASE TO BE 6" MINIMUM HEIGHT. DIES OR UPRIGHTS TO BE A MINIMUM OF 6" IN THINCKNESS.
  - c. **ALL MONUMENTS WITH BASES MUST BE DRILLED AND PINNED.** (see #8 below -Setting Notes for markers and monuments)
  - d. **NO BENCH MAY BE INSTALLED AS (INSTEAD OF) AN UPRIGHT MONUMENT**
7. **SETTING NOTES FOR MARKERS AND MONUMENTS:**
  - a. All two or more-piece monuments must be doweled to base with two or more stainless steel anchoring pins in each piece not less than 3" deep into each piece.
  - b. All monument bases, one-piece monuments must doweled with at least two (2) pins to concrete pad.
  - c. All pins to be 3/8" diameter or larger. Pins to be made permanent with cement or epoxy.
  - d. All granite or marble vases and statuary will be anchored with appropriate size pin for size of vase.
8. Once Markers have been approved and installed no additional alterations of any kind can be made unless approved by District Manager. A letter, a design and expatiation must be submitted to office for request of alteration.
9. **Oversize monuments and markers-** Any oversize monument or marker set on a grave or graves may require temporary removal in order to prepare the grave for an interment (dig the grave). In order to ensure that these monuments or markers are not damaged, the family or its legal representative is responsible for making arrangements for the removal and re-setting of the monument or marker with a local monument company. This is done at the families' expense. No interment date and time can be confirmed until the arrangements for the removal of the monument or marker has been made.
10. **REQUESTS FOR BENCHES MUST BE IN WRITING AND INCLUDE PICTURES OF THE LOCATION REQUESTING TO ADD THE BENCH.** This can be hand delivered to Tulare Public Cemetery District office or mailed to address listed above with attention to District Manager. District Manager will then review along with Grounds Supervisor to check if

a bench can be placed at desired location. Once both the District Manager and Ground Supervisor approves location it will then be placed as an agenda item at the next scheduled board meeting for final approval from the Tulare Public Cemetery District Board of Trustees. Once approved fees must be paid in full to issue rights to that location for the bench. . All benches and bench pad shall be set by District personnel or local monument company that Tulare Public Cemetery District has given exclusive rights to.

TULARE PUBLIC CEMETERY DISTRICT - BOARD OF TRUSTEES  
ADOPTED MAY 8, 2002

(REV. 06/12/2002) (REV. 06/13/2007) (REV. 09/17/2008) (REV. 12/10/2010) (REV. 01/08/2014)  
(REV. 10/08/2014) (REV. 04/12/2017) (REV. 05/16/2018) (REV. 03/25/2021) (REV.05/23/2022)

**TULARE PUBLIC CEMETERY DISTRICT  
900 EAST KERN AVENUE\*\*TULARE, CALIFORNIA 93274\*\*PHONE (559) 686-5544**

**NORTH GRAVE MARKER RULES AND REGULATIONS**

WHEN ORDERING A MEMORIAL MARKER FOR YOUR LOVED ONE'S GRAVE, PLEASE KEEP IN MIND THE RULES AND REGULATIONS IN EFFECT IN OUR CEMETERY.

**NOTE: ONLY ONE MARKER PER GRAVE WILL BE ALLOWED (SEE NO.7 BELOW) AND MUST BE FOR THE INDIVIDUALS INTERRED IN THE GRAVE OR TO BE INTERRED IN THE GRAVE. ONLY THE OWNER OF THE BURIAL RIGHTS TO GRAVE HAS THE RIGHT TO ORDER GRAVE MARKER. WHEN ORDERING A GRAVE MARKER FROM A MONUMENT COMPANY, THE MONUMENT COMPANY MUST CALL AND CONFIRM ALL REQUIEMENTS. A MARKER MUST MEET CEMETERY REQUIREMENTS OF SIZE AND MATERIAL OR IT WILL NOT BE PLACED ON THE CEMETERY GROUNDS.**

