

Tulare Public Cemetery District
900 EAST KERN AVENUETULARE, CALIFORNIA 93274**PHONE (559) 686-5544**

BOARD AGENDA

Special Board Meeting
May 15, 2020
1:00 P.M.

IF ANY PERSON WOULD LIKE TO CALL PLEASE E-MAIL THE BOARD CLERK THRU THE DISTRICT'S WEBSITE. THERE WILL BE SEATING AVAILABLE FOR 6 PEOPLE. FIRST COME FIRST SERVE.

PRELIMINARIES:

- 1.1 Call to Order
- 1.2 Roll Call
- 1.3 Pledge of Allegiance
- 1.4 Recognition of Visitors
- 1.5 Trustee Comment (three (3) minutes per person)

OPEN SESSION – AGENDA ITEMS: (All items are subject to discussion and possible action by the Board of Trustees.)

- 2.1 COVID-19 Notice
- 2.2 Manager's Report

ADJOURNMENT:

**OPEN SESSION AGENDA ITEMS
NOTICE TO THE PUBLIC**

ALL WRITINGS, MATERIALS AND INFORMATION PROVIDED TO THE BOARD FOR THEIR CONSIDERATION RELATING TO ANY OPEN SESSION AGENDA ITEMS OF THE MEETING ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS MONDAY THROUGH FRIDAY 8:00 AM – 5:00 PM AT THE ADMINISTRATION OFFICE OF THE DISTRICT LOCATED AT 900 E. KERN AVE., TULARE, CA 93274

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU SHOULD NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE BOARD OFFICE AT (559) 686-5544 FORTY-EIGHT (48) HOURS PRIOR TO THIS MEETING.

NOTICE TO THE PUBLIC

In response to the respiratory illness caused by Coronavirus (COVID-19), we would like to assure the public that we are following recommended guidelines provided by the Centers for Disease Control (CDC) and Prevention and local health authorities.

The CDC has advised people to take precautions in light of the coronavirus outbreak and that the best way to prevent illness is to avoid being exposed to this virus. Therefore, effective immediately, persons who have been diagnosed with the coronavirus, and persons with apparent symptoms of COVID-19, such as fever, severe cough, or shortness of breath are asked not to attend services, or enter the office to make arrangements in-person. We are sorry for this disruption and encourage you to contact us by telephone if you have any questions or need to make funeral arrangements. We can be reached by phone at (559) 686-5544.

As of March 23, 2020, the Tulare Public Cemetery District will only be allowing direct interments until further notice. To implement this policy the following procedures must be observed:

- There will be no services, chairs, shade covering, or music at the interment location.
- Only the faith leader will be at the interment location for brief comments. Pall bearers and mortuary representative will perform their duty and then retire from interment location.
- Visitors are requested to stay in their cars to witness the comments from the faith leader. For those visitors unable to stay in their car or are parked to far from the grave to hear the brief comments they are allowed to stand outside by their vehicles.
- Once the faith leader has completed all people must leave the cemetery.
- At niche interments up to nine immediate family members are allowed to attend but they observe social distancing. This is including the faith leader.
- It is understood that these guidelines may at times be difficult to follow based on the location of the interment and other extenuating circumstances. Please follow any direction by the Manager and/or staff for interments.
- Tulare Public Cemetery will not be holding any mass services or rosaries on cemetery grounds.

The Tulare Public Cemetery District is taking these precautions for the safety and well-being of cemetery staff and all who enter the cemetery grounds. This is to prevent the spread of the coronavirus or COVID-19 to our essential workers.

If you have any questions please contact the cemetery via phone or e-mail at (559) 686-554 or tularepubliccemeterydistrict@outlook.com.

Thank you for your cooperation & understanding. As the health authorities modify their guidelines our procedures will change.

Leonor Castañeda, Manager
Tulare Public Cemetery District