**ALL MARKERS AND/OR HEADSTONES WILL BE SET BY BARNES MEMORIAL ONLY.**

1. ONLY FLAT TYPE MARKERS WILL BE USED IN THE TULARE PUBLIC CEMETERY (EXCEPT SEE UPRIGHT MARKER SECTIONS NO. 7 BELOW).
2. ONLY GRANITE, MARBLE OR BRONZE MARKERS WILL BE ACCEPTED. ALL MARKERS MUST BE AT LEAST FIVE AND A HALF (5 ½) INCES THICK. WE REQUIRE ALL MARKERS TO BE SET IN CONCRETE AROUND ALL FOUR (4) SIDES. THE CONCRETE BORDERS AID IN THE PREVENTION OF DAMAGE TO THE MARKERS BY MOWERS, EDGERS AND TRIMMERS.
3. ALL SETTING OF MARKERS WILL BE SET BY A COMPANY WITH APPROPRIATE BUSINESS AND CONTRACTORS LICENSES AND CORRECT LIABILTY INSURANCE LIMITS ON FILE WITH THE CEMETERY.
4. TWO (2) VASES REQUIRED PER MARKER. VASES SHALLBE SPARTAN SERIES GRAY AAEON, OR EQUAL.
5. MARKER SIZE:
  - (A) SINGLE GRAVE MARKERS MAY BE: 12" X 24" OR 12" X 30"
  - (B) TWO (2) OR MORE GRAVE MARKERS MAY BE: 12" X 24", 12" X30", 12" X 36", 12" X 48", 12" X 60" OR 12" X 72".
  - (C) BABY GRAVE MARKERS MUST BE: 8" X 16" OR 12" X 24"
6. ONE (1) OR TWO (2) 5" X 9" BRONZE PLAQUES FOR CREMATION BURIALS MAY BE ADDED TO THE CEMENT BORDER OF AN EXISTING MARKER.
7. UPRIGHT MARKERS PERMITTED ONLY IN: BLOCK "B" (ROWS B, E, H, K, N, Q, T, & W); BLOCK "D" (ROWS Q, T, W, Z, CC, FF, & II) AND BLOCK "C" (ROWS S, W, AND AA) **ONLY**. A TOTAL HEIGHT OF 38" IS ALLOWED FOR THE UPRIGHT MARKERS. THIS INCLUDES THE BASE AND MARKER.
  - (A) THE BASE SIZES SHALL BE THE SAME AS IN THE FLAT MARKER SECTIONS (SEE NO.5 ABOVE). A TOTAL HEIGHT OF 38" INCHES IS ALLOWED FOR THE UPRIGHT MARKERS. THIS INCLUDES THE BASE AND MARKER. BASE TO BE 6" MINIMUM HEIGHT. DIES OR UPRIGHTS TO BE A MINIMUM OF 6" IN THINCKNESS.
8. REQUESTS FOR BENCHES MUST BE IN WRITING ADDRESSED TO THE BOARD OF TRUSTEES AND APPROVED BY THE TRUSTEES. BENCH PADS TO BE POURED BY CEMETERY EMPLOYEES.
9. **UPKEEP FOR GRAVE MARKERS IS THE RESPONSIBILITY OF THE PURCHASER.**
10. **THE MEMORIAL MARKERS, ALSO CALLED HEADSTONES OR GRAVE MARKERS, ARE THE PROPERTY OF THE PURCHASER. THE CEMETERY IS IN NO WAY RESPONSIBLE FOR THE HEADSTONE OR ANY DAMAGE TO THEM AFTER THEY ARE INSTALLED IN THE CEMETERY. REPAIRS DUE TO VANDALISM, WEATHER OR ROUTINE GROUND MAINTENANCE MUST BE DONE AT THE OWNER'S EXPENSE. THE CEMETERY SHALL MAKE REPARIS IF THE DAMAGE IS DONE BY A CEMETERY EMPLOYEE.**

BOARD OF TRUSTEES  
TULARE PUBLIC CEMETERY DISTRICT  
ADOPTED MAY 8, 2002

(REV. 06/12/2002)  
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(REV. 03/25/2021)

(REV. 06/13/2007)  
(REV. 12/10/2010)  
(REV. 10/08/2014)  
(REV. 05/16/2018)

**LOCATION: NORTH - GRAVE MEMORIAL MARKER RULES & REGULATIONS**

All markers are subject to approval by the District Manager who will follow the Tulare Public Cemetery Districts most current Rules and Regulation Policy set fourth by the Board of Trustees.

**NO MEMORIAL MARKER SHALL BE INSTALLED ON GRAVE UNLESS PLOT HAS BEEN COMPLETELY PAID FOR.**

Only the size and type of markers and monuments as set forth in these regulations will be allowed in the designated areas of the cemetery. The customer is responsible to order markers or monuments in the size and type as specified in these regulations. The Cemetery will not be held responsible and reserves the right to refuse installation of any markers or monuments that do not comply with these regulations.

Marker size and type allowed varies from cemetery location to cemetery location as well as specific areas within a cemetery. Please contact our main office at the address and phone number listed above for complete information regarding your specific plot location.

**The Cemetery does not accept delivery of, nor set, any markers or monuments.** This includes Veteran's markers or any other type markers or monuments ordered from out of the area or over the Internet. Customers **must** arrange in advance with the local monument company with the Tulare Public Cemetery District exclusive rights, to accept delivery and set the marker or monument. The Cemetery will not be held responsible for any marker or monument delivered to the Cemetery. (Note: Do not ship any marker or monument to a monument company without making arrangements with them in advance.)

Markers and monuments are the property of the interment rights owner to the plot. The Tulare Public Cemetery District is in no way responsible for the monuments and markers after they are installed. Repairs for Damage due to vandalism, weather, concrete degradation, spalling concrete or routine ground maintenance must be done at the owners' expense. If there is damage that has been caused by carelessness of the cemetery staff and is investigated by District Manager and proved to be fault by cemetery staff, we will make every effort to correct the damage. (Endowment care does not include cleaning, maintenance, repair or replacement of monuments, markers and/or vases installed in monuments or markers.)

**THE CARE AND UPKEEP OF MEMORIAL MARKERS AND THE VASES IS THE OWNERS' RESPONSIBILITY.**

Notwithstanding the foregoing, the Tulare Public Cemetery District reserves the right to repair or remove any marker the District deems to be in an unsafe condition and which might pose a threat to the safety of the public or employees of the District.

If a damaged marker has been in place in the Cemetery District for 25 years, and/or if the District is unable to locate a family member responsible for the care and upkeep of the marker, the District may, at its sole discretion, elect to either repair, remove or replace a damaged marker.

Temporary markers (issued only by the Tulare Public Cemetery District office) can be used until concrete base has been set by the monument company. These temporary markers are loaned to the person who holds the interment rights to the plot that the marker is requested for. But, it must be returned as soon as concrete base has been placed on plot. The Cemetery is not responsible for damaged or missing temporary markers.

**All temporary markers will be removed from the interment site after 12 months from date of burial.**

All memorial markers hereafter shall be set by District personnel or local monument company that Tulare Public Cemetery District has given exclusive rights to. Liability and Workers Compensation insurance policy are required from all monument companies working on Tulare Public Cemetery District property and must name Tulare Public Cemetery District as an additional insured before any work can be done. General liability coverage of \$1,000,000 and Workers Compensation coverage of \$1,000,000 required for contractors who have employees. They must also keep updated business license along with insurance certificates on file in Tulare Public Cemetery District office. Local marker companies are familiar with Cemetery District Regulations regarding markers and monuments. All work to be done Monday – Friday between hours of 8am – 3pm and no work to be done on Holidays that the Tulare Public Cemetery District has scheduled as Closed unless approval has been given by District Manager.

Any and ALL MEMORIAL MARKERS THAT HAVE BEEN SET ON TULARE PUBLIC CEMETERY DISTRICT GROUNDS WITHOUT DISTRICT MANAGER APPROVAL WILL BE REMOVED AT OWNERS EXPENSE AND WE WILL NOT BE HELD LIABLE FOR ANY DAMAGE AS A RESULT OF REMOVAL.

1. Memorial markers must be made of solid industry standard granite, marble or U.S. standard bronze.
2. All memorial markers must be set in (for flat) or on (for tall) a concrete foundation with minimum of 6 inches thick.
3. A maximum of two flower vases set in the concrete foundation for single plot and 4 for side by side plot. Only flush with the ground vases are allowed in the foundation. Vases shall be spartan 2 series grey.
4. **FLAT MARKER SIZE:**
  - a. SINGLE GRAVE FLAT MARKERS MAY BE: 12" X 24" OR 12" X 30"
  - b. TWO (2) OR MORE FLAT GRAVE MARKERS MAY BE: 12" X 24", 12" X 30", 12" X 36", 12" X 48", 12" X 60" OR 12" X 72".
  - c. BABY **FLAT** GRAVE MARKERS MUST BE: 8" X 16" or 12" x 24"
5. **UP TO FOUR (4) ADDITIONAL 5" X 9" BRONZE PLAQUES FOR CREMATION BURIALS MAY BE ADDED TO THE CEMENT BORDER OF AN EXISTING MARKER. UP TO SIX (6) MAYBE ADDED TO CONCRETE PAD WITH NO MARKER.**
6. **UPRIGHT MARKER SIZE: UPRIGHT MARKERS PERMITTED ONLY IN: BLOCK "B" (ROWS B, E, H, K, N, Q, T, & W); BLOCK "D" (ROWS N, Q, T, W, Z, CC, FF, & II) AND BLOCK "C" (ROWS S, U, W, Y, AA AND CC) ONLY.**
  - a. SINGLE GRAVE TALL MARKER BASE MAY BE: 12" X 24" OR 12" X 30"
  - b. TWO (2) OR MORE TALL GRAVE MARKER BASE MAY BE: 12" X 24", 12" X 30", 12" X 36", 12" X 48", 12" X 60" OR 12" X 72".  
A TOTAL HEIGHT OF 38" INCHES IS ALLOWED FOR THE UPRIGHT MARKERS. THIS INCLUDES THE BASE AND MARKER. BASE TO BE 6" MINIMUM HEIGHT. DIES OR UPRIGHTS TO BE A MINIMUM OF 6" IN THINCKNESS.
  - c. ALL MONUMENTS WITH BASES MUST BE DRILLED AND PINNED. (see #8 below -Setting Notes for markers and monuments)
  - d. **NO BENCH MAY BE INSTALLED AS (INSTEAD OF) AN UPRIGHT MONUMENT**
7. **SETTING NOTES FOR MARKERS AND MONUMENTS:**
  - a. All two or more-piece monuments must be doweled to base with two or more stainless steel anchoring pins in each piece not less than 3" deep into each piece.
  - b. All monument bases, one-piece monuments must doweled with at least two (2) pins to concrete pad.
  - c. All pins to be 3/8" diameter or larger. Pins to be made permanent with cement or epoxy.
  - d. All granite or marble vases and statuary will be anchored with appropriate size pin for size of vase.
8. Once Markers have been approved and installed no additional alterations of any kind can be made unless approved by District Manager. A letter, a design and expatiation must be submitted to office for request of alteration.
9. **Oversize monuments and markers-** Any oversize monument or marker set on a grave or graves may require temporary removal in order to prepare the grave for an interment (dig the grave). In order to ensure that these monuments or markers are not damaged, the family or its legal representative is responsible for making arrangements for the removal and re-setting of the monument or marker with a local monument company. This is done at the families' expense. No interment date and time can be confirmed until the arrangements for the removal of the monument or marker has been made.
10. **REQUESTS FOR BENCHES MUST BE IN WRITING AND INCLUDE PICTURES OF THE LOCATION REQUESTING TO ADD THE BENCH.** This can be hand delivered to Tulare Public Cemetery District office or mailed to address listed above with attention to District Manager. District Manager will then review along with Grounds Supervisor to check if a bench can be placed at desired location. Once both the District Manager and Ground Supervisor approves location it will then be placed as an agenda item at the next scheduled board meeting for final approval from the Tulare Public Cemetery District Board of Trustees. Once approved fees must be paid in full to issue rights to that location for the

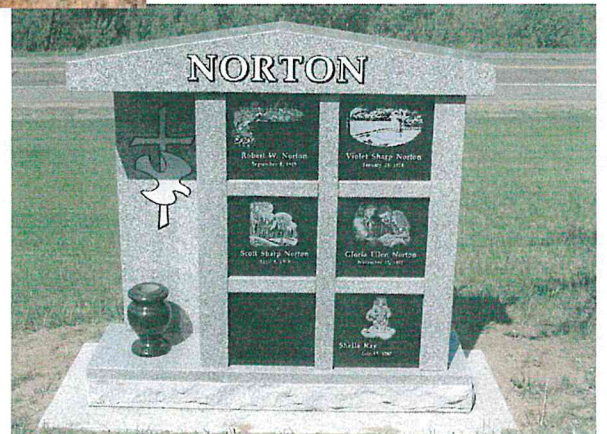
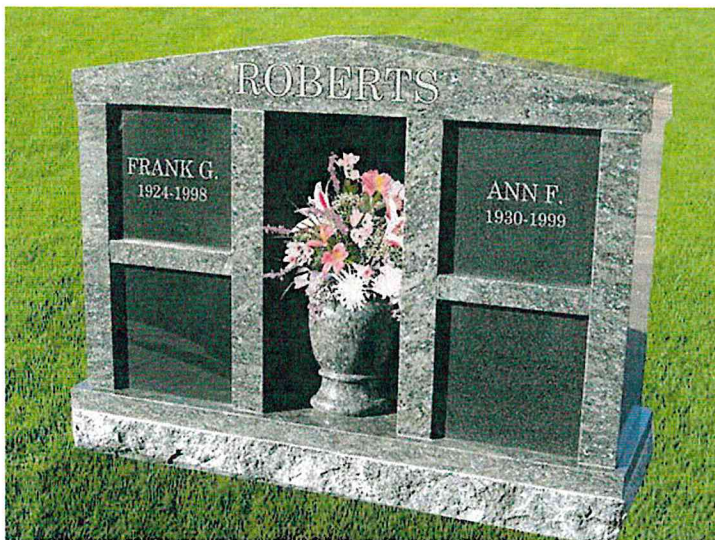
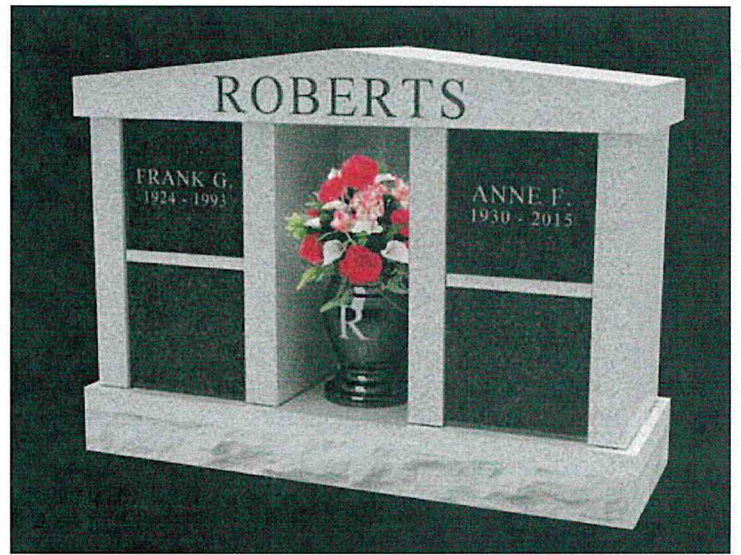
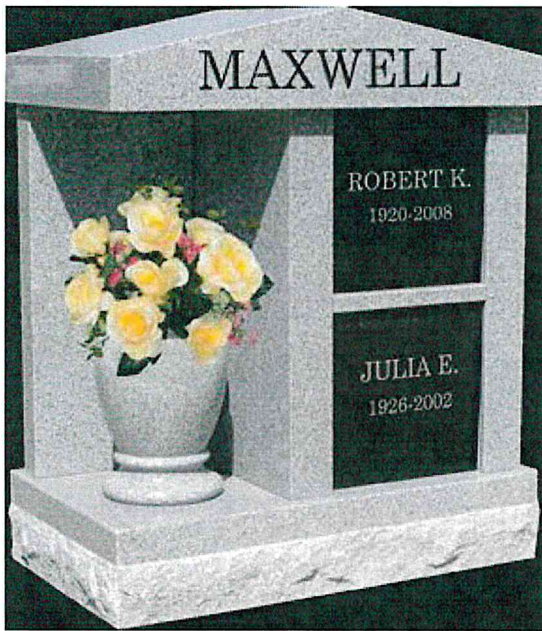
bench. All benches and bench pad shall be set by District personnel or local monument company that Tulare Public Cemetery District has given exclusive rights to.

TULARE PUBLIC CEMETERY DISTRICT - BOARD OF TRUSTEES  
ADOPTED MAY 8, 2002

(REV. 06/12/2002) (REV. 06/13/2007) (REV. 09/17/2008) (REV. 12/10/2010) (REV. 01/08/2014)  
(REV. 10/08/2014) (REV. 04/12/2017) (REV. 05/16/2018) (REV. 03/25/2021) (REV.05/23/2022)









The **Harrison Monument** is a two level cremation monument that has four spaces to hold cremation urns, making this companion piece a wonderful family tribute. The Harrison Monument weighs 1010 lbs. and measures:

**Top:** 32" x 16" x 4" (2-8 x 1-4 x 0-4)

**Back:** 30" x 1" x 37" (2-6 x 0-1 x 3-1)

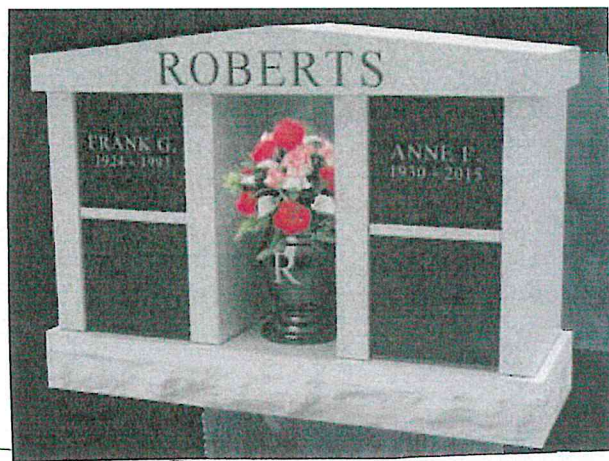
**Sides and Center:** 2" x 13" x 37" (0-2 x 1-1 x 3-1)

**4 Doors:** 12.75" x .75" x 18" (1-.75 x 0-.75 x 1-6)

**Base:** 39" x 18" x 4" (3-3 x 1-6 x 0-4)

**Chamber Size:** 12" x 11" x 18" (4)

**All measurements are Length x Width x Height.**



**Robert Estate Columbaria**

Four Niche Columbaria with Alcove.

**Dimensions:** 50" x 17" x 37.5" Polished



This Two Niche Columbaria with Alcove is available in 6 granite colors.

**Dimensions:** 32" Wide x 17" Deep x 37.5" High

The Internal Dimensions of each Niche is 11.5" Wide x 11.5" Deep x 11.5" High



Depicted here is a Premium Grey Granite. The niche covers are black granite and can have either laser etched or sandblasted engraving for artwork and name/dates. The columbarium is designed for a double set of ashes and can be placed on a single plot and is all polished. A vase can be of the granite color of choice and additional sides/edges may be engraved if so desired. This columbarium is 30" x 18" x 38" and is all polished and placed on a 6" rock-pitched base with a 2" polished margin.



Georgia Grey Granite (K-slant) 24" x 10" x 16", polished front with saw cut back and the balance being rock pitch. This is placed on a base that is 36" x 14" x 10" with a core hole for ashes, that is approximately 6 inches deep.



*You are invited to:*

**PCA REGION TEN SEMINAR**

**AUGUST 31, 2022  
RADISSON HOTEL  
SANTA MARIA, CALIFORNIA**

**The PCA will present a one-day Seminar in Santa Maria**

**with multiple programs for**

**Trustees, Managers, and Office Staff.**

**Check out the attached Program.**

**Only \$60 per person for PCA members**

**Or \$120 per person for non-members.**

**Lunch included!**

*Kindly Sponsored By:*



# PCA PRESENTS REGION TEN SEMINAR

SANTA MARIA, CALIFORNIA

AUGUST 31, 2022

Sponsored by : **GOLDEN STATE RISK MANAGEMENT AUTHORITY**

## ALL EVENTS HELD AT THE RADISSON HOTEL

9:00 a.m.	Registration, Welcome, Introductions, Announcements	
9:30 a.m.—10:30 a.m.	How Many Hats Does a District Manager Wear?	Mark Velasquez
10:30—10:45	Break	
10:45 a.m.—12:00	All About Workplace Investigations	Karen O’Neil & Anthony Principe
12:00—1:00 p.m.	Lunch—Courtesy of:	
1:00 p.m.—2:00 p.m.	Day of the Dead	Belinda Ellis, Jennifer Huff
2:00 p.m.—3:00 p.m.	Investing for Special Districts	Sandra Hedstrom Wheeler
3:00 p.m.—3:15 p.m.	Break	
3:15 p.m.—4:00 p.m.	<b>(Trustees &amp; Managers) General Meeting, Questions, Answers, Discussion—Non-Residents; District Consolidation; Marketing; Pricing</b>	Cindy, Mark & Karen, et al

# California Association of Public Cemeteries

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## CONFERENCES, SEMINARS & MEETINGS

### ANNUAL CONFERENCE:

A three-day annual conference is held in various locations of the state.

The conference is open to exhibitors that provide a variety of products and programs used by cemetery districts.

The conference traditionally begins with the golf tournament. This gives the exhibitors an opportunity to mix and form relationships with Trustees and staff of public cemetery districts.

The remaining two days are devoted to lectures and workshops that provide up-to-date information required for the efficient and economical operation of district cemeteries.

The conference brings together Trustees, Managers and staff and others that have a vast knowledge of cemetery operations. Much of the time is spent discussing problems and offering advice to districts attending the conference.

### EDUCATION/AREA MEETING:

This is an annual one day program which is devoted to providing professional training of cemetery law, duties and responsibilities of Trustees and Managers and other specific subjects that are critical to the districts governance and management.

The CAPC Area Meeting is an annual one day program normally held the day following the Education Seminar. Area meetings are less formal and are primarily a day of information sharing by the attendees.

View the images from the 60 Annual Conference



Area Meetings

### EDUCATION/AREA MEETING

**Friday, October 7, 2022**  
**Saturday, October 8, 2022**  
Lake Tahoe Resort Hotel  
South Lake Tahoe, CA

**Friday, October 6, 2023**  
**Saturday, October 7, 2023**  
Holiday Inn Sacramento Downtown Arena  
Sacramento, CA

**Friday, October 11, 2024**  
**Saturday, October 12, 2024**  
Embassy Suites San Luis Obispo  
San Luis Obispo, CA

### ANNUAL CONFERENCE

**CAPC 65th Annual Conference 2023**  
February 16-18, 2023  
Zachari Dunes on Mandalay Beach by Hilton  
Oxnard, CA

**CAPC 66th Annual Conference 2024**  
March 14-16, 2024  
Double Tree by Hilton San Diego  
San Diego, CA

**CAPC 67th Annual Conference 2025**  
March 13-15, 2025  
Embassy Suites Monterey Bay  
Seaside, CA

Calendar  
Schedule  
=

[E-mail CAPC](#)

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**WHO SHOULD ATTEND:**

Public Cemetery District Trustees, Managers, Secretaries and Key Employees

**Education Seminar**

**SETTING DIRECTION & COMMUNITY LEADERSHIP**

In a continuing joint venture with California Special Districts Assoc., this year's education seminar will feature the second of a series of four curriculum-based courses designed specifically for special district directors and trustees. General Managers are encouraged to enroll in the program as a member of the governance team.

The Academy represents the core set of knowledge created and accepted by the special district Community, and encompasses everything trustees need to know about:

1. Governance Foundations
2. Setting Direction and Community Leadership
3. The Board's Role in Finance and Fiscal Accountability
4. The Board's Role in Human Resources

The first of the series, "Governance Foundations", was presented at the Embassy Suites San Luis Obispo, CA in October 2021. Although recommended it is not necessary to have attended the first session prior to attending any of the other three.

The second and this years session "Setting Direction & Community Leadership, focuses on two critical aspects of governance: The board's role in setting the long-term direction for the special district and the board's role in educating the public on the importance of the agency's agenda.

**Area Meeting**

- Enjoy the fellowship and share knowledge with other cemeterians from all areas of the state.
- Participate in discussion of operational problems common to public cemetery districts.
- Bring your questions and participate in group discussions of cemetery district problems and concerns.

• **10 Cyber Security Practices to Keep Special Districts Safe:**

This program will walk you through 10 easy steps that will protect you from 99% of threats. It will also cover an Overview of Cybersecurity, 2 Factor authentication, Email/ phishing, Payments, Network security and Password tips.

• **Strategic Planning:** Proven, Get-to-the-Point Methods to Complete Your Long-Term and Strategic Planning Quickly, Efficiently and Enjoyably. This session provides approaches that have been proven to work: step-by-step guidance on how to engage the Board, executive team, staff and public in a successful Strategic Planning process. We will discuss how to avoid vague and weasel words by pinning down clear direction in plain English; how to measure results, and more. There will be opportunities for questions, answers and engagement among the participants and the seminar leader.

**Location:** The Education Seminar and Area Meeting will be held at the **Lake Tahoe Resort Hotel**, South Lake Tahoe, CA. For hotel accommodations call (530) 544-5400 or go online to [www.lahoeresorthotel.com](http://www.lahoeresorthotel.com). Mention you are attending the CAPC Education Seminar/Area Meeting, use code **CAPC2022**. A special room rate of \$ 221.10 (taxes & fees included) has been obtained for CAPC participants. There is an additional \$20 charge for suites with two queen beds.

- Valet Parking is \$15.00 per day.
- Check in-time is 4:00 p.m.
- Check-out time is 11:00 a.m.
- Breakfast included for CAPC hotel guest and free basic Wi-Fi.



**Make your hotel reservations today**  
**Deadline for hotel reservations is**  
**Monday, September 5, 2022**

**California Association of Public Cemeteries**

Presents the  
**CAPC**  
**Annual**

**Education Seminar**  
**Friday, October 7, 2022**



**Area Meeting**  
**Saturday, October 8, 2022**  
**Lake Tahoe Resort Hotel**  
**4130 Lake Tahoe Blvd.**  
**South Lake Tahoe, CA 93454**

21.58

Registration Form  
 "Public Cemetery District"  
 Annual Education Seminar & Area Meeting"  
 Friday, October 7 & Saturday, October 8, 2022

California Association of Public Cemeteries  
 Annual Education Seminar & Area Meeting  
 Lake Tahoe Resort Hotel  
 South Lake Tahoe, California

Name \_\_\_\_\_ Position \_\_\_\_\_  
 District \_\_\_\_\_  
 Address \_\_\_\_\_  
 City/State/Zip \_\_\_\_\_  
 Telephone \_\_\_\_\_ Fax \_\_\_\_\_  
 First time attendee at CAPC event, Yes \_\_\_\_\_ No \_\_\_\_\_  
 Guest \_\_\_\_\_  
**Friday, October 7, 2022**  
 Education Seminar Registration Fee...  
 CAPC Members \$ 206.00 / Non-Members \$ 236.00 \$ \_\_\_\_\_  
 (Includes Buffet Lunch - Mexican Fiesta: Mixed Green Salad, Mushroom Quesadillas, Chicken Fajitas, Cheese Enchiladas, Corn Tortillas, Rice, Beans, Guacamole, and Churros)  
 \_\_\_\_\_ Guest Buffet Lunch @ \$ 51.00 each \$ \_\_\_\_\_  
 \*Special Need: \_\_\_\_\_ Vegetarian Lunch \$ \_\_\_\_\_  
**Saturday, October 8, 2022**  
 Area Meeting Registration Fee...  
 CAPC Members \$ 149.00 / Non-Members \$ 199.00 \$ \_\_\_\_\_  
 (Includes Plated Lunch - Pot Roast: Mixed Green Salad, Slow-Roasted Pot Roast with Vegetables and Seasoned Mashed Potatoes and Chef's Dessert)  
 \_\_\_\_\_ Guest Plated Lunch @ \$ 53.00 each \$ \_\_\_\_\_  
 \*Special Need: \_\_\_\_\_ Vegetarian Lunch \$ \_\_\_\_\_  
 Total Enclosed: \$ \_\_\_\_\_

<b>Education Seminar</b>	
<b>Thursday, October 6, 2022</b>	<b>5:30-7:00 p.m.</b>
CAPC Hospitality Event: <u>Garden Atrium #2</u> Dinner on Your Own	
<b>Friday, October 7, 2022</b>	<b>7:00-10:00 a.m.</b>
Breakfast Buffet for Hotel Guests	
7:15 a.m.	Meeting Registration
8:00 a.m.	Welcome and Program Introduction
8:15 a.m.	<b>Featured Cemetery, Roseville Cemetery District,</b> <i>Presented By:</i> Kelly Ehrman, District Manager
8:30 a.m.	<b>"Setting Direction &amp; Community Leadership",</b> <i>Presented By:</i> Martin Rauch, Senior Consultant President of Rauch Communication Consultants
10:30 a.m.	Break
10:45 a.m.	<b>"Setting Direction &amp; Community Leadership",</b> <i>Presented By:</i> Martin Rauch, Senior Consultant & President of Rauch Communication Consultants
Noon:	Lunch
1:20 p.m.	Donation Drawing
1:30 p.m.	<b>"Setting Direction &amp; Community Leadership",</b> <i>Presented By:</i> Martin Rauch, Senior Consultant & President of Rauch Communication Consultants
4:00 p.m.	Adjourn
4:15 p.m.	CAPC Board of Directors Meeting
<b>Dinner on Your Own</b>	

<b>Area Meeting</b>	
<b>Saturday, October 8, 2022</b>	<b>7:00-10:00 a.m.</b>
Breakfast Buffet for Hotel Guests	
7:45 a.m.	Meeting Registration
8:30 a.m.	Breakout Split Sessions: <b>Trustees Discussion Group, Facilitated By:</b> Gina Lopez, Trustee, Coalinga-Huron Cemetery District & Bob Allen, Trustee, Selma Cemetery District <b>Managers &amp; Secretaries Discussion Group,</b> <i>Facilitated By:</i> Danny Brown, CSDM, District Manager, So. Kern Cemetery District & Thachapi Cemetery District
10:30 a.m.	Break
10:50 a.m.	Recap of Breakout Sessions
11:00 a.m.	<b>"10 Cyber Security Practices to Keep Special Districts Safe", Presented By:</b> Maria Lara, National Director of Streamline
Noon:	Lunch
1:20 p.m.	Donation Drawing
1:30 p.m.	<b>"Strategic Planning", Presented By:</b> Martin Rauch, Senior Consultant & President of Rauch Communication Consultants
3:00 p.m.	Adjourn
<b>Dinner on Your Own</b>	

Please complete a separate registration for each attendee and return with the payment no later than Friday, September 9, 2022.  
 To: California Association of Public Cemeteries  
 P.O. Box 119  
 San Jacinto, CA 92581  
 Telephone: (888) 344-9858  
 Fax: (951) 652-3643  
 No refunds for cancellations received after September 9, 2022.  
 Scholarship applications from CAPC member districts are being accepted until Friday, August 19, 2022 to attend the seminar.  
 Contact CAPC